

## A G E N D A

### DAVIDSON COUNTY BOARD OF COMMISSIONERS

October 11, 2011

7:00 PM

Commissioners' Meeting Room  
Governmental Center - 913 Greensboro Street  
Lexington, North Carolina 27292

- A. CALL TO ORDER AND WELCOME
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. RECOGNITION
- E. REGISTER FOR PUBLIC ADDRESS
- F. ADOPTION OF AGENDA
- G. PUBLIC ADDRESS
- H. PUBLIC HEARINGS
  - 1. Economic Development Incentive to Project H
  - 2. CDBG Building Reuse - Lolly Wolly Doodle, LLC
- I. ITEMS FOR DECISION/INFORMATION - *Consent*
  - 1. Minutes
  - 2. Budget Amendments by Zeb Hanner, Assistant County Manager
  - 3. Job Study for IT by Jim Tysinger, Human Resources Director
  - 4. Tax Report of Refunds by Joe Silver, Tax Administrator
- J. ITEMS FOR DECISION/INFORMATION – *Deliberation*
  - 1. Proclamation for Resident Rights/Long-term Care
  - 2. Repaving Governmental Center Parking Lot by Dwayne Childress, Purchasing Director
  - 3. Piedmont Authority for Regional Transportation (PART) by Commissioner Don Truell
- K. CLOSED SESSION
  - 1. Real Estate
  - 2. Personnel
- L. ADJOURNMENT

**COMMISSIONERS' AGENDA**

Date: October 11, 2011

Exhibit: \_\_\_\_\_

ITEM: H.1. Public Hearing – Economic Development Incentive to Project H

ITEM INFORMATION: The Board will conduct a public hearing to receive public comment on the  
consideration of an Economic Development Incentive to Project H.

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ACTION TO BE TAKEN: Open public hearing

Close public hearing

Approval

FOLLOW-UP:

# THE DISPATCH

The Dispatch  
 30 East 1st Avenue  
 PO BOX 908 (27293-0908)  
 Lexington, NC, 27293  
 Phone: (336) 249-3981  
 Fax: (336) 249-2944

DAV CO BD OF COMM  
 ATTN: ANNE BURKHART  
 PO BOX 1067  
 LEXINGTON, NC 27293

Account: 42000646  
 Phone: (336)242-2200  
 P.O. #: PROJECTH  
 Ad Taken By: D012  
 Receipt printed: 09/28/2011  
 Receipt Number:

| Order Number | Class Number | Start Run | End Run  | Run Times | Lines | Description  |
|--------------|--------------|-----------|----------|-----------|-------|--|
| J000355350   | 0002         | 09-29-11  | 09-29-11 | 2         | 110   | STATE OF NORTH CAROLINA COUNTY OF DAVIDSON BEFORE THE DAVIDSON COUNTY BOARD OF COMMISSIONERS NOTICE OF PUBLIC HEARING ON ECONOMIC INCENTIVE GRANT Davidson County proposes to appropriate and expend County funds for the following economic development p |

| Payment Detail  | Pay Date | Type | Card or Check # | Card | Exp | Amount           |
|-----------------|----------|------|-----------------|------|-----|------------------|
| Current Payment |          |      |                 |      |     |                  |
| Order Price     |          |      |                 |      |     | \$ 198.64        |
| Total Payments  |          |      |                 |      | -   | \$ 0.00          |
| <b>Balance</b>  |          |      |                 |      | =   | <b>\$ 198.64</b> |

STATE OF NORTH CAROLINA  
 COUNTY OF DAVIDSON  
 BEFORE THE DAVIDSON  
 COUNTY  
 BOARD OF  
 COMMISSIONERS

**NOTICE OF PUBLIC  
 HEARING  
 ON ECONOMIC INCENTIVE  
 GRANT**

Davidson County proposes to appropriate and expend County funds for the following economic development project pursuant to North Carolina General Statute § 158-7.1 The County Board of Commissioners intends to consider entering into an economic development incentive grant Contract with Project H.

The proposal to be considered is as follows:

Project H will be entitled to a grant each year for five (5) years to be paid by Davidson County, provided the Company meets the requirements of the Contract as to investment, jobs and wages. The grant will begin January of the first full year after the first full year of operation following the investment. The calculation for payment of the grant will be .0027 times the total investment in plant, machinery and equipment. The grant will not exceed \$11,000.00 per year. The County will fund the payments with available revenues in the County's General Fund or Economic Development Fund. The company plans to invest \$4,000,000.00 and provide 60

jobs with an average hourly wage above that of the County average over the term of the grant.

The Board of Commissioners believes the foregoing grant will stimulate the local economy, increase the County tax base and revenues, result in the creation of new, permanent jobs in the County and promote the welfare of the County and its citizens.

The Davidson County Board of Commissioners will hold a public hearing on the County's proposed appropriation and expenditure of funds for this grant at 7:00 p.m. on Tuesday, October 11, 2011, in the Commissioners Meeting Room located on the 4th floor of the Davidson County Governmental Center, 913

North Greensboro Street,  
Lexington, North Carolina. The  
Commissioners will consider all  
information that they believe to  
have a bearing on this grant.  
The Commissioners invite all  
interested persons to attend  
and present their views. The  
Board may adjourn the hearing  
from time to time.

As a result of the public  
hearing, substantial changes  
might be made in the  
advertised proposal reflecting  
objections, debate and  
discussions at the hearing.

Persons with disabilities that  
may need special  
accommodations to participate  
in the hearings should notify  
the County Manager's Office at  
336-242-2200 at least 24 hours  
prior to the start of the hearing.

This the 29th day of  
September, 2011.

Anne M. Burkhart,  
Clerk to the Board  
Davidson County Board of  
Commissioners

September 29, 2011

Attention: \_\_\_\_\_ Fax: \_\_\_\_\_

This is a final proof. If any information is incorrect, please contact your sales representative prior to the deadline of the first insertion. Otherwise your order is accepted as having been approved.

**COMMISSIONERS' AGENDA**

Date: October 11, 2011

Exhibit: \_\_\_\_\_

ITEM: H.2. Public Hearing - CDBG for Building Re-use

ITEM INFORMATION: The Board will conduct a public hearing to receive public comments on the Community Development Block Grant Building Reuse application to be used for improvements to the building at 1120 Piedmont Drive, Lexington, for Lolly Wolly Doodle, LLC.

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ACTION TO BE TAKEN: Open the public hearing; close the public hearing; approve submission of application for CDBG funding.

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**Davidson County**  
**Community Development Block Grant**  
**Notice of Public Hearing**

Notice is hereby given that the Davidson County Board of Commissioners will hold a public hearing on Tuesday, October 11, 2011 at 7:00 p.m. in the Commissioner's Meeting Room on the fourth floor, Davidson County Governmental Center, 913 Greensboro Street, Lexington, North Carolina.

The purpose of the public hearing will be to discuss an application for a \$750,000 Community Development Block Grant for Building Reuse as administered by the North Carolina Department of Commerce, Commerce Finance Center. These funds will assist with providing building improvements to the property located at 1120 Piedmont Drive for the expansion of Lolly Wolly Doodle, LLC. This company has plans to expand their operations in Davidson County, North Carolina and create 38 new full-time employees within the next 2 years. The total estimated cost of the proposed Building Reuse project is \$1,500,000. All interested persons are invited to attend this hearing.

This information is available in Spanish or any other language upon request. Please contact the Clerk's Office at (336) 242-2200 or at 913 Greensboro Street, Lexington, for accommodations for this request at least 48 hours prior to the hearing.

Esta información está disponible en español o cualquier otra lengua a petición. Entre en contacto con por favor la oficina del vendedor en (336) 242-2200 o en 913 Greensboro Street, Lexington, para las comodidades para esta petición por lo menos 48 horas antes de la audiencia.

TDD# 1-800-735-8262.

Anne M. Burkhart, Clerk to the Board  
Davidson County Board of Commissioners

**STATE OF NORTH CAROLINA**

**COUNTY OF DAVIDSON**

**RESOLUTION FOR DAVIDSON COUNTY'S  
APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
FUNDING FOR THE LOLLY WOLLY DOODLE BUILDING REUSE PROJECT**

**WHEREAS,** the Davidson County Board of Commissioners has previously indicated its desire to assist in economic development efforts within Davidson County; and,

**WHEREAS,** the Davidson County Board of Commissioners has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit Lolly Wolly Doodle.; and,

**WHEREAS,** the Davidson County Board of Commissioners wishes the County to pursue a formal application for Community Development Block Grant Building Reuse funding to benefit Lolly Wolly Doodle who will invest monies in the amount of \$750,000 into the project as committed to in the application.

**WHEREAS,** the Davidson County Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the Small Cities Community Development Block Grant Program,

**NOW, THEREFORE, BE IT RESOLVED,** by the Davidson County Board of Commissioners, that the County is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for Building Reuse to benefit Lolly Wolly Doodle.

Adopted this 11th day of October, 2011, in Davidson County, North Carolina.

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Sam L. Watford, Chairman  
Davidson County Board of Commissioners

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Anne M. Burkhart, Clerk to the Board  
Davidson County Board of Commissioners

**COMMISSIONERS' AGENDA**

Date: October 11, 2011

Exhibit: \_\_\_\_\_

ITEM: I.1. Minutes – Consent

ITEM INFORMATION: Minutes of September 12<sup>th</sup> Planning and Zoning Public Hearing and September 27th, 2011 Davidson County Board of Commissioners' meeting are enclosed for your review and consideration.

ACTION TO BE TAKEN: Approve/correct and approve

**MINUTES**  
**ZONING PUBLIC HEARING**  
**DAVIDSON COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 12, 2011**  
**7:00 PM**

**Commissioners Meeting Room**  
**Davidson County Governmental Center**  
**Lexington, NC**

Members Present: Chairman Samuel Watford, Larry Potts, Billy Joe Kepley, Fred McClure, Don Truell, Todd Yates.

Members Absent: Cathy Dunn.

Staff Present: County Manager Robert Hyatt, County Attorney Charles Frye, Planning Director Guy Cornman, Lee Crook, Michael Brown, John Mendenhall.

Others Present: Charles Coggins, Denny Wright, Michael Tussey, Michael Jones, Melissa Harris.

**I. WELCOME/INVOCATION;PLEDGE OF ALLEGIANCE**

Commissioner McClure made the motion to excuse Commissioner Dunn from the meeting. The motion was seconded by Commissioner Potts and the vote was unanimous 6 to 0.

**II. ADOPTION OF AGENDA**

Chairman Watford asked if there were any changes or deletions to the proposed Agenda? There was no response. Therefore Commissioner McClure made the motion to adopt the Agenda as presented. The motion was seconded by Commissioner Potts and the vote carried 6 to 0.

**III. REZONING REQUESTS**

A) Coggins Electric, LLC Request by Coggins Electric, LLC, to rezone property in Arcadia Township, Tax Map 15, Lot 47A containing 1.98 acres more or less. Said property is located on the east side of NC Hwy 150 approximately .3 mile north of the Enterprise Road intersection. Rezoning is requested to change from that of RA-3, Rural Agricultural District, to

that of HC, Highway Commercial District.

Mr. Cornman stated that this rezoning request was heard by the Planning Board on August 16, 2011 and at that time, it was the Board's recommendation 3 to 0 to approve the request. (Exhibit 1)

Mr. Cornman stated that the applicants were wishing to move their existing electrical business to this new location.

Chairman Watford asked if there were anyone who wished to speak in favor of the request. At which time, Mr. Charles Coggins was recognized.

Mr. Coggins stated that he and his brother planned on building a 40x60 block building on the property with possibly a brick face on the front to blend in with the neighborhood.

Chairman Watford asked if there were anyone who wished to speak in opposition to the request. There was no response.

Mr. Cornman stated that the staff recommended approval due to its frontage along Highway 150 and being contiguous across the road from an existing HC property.

Commissioner Potts made the motion to approve the rezoning request. The motion was seconded by Commissioner Yates and the vote carried 6 to 0.

B) Denny Wright

Request by Denny Wright to rezone property in Cotton Grove Township, Tax Map 34, P/O Lot 19 and Tax Map 34C, Block 1, P/O Lot 67 containing 14.21 acres more or less. Said property is located on the east side of Owen Road approximately .54 mile south of the NC Hwy 8 intersection. Rezoning is requested to change from that of RA-2, Rural Agricultural District, to that of CU-HC, Conditional Use Rural Commercial District.

Mr. Cornman stated that this rezoning request was heard by the Planning Board on August 16, 2011 and at that time, it was the Board's recommendation 3 to 0 to approve the request. (Exhibit 2)

Chairman Watford asked for all those wishing to speak in favor or in opposition to this request, to come forward and be sworn in.

Mr. Denny Wright stated that he had a piece of property that he wished to subdivide with the front part remaining residential and back portion rezoned to commercial. His purpose was to use the commercial area as a storage location for his heavy equipment, landscaping supplies and soil. He also had a potential buyer of five (5) acres that wished to use it for boat storage and building supplies for pier construction. Mr. Wright also stated that he presently owned a commercial building in Southmont that housed two ministries which included a food pantry. He wanted to bring the food pantry ministry to this location as well, inside of a proposed building he would construct for his storage.

Chairman Watford asked if there were anyone who wished to speak in opposition to this request. At which time, Mr. Michael Tussey was recognized.

Mr. Tussey stated that he wasn't opposed to Mr. Wright's proposal, he was simply wanting to make sure his property and the property directly behind him was not being rezoned as well. Mr. Crook of the Planning Staff responded that Mr. Tussey's property along with the property directly behind him was not included in the request and would therefore remain in the RA-2 zoning.

After some discussion among the board members and staff, Mr. Cornman gives the staff recommendation for approval, stating that it was unusual to rezone the back portion of a piece of property to commercial. Normally the front portion next to the road was more appropriate, however, given the purpose of the commercial use along with the fact that the back portion adjoins an active railroad and is heavily wooded, the staff felt the request was justified.

Commissioner McClure made the motion to approve the rezoning portion of this request. The motion was seconded by Commissioner Truell and the vote carried 6 to 0.

Chairman Watford read into the record the six (6) conditions proposed by the applicant for the commercial property:

- 1) Said property will be used for the storage of building supplies for pier construction, boat storage, soil storage, landscaping supplies and equipment storage, plus food pantry storage.
- 2) Said property will also be used for boat repair and maintenance and a landscaping business.
- 3) Said storage yard will be fenced and screened as per the Davidson County Zoning Ordinance requirements of 8' fence with opaque screening.
- 4) Hours of operation will be as follows:
  - a) Business hours (deliveries and public access) 7AM to 7PM Monday through Friday.
  - b) Owner access will be 7AM through 9PM seven days a week.
- 5) Minimal security lighting will be installed.
- 6) Leyland Cypress planted along northern line of proposed lots 7 & 8 as per proposed plat.

Mr. Cornman referred the Board to the Conditional Use Section of the Ordinance that addressed the four General Standards for approving a request. He stated that the staff felt all four standards were being met.

Commissioner Potts made the motion to approve the conditional use request. The motion was seconded by Commissioner Yates and the vote carried 6 to 0.

- C) Michael and Patricia Jones      Request by Michael A. and Patricia Jones to rezone property in Midway Township, Tax Map 1, a portion of Lot 6 containing 3.0 acres more or less. Said property is located on the north side of Friendship Ledford Road approximately .1 mile east of the Old Lexington Road intersection. Rezoning is requested to change from that of RS, Low Intensity Residential District, to that of RM-1, Medium Density Residential District.

Mr. Cornman stated that this rezoning request was heard by the Planning Board on August 16, 2011 and at that time, it was the Board's recommendation 3 to 0 to approve the request. (Exhibit 3)

Chairman Watford asked if there were anyone who wished to speak in favor of the request. At which time, Mr. Michael Jones was recognized.

Mr. Jones stated that he and his wife were wishing to place a single wide mobile home on the subject property for their residence.

Chairman Watford asked if there were anyone who wished to speak in opposition to the request. There was no response.

Mr. Cornman gave the staff recommendation of approval for the request due to the fact that the property was adjoining existing RM-1 zoning and was located off the road.

Commissioner Yates made the motion to approve the rezoning request. The motion was seconded by Commissioner Potts and the vote carried 6 to 0.

- D) Melissa Harris      Request by Melissa Harris to rezone property in Emmons Township, Tax Map 15, Lot 67 containing

1 acre more or less. Said property is located on the south side of Cid Road approximately .29 mile east of the Crousetown Road intersection. Rezoning is requested to change from that of RS, Low Intensity Residential District, to that of RA-1, Rural Agricultural District.

Mr. Cornman stated that this rezoning request was heard by the Planning Board on August 16, 2011, and at that time, it was the Board's recommendation 3 to 0 to approve the request. (Exhibit 4)

Mr. Cornman stated that the applicant was wishing to place a double wide mobile home on the subject property as her residence.

Chairman Watford asked if there were anyone who wished to speak in favor of the request. At which time, Ms. Melissa Harris was recognized.

Ms. Harris stated that there were mobile homes already in the area, one directly across the road from the subject property.

Chairman Watford asked if there were anyone who wished to speak in opposition to the request. There was no response.

Mr. Cornman gave the staff recommendation for approval due to the property being contiguous across the road with existing RA-1 zoning.

Commissioner Potts made the motion to approve the request. The motion was seconded by Commissioner McClure and the vote carried 6 to 0.

#### **IV. NEW APPLICATIONS TO BE SET FOR PUBLIC HEARING**

Mr. Cornman stated that the Department had received two rezoning applications that needed to be set for public hearing. He suggested the date of October 3, 2011 at 7:00PM.

The applications were in the name of the following:

- 1) E & P Properties - Cotton Grove Township – RM-1 to HC
- 2) Mickey Barney - Reedy Creek Township - CU-RC to RA-3

Commissioner Truell made the motion to accept the two applications and set them for public hearing on October 3, 2011 at 7:00PM in the Commissioners Meeting Room. The motion was seconded by Commissioner Kepley and the vote carried 6 to 0.

With no further business to discuss, Commissioner Potts made the motion to adjourn. The motion was seconded by Commissioner Truell and the vote was unanimous 6 to 0.

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**EX-OFFICIO, CLERK TO THE BOARD  
COUNTY COMMISSIONERS  
DAVIDSON COUNTY**

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**CHAIRMAN  
BOARD OF COMMISSIONERS  
DAVIDSON COUNTY**

## MINUTES

September 27, 2011

The Davidson County Board of Commissioners met on Tuesday, September 27, 2011, at 7:00 PM, in the Commissioners' Meeting Room, of the Governmental Center, 913 Greensboro Street, Lexington, North Carolina, for a regularly scheduled meeting and four public hearings.

### PRESENT

Commissioners: Chairman Sam Watford, Vice Chairman Larry Potts, Cathy Dunn, Billy Joe Kepley, Fred McClure, Don Truell, Todd Yates

### Others Present

County Manager Robert Hyatt, County Attorney Chuck Frye, Assistant County Manager Zeb Hanner, Economic Development Director Steve Googe, Planning and Zoning Director Guy Cornman, Fire Marshal Brad Needham, Clerk to the Board Anne Burkhart, Public Works and Services Director Rex Buck, Transportation Manager George Hodges, IT Director Joel Hartley, Health Director Layton Long, Thessia Everhart-Roberts, Social Services Director Dale Moorefield, Emergency Services Director Jeff Smith, Inspections Assistant Director John Latham

### A. CALL TO ORDER AND WELCOME

Chairman Sam Watford called the meeting to order and welcomed guests.

### B. INVOCATION

Commissioner Fred D. McClure, Jr.

### C. PLEDGE OF ALLEGIANCE

### D. RECOGNITION

Chairman Watford recognized Davidson Council of Chambers representative Jeff Smith.

### E. REGISTER FOR PUBLIC ADDRESS

Chairman Watford noted the register for public address.

### F. ADOPTION OF AGENDA

On a motion by Vice Chairman Potts and a second by Commissioner McClure the Board voted unanimously 7-0 to adopt the agenda with the addition of Closed Session for Economic Development.

(Exhibit 1)

G. PUBLIC ADDRESS

David Speight expressed concerns with economic development incentives.

Barney W. Hill spoke with concerns about grants and consultants.

J. Leigh Gill, of the Wallburg community, apprised the Board of a group that is opposing the construction of New Highway 109. He indicated that he is leading the group and that they are circulating petitions in opposition to the new Highway 109.

Tina York addressed the Board noting that animals from the Davidson County Animal Shelter are listed on the internet with pictures. She stated that it is a step in the right direction. She further stated that feral and wild animals do not have to be gassed. She offered other options.

Lynn Darnell spoke to the Board regarding the services at Guilford County Animal Shelter and the United Animal Coalition.

Matthew Nagem stated he has worked at an animal shelter previously and noted that lethal injections were given rather than using a gas chamber. He further noted that feral animals and wild animals were sedated first by placing a syringe on a long pole and injecting them while they were contained in a cage.

H. PUBLIC HEARINGS

1. 2011 CDBG Grant Application

Chairman Watford declared the 2011 CDBG Grant Application public hearing open to receive citizen input regarding the use of Community Development Block Grant funds from the North Carolina Department of Commerce and the U. S. Department of Housing and Urban Development.

County Manager Robert Hyatt explained that a public hearing for CDBG Grant applications must be held once each year.

Barney Hill addressed the Board in opposition to J.2. and the CDBG Grant public hearing.

(Exhibit 2)

2. Public Hearing on ROAP Grant

Chairman Watford declared the 2012 ROAP Grant Application public hearing open to receive citizen input regarding Rural Operating Assistance Program application for funds for operation from July 1, 2011 through June 30, 2012.

George Hodges reviewed the services that will be funded by the grant.

Barney Hill spoke in opposition to the grant.

Thessia Everhart-Roberts, Senior Services Director, spoke in favor of the grant and offered examples of the benefits of having the Transportation system for senior citizens in the County.

Catherine Warren of the Davidson County Health Department shared examples of benefits of the Transportation system to children and adults who need Health Department services.

Leigh Gill spoke in favor of the Transportation grant.

Martha Manness noted the needs for use of Davidson County Transportation for teenagers in the schools.

The Chairman declared the public hearing closed.

Commissioner Truell spoke in favor of the grant.

Commissioner Kepley stated that the service is beneficial to Crisis Ministry and for Job Training facilities.

On a motion by Commissioner Kepley and a second by Commissioner Truell the Board voted unanimously 7-0 to approve the application for the ROAP grant funds. (Exhibit 3)

3. Economic Development Incentive to Project TAR

Chairman Watford declared the public hearing open to receive citizen input regarding the proposed economic development incentive to Project TAR.

Steve Googe reviewed the incentive to Project TAR, noting that it is a manufacturer of plastic industry.

Barney Hill spoke in favor of the economic development incentive to Project TAR.

The Chairman declared the public hearing closed.

On a motion by Vice Chairman Potts and a second by Commissioner McClure the Board voted unanimously 7-0 to approve the economic development incentive to Project TAR entitling the Company to a grant each year for five (5) years provided the Company meets the requirements of the Contract as to investment, jobs and wages. The grant will begin January of the first full year of operation following the investment. The calculation for payment of the grant will be .0027 times the total investment in plant, machinery and equipment. The grant will not exceed \$4,100.00 per year. The County will fund the

payments with available revenues in the County’s General Fund. The Company plans to invest \$1,500,000.00 and provide 25 jobs with an average hourly wage about that of the county average.

(Exhibit 4)

4. Economic Development Incentive to Project Grasshopper

Chairman Watford declared the public hearing open to receive citizen input regarding the proposed economic development incentive to Project Grasshopper.

Steve Googe reviewed the grant. He stated that Project Grasshopper is a manufacturer of textiles.

Barney Hill spoke in favor of the economic development incentive to Project Grasshopper.

On a motion by Commissioner McClure and a second by Commissioner Dunn the Board voted unanimously 7-0 to approve the economic development incentive to Project Grasshopper entitling the Company to a grant each year for five (5) years provided the Company meets the requirements of the Contract as to investment, jobs and wages. The grant will begin January of the first full year of operation following the investment. The calculation for payment of the grant will be .0027 times the total investment in plant, machinery and equipment. The grant will not exceed \$3,000.00 per year. The County will fund the payments with available revenues in the County’s General Fund. The Company plans to invest \$1,000,000.00 and provide 38 jobs with an average hourly wage about that of the county average.

(Exhibit 5)

I. ITEMS FOR DECISION/INFORMATION - **CONSENT**

On a motion by Vice Chairman Potts and a second by Commissioner McClure the Board voted 6-1 to approve the consent agenda; Commissioner Kepley voted “No.”

1. Minutes

The Board approved the minutes of September 13, 2011 Board of Commissioners’ meeting and August 9, 2011 Planning and Zoning public hearing.

2. Budget Amendments by Zeb Hanner, Assistant County Manager

The Board approved budget amendments for Social Services, Sheriff’s Office, Senior Services, County Manager’s Office, EMS, and Emergency Management. (Exhibit 6)

3. Reappointments

The Board approved the reappointment of Charles Stout to the Jury Commission for a two-year

term and the reappointment of Brent Elliott to the Zoning Board of Adjustments for a three-year term.

(Exhibit 7)

4. Pyrotechnics Permit by Brad Needham, Fire Marshal

The Board approved the Pyrotechnic Permit for a wedding located at Salem Glen Country Club on October 8, 2011. (Exhibit 8)

J. ITEMS FOR DECISION/INFORMATION – DELIBERATION

1. Barbecue Festival Proclamation

On a motion by Vice Chairman Potts and a second by Commissioner McClure the Board voted unanimously 7-0 to proclaim October 2011 as Barbecue Festival Month in Davidson County.

(Exhibit 9)

2. Call for a Public Hearing: Community Development Block Grant Building Reuse Pre-application by Michael Walser, Consultant

Michael Walser addressed the Board stating the procedures to be followed in the pre-application.

On a motion by Commissioner Truell and a second by Commissioner Yates the Board voted unanimously 7-0 to schedule a public hearing for October 11, 2011, at 7:00 PM in the Commissioners' Meeting Room in the Governmental Center, 913 Greensboro Street, Lexington, North Carolina to receive public comment on the pre-application for reuse of the CDBG Graham Building at 1120 Piedmont Drive, Lexington, North Carolina. (Exhibit 10)

K. CLOSED SESSION – Economic Development

On a motion by Vice Chairman Potts and a second by Commissioner McClure the Board voted unanimously 7-0 to go into Closed Session for Economic Development.

RETURN TO OPEN SESSION

On a motion by Vice Chairman Potts and a second by Commissioner Yates the Board voted unanimously 7-0 to return to Open Session and amend the agenda to call for a public hearing.

County Attorney Chuck Frye reported discussion of an economic development matter which would be addressed by Steve Googe, Director of Davidson County Economic Development.

Steve Googe requested the scheduling of a public hearing for an economic development incentive to Project H. Mr. Googe stated that Project H plans to invest \$4,000,000.00 and create 60 jobs. He further

stated that the calculation for the incentive would be .0027 times the investment, not to exceed \$11,000 per year for five years.

On a motion by Commissioner Truell and a second by Commissioner Yates the Board voted unanimously 7-0 schedule the public hearing for October 11, 2011, in the Commissioners' Meeting Room, Governmental Center, 913 Greensboro Street, Lexington, North Carolina at 7:00 PM.

K. ADJOURNMENT

On a motion by Commissioner Kepley and a second by Commissioner Dunn the Board voted unanimously 7-0 to adjourn.

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Sam L. Watford, Chairman  
Davidson County Board of Commissioners

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Anne M. Burkhart, Clerk to the Board  
Davidson County Board of Commissioners



# Summary of Budget Amendments for Approval

## Budget Amendments for 2011-2012

- A. The Landfill would like to roll forward electronics recycling distribution funds not used in 2010-2011 Budget. These are State funds. These funds are to be used for the recycling program and have to be accounted for to the State. These funds will be appropriated to Capital (\$234), Departmental Supplies (\$4,789.32), and Contracted Services (\$1,970.05).
- B. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. The Library would like to appropriate \$5,000 to the Garage's Departmental Supplies to replace a blown motor in the Bookmobile.
- C. Purchasing would like to appropriate revenue received from the sale of surplus to cover the cost of the selling fees in the amount of \$1,619.87. The funds will be appropriated to Departmental supplies.
- D. Purchasing would like to appropriate revenue received from outside printing jobs to cover the operational cost of the Department in the amount of \$1,510.62. The funds will be appropriated to the Printing line item.
- E. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. The Library, Tax, HR, County Manager, 911, Purchasing, Davidson Works, Environmental Health, Cooperative Extension, Senior Services, Public Works, Social Services and Inspections would like to appropriate \$231 each to Human Resources Miscellaneous Expense. These funds will be used for the United Way Caring Share Givers event.
- F. Cooperative Extension would like to appropriate program income received for FCS of \$5,545 to Special Events.
- G. Cooperative Extension would like to appropriate program income received for Field Crops of \$845 to Departmental Supplies.
- H. Roll forward unused funds of \$200,000 for the Museum renovations approved in the 2009-2010 Budget.

# Budget Amendment

Budget Amendment No. \_\_\_\_\_

Authorization is hereby requested to amend the 2010- 2011 budget ordinance for Davidson County in the following manner:

| Fund or Department                                     | Landfill | General Fund                 | Appropriated          |
|--|----------|------------------------------|-----------------------|
| Increase (decrease) estimated revenue in the amount of |          | landfill                     |                       |
|  |          | <del>516-4310-318-3300</del> | Fund Balance \$11,372 |

Source of revenue: \_\_\_\_\_

Increase (decrease) appropriation budget in the amount of

| Line item number   | Description           | Amount  |         | Balance |
|--------------------|-----------------------|---------|---------|---------|
| 516-4310-433-70-15 | Capital Equipment     | \$4,000 | 3766.-  | 234.60  |
| 516-4310-432-60-10 | Departmental Supplies | \$5,372 | 582.68  | 4789.32 |
| 516-4310-432-50-40 | Contracted Services   | \$2,000 | 29.95   | 1970.05 |
|                    |                       |         | 4318.63 | 6993.37 |
| TOTAL              |                       | \$0     |         |         |

Explanation: Landfill needs to recognize and appropriate \$11,372 in funds received for the Electronics Recycling Distributions Funds. These are State funds. These funds are to be used for the recycling program and have to be accounted for to the State. The funds will be appropriated to Capital (\$4,000), Dept. Supplies (\$5,372) and Contracted Services (\$2000).

Department Head \_\_\_\_\_ Date 6/14/2011

**Zeb M. Hanner**

---

**To:** Joel Hartley; Joe Silver; Jim Tysinger; Jane Kiker; Ron Triplette; Guy Cornman; Dale Moorefield; Boyd Morgan  
**Subject:** AC

Hey Guys!

I know it is getting very hot in some areas of the building. Public works is try to get parts in to complete the repair. However, I know it will not happen tomorrow and it is going to be 84 degrees. If you would like to relax your dress code and allow shorts that will be permissible. However, we are leaving that up your discretion. You may have employees that have more involvement with the public and need to dress appropriately. You probably have employees that are in the cool part of the building and do not need to make any changes.

Things for all your cooperation.

Zeb

Zeb M. Hanner  
Assistant County Manager  
Davidson County  
P.O. Box 1067  
Lexington, NC 27293  
Ph. 336-242-2213  
Fax 336-248-8440  
Cell 336-848-2179

582.68 - Contracted Services  
Roll Forward /

# Summary of Budget Amendments for Approval

## Budget Amendments for 2010-2011

- A. Soil and Water would like to do a line item transfer of \$2,944 from various accounts to Capital Equipment (\$2,544) and Supplies (\$400). The funds will be used to replace two computers and one printer.
- B. Health Department received \$900 from UNC for participation in the "You Quit Two Quit" project. The Funds will be used to cover Departmental Supplies.
- C. The Landfill would like to do a line item transfer to adjust for actual expenditures for the 2010-2011 budget year in the amount of \$100,000. There are no additional funds being requested.
- D. The Hasty Fire Department would like to appropriate overage revenue collected in the amount of \$49,356.
- E. Transportation would like to appropriate Rural General Public Funds received in the amount of \$20,000. The funds will be used for Contracted Services due to 3 drivers being out on FMLA.
- F. Landfill needs to recognize and appropriate \$11,372 in funds received for the Electronics Recycling Distributions Funds. These are State funds. These funds are to be used for the recycling program and have to be accounted for to the State. The funds will be appropriated to Capital (\$4,000), Dept. Supplies (\$5,372) and Contracted Services (\$2000).
- G. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. 911 would like to appropriate \$13,000 to Capital Equipment to purchase voter receivers for Silver Valley/ Denton Voter site for Fire, EMS and Sheriff. This will improve walkie talkie communications in those areas for the public safety people.
- H. Purchasing would like to appropriate \$2,232.29 in funds received from GovDeals auctions to reimburse Purchasing for cost incurred. These funds are being appropriated to Travel.
- I.

**Zeb M. Hanner**

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**From:** Steve Swaim  
**Sent:** Wednesday, May 25, 2011 3:20 PM  
**To:** Zeb M. Hanner  
**Subject:** FW: transfer of funds

Zeb,

Jane has transferred the Electronics Recycling Distribution Funds to the account number listed below. Since these are State funds that have to be spent and accounted for will you please do a budget amendment. We're ready to purchase equipment to help with our electronics collection efforts. Thanks much.  
 Steve

THINK GREEN!!  
 Before printing this email ask yourself...Is it necessary?

*Steven Swaim - Recycling & Personnel Supervisor  
 Davidson County Solid Waste and Recycling  
 1242 Old US Hwy 29  
 Thomasville, NC 27360  
 Ph:(336) 242-2856  
 Fax: (336) 242-2172  
 Mobile: (336) 240-0295  
 Email: [steve.swaim@davidsoncountync.gov](mailto:steve.swaim@davidsoncountync.gov)*

**"GOOD ENOUGH NEVER IS"**

---

**From:** Jane Kiker  
**Sent:** Wednesday, May 25, 2011 2:25 PM  
**To:** Steve Swaim  
**Subject:** RE: transfer of funds

The account number is 516-4310-318-3300.

Jane

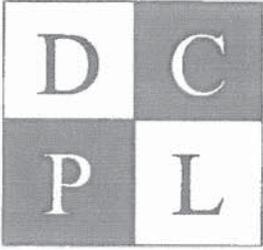
**From:** Steve Swaim  
**Sent:** Wednesday, May 25, 2011 2:10 PM  
**To:** Jane Kiker  
**Subject:** transfer of funds

Jane,  
 Have you transferred our electronics program funds (\$11,372.63)?  
 If so, what is the account line item? I need to let Zeb know so he can make a budget amendment.  
 Thanks much.  
 Steve

THINK GREEN!!  
 Before printing this email ask yourself...Is it necessary?

*Steven Swaim - Recycling & Personnel Supervisor  
 Davidson County Solid Waste and Recycling  
 1242 Old US Hwy 29*

5/26/2011



DAVIDSON COUNTY  
PUBLIC LIBRARY SYSTEM

Ruth Ann Copley  
Director of Libraries

COMMISSIONERS' AGENDA

Meeting Date: 10/11/2011

ITEM: Budget Amendment

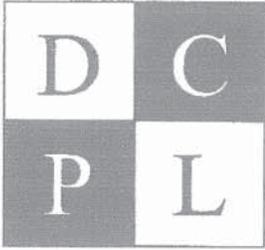
ITEM INFORMATION:

Money (\$5,000.00) to be transferred from Davidson County Library (PBB money) to Davidson County Garage (Line Item # 613-6510-482-60-10) for replacement of blown motor in Bookmobile.

ACTION TO BE TAKEN: Approval by Board of Commissioners of Budget Amendment.

FOLLOW-UP: Money to be transferred.





DAVIDSON COUNTY  
PUBLIC LIBRARY SYSTEM

Ruth Ann Copley  
Director of Libraries

**MEMORANDUM**

**DATE:** October 4, 2011

**TO:** Zeb M. Hanner, Asst. County Manager  
Robert Hyatt, County Manager  
Board of Commissioners

**FROM:** Ruth Ann Copley, Director of Libraries *rac*

**RE:** Budget Amendment

This budget amendment is to transfer **\$5,000.00** from the Davidson County Library (PBB money) to the Davidson County Garage (Supplies - Line item #613-6510-482-60-10). This is for the replacement of a blown motor in the Bookmobile.



AUTHORIZATION IS HEREBY REQUESTED TO AMEND THE 2011-2012 BUDGET  
ORDINANCE FOR DAVIDSON COUNTY IN THE FOLLOWING MANNER:

DEPARTMENT OR FUND 2011/2012 Library - General Fund

INCREASE ESTIMATED REVENUE IN THE AMOUNT OF \_\_\_\_\_  
SOURCE OF REVENUE \_\_\_\_\_  
\_\_\_\_\_

INCREASE APPROPRIATIONS BUDGET IN THE AMOUNT OF \_\_\_\_\_

| LINE ITEMS NO.            | DESCRIPTION              | AMOUNT            |
|---------------------------|--------------------------|-------------------|
| <b>613-6510-482.60-10</b> | <b>Supplies - Garage</b> | <b>\$5,000.00</b> |
| _____                     | _____                    | _____             |
| _____                     | _____                    | _____             |
| _____                     | _____                    | _____             |
| _____                     | _____                    | _____             |
| _____                     | _____                    | _____             |
| _____                     | _____                    | _____             |

TRANSFER BUDGETED APPROPRIATIONS BY LINE ITEM AS FOLLOWS:

| REDUCE | DESCRIPTION | AMOUNT            |
|--------|-------------|-------------------|
| _____  | <b>PBB</b>  | <b>\$5,000.00</b> |
| _____  | _____       | _____             |
| _____  | _____       | _____             |
| _____  | _____       | _____             |
| _____  | _____       | _____             |

October 4, 2011  
DATE

\_\_\_\_\_  
FINANCE OFFICER  
*Ruth Ann Coley*  
DEPARTMENT HEAD



DAVIDSON COUNTY PURCHASING DEPARTMENT  
DAVIDSON COUNTY GOVERNMENTAL CENTER  
P O BOX 1067  
LEXINGTON NC 27293

DWAYNE CHILDRESS, C.P.M., CLGPO  
PURCHASING DIRECTOR

TELEPHONE (336) 242-2030  
FAX (336) 249-4178  
dchildress@co.davidson.nc.us

October 4, 2011

To: Zeb M. Hanner

Subject: Budget Transfer

From time to time we sale items for surplus or give notice that the Board is taking action to basically give items to other governments and this requires some legal ads and invoices. The legal ads come from the Dispatch and the other invoices come from GovDeals.com. As you can see these transactions can really add up. These transfers help keep my budget in balance. As you can see for just one quarter the amount can really add up.

|              |          |               |                    |            |
|--------------|----------|---------------|--------------------|------------|
| Jul 29, 2011 | Legal ad | House         |                    | \$ 40.45   |
| Aug 8, 2011  | GovDeals | Airport House | invoice#519-082011 | \$ 40.71   |
| Aug 26, 2011 | Legal ad | Cars          |                    | \$ 77.78   |
| Sept 9, 2011 | GovDeals | Cars          | invoice#519-092011 | \$1,216.45 |
| Aug 31, 2011 | Legal ad | Astran Drive  |                    | \$ 122.24  |
| Aug 31, 2011 | Legal ad | Astran Drive  |                    | \$ 122.24  |

Total \$1,619.87 in expenses

Revenue:

|       |                    |             |
|-------|--------------------|-------------|
| House | invoice#519-082011 | \$ 542.75   |
| Cars  | invoice#519-092011 | \$16,218.99 |

Total \$16,761.74 in revenue

Net to County \$15,141.87. Thus, \$1,619.87 from Miscellaneous Revenue to my Supplies account 110-0901-412-60-10. Please feel free to contact me with any questions you may have.

Dwayne Childress  
Purchasing Director



DAVIDSON COUNTY PURCHASING DEPARTMENT  
DAVIDSON COUNTY GOVERNMENTAL CENTER  
P O BOX 1067  
LEXINGTON NC 27293

DWAYNE CHILDRESS, C.P.M., CLGPO  
PURCHASING DIRECTOR

TELEPHONE (336) 242-2030  
FAX (336) 249-4178  
dchildress@co.davidson.nc.us

October 4, 2011

To: Zeb M. Hanner

Subject: Budget Transfer

From time to time we complete printing jobs for other agencies that are supported by the County. In an order to help keep my budget in balance it is necessary on a quarterly basis to complete this budget transfer. As you can see for just one quarter the amount can really add up.

| Agency               | Date      | Fin. Ticket # | Amount   |
|----------------------|-----------|---------------|----------|
| Frank Young          | 9/8/2011  | 48838         | \$0.60   |
| Uptown Lexington     | 9/7/2011  | 48905         | \$48.61  |
| Genealogical Society | 9/8/2011  | 48875         | \$93.06  |
| Master Gardner       | 9/3/2011  | 48953         | \$232.35 |
| Master Gardner       | 9/14/2011 | 48953         | \$19.77  |
| Uptown Lexington     | 9/20/2011 | 49011         | \$101.94 |
| Lisa Myers           | 9/20/2011 | 48936         | \$13.43  |
| Lisa Myers           | 9/20/2011 | 48926         | \$1.05   |
| Jerry Soles          | 9/20/2011 | 48926         | \$7.00   |
| Master Gardner       | 9/14/2011 | 48953         | \$16.50  |
| Scann Sort Inc       | 9/26/2011 | 48960         | \$19.16  |
| Daymark Lexington    | 9/26/2011 | 48972         | \$139.88 |
| City of Lexington    | 9/27/2011 | 49011         | \$15.40  |
| Davie Craft Assoc    | 9/20/2011 | 48983         | \$116.01 |
| Andrea Clemmer       | 8/4/2011  | 48602         | \$35.19  |
| Master Gardner       | 8/5/2011  | 48756         | \$17.46  |
| Life Center          | 8/5/2011  | 48692         | \$1.93   |
| Master Gardner       | 8/4/2011  | 48756         | \$8.73   |
| Daymark              | 8/2/2011  | 48871         | \$38.83  |
| Daymark              | 8/1/2011  | 48702         | \$30.20  |
| Genealogical Society | 8/2/2011  | 48643         | \$9.93   |
| Daymark              | 8/18/2011 | 48918         | \$147.05 |
| Genealogical Society | 8/26/2011 | 48797         | \$186.12 |
| Genealogical Society | 7/19/2011 | 48490         | \$6.90   |
| Daymark              | 7/14/2011 | 48566         | \$12.20  |
| Daymark              | 7/12/2011 | 48566         | \$189.20 |
| Genealogical Society | 7/25/2011 | 48567         | \$1.70   |
| Sheriff              | 7/21/2011 | 48568         | \$0.42   |

Total            \$1,510.62

\$1,510.62 from Miscellaneous Revenue to my Printing account 110-0901-412-50-25. Please feel free to contact me with any questions you may have.

Dwayne Childress  
Purchasing Director











**COMMISSIONERS' AGENDA**

Meeting Date: October 11, 2011

Exhibit No.: \_\_\_\_\_

I . 3 .

ITEM: IT Job Study

ITEM INFORMATION:

1. Attachments

ACTION TO BE TAKEN:

FOLLOW-UP:



**DAVIDSON COUNTY**  
HUMAN RESOURCES DEPARTMENT  
Davidson County Governmental Center  
913 Greensboro Street, Suite 403, 4<sup>th</sup> Floor  
Lexington, NC 27292

**MEMORANDUM**

August 12, 2011

To: Robert Hyatt - County Manager

From: Jim Tysinger - Human Resources Director  
Elaine Ratcliffe – Human Resources Analyst II

Re: Request from Jim Tysinger and Elaine Ratcliffe to adopt the following recommendations based on the job-study conducted of all positions in the IT department.

Elaine Ratcliffe recently completed a thorough review and analysis of all the positions in the Information Technology department. This formal study is in keeping with the desire of the Davidson County Board of Commissioners to conduct job studies of all County positions, with the goal to review approximately one-third of all positions and classifications each year.

As is customary, the following comparable counties were surveyed (Alamance, Cabarrus, Catawba, Iredell, Onslow, Orange, Rowan and Randolph (Randolph did not respond to our survey). The competitive counties, in our local labor market, surveyed included Davie, Forsyth and Guilford. For definition, the comparable counties are those counties with similar size populations and tax valuation to Davidson County. The competitive counties are those counties that are in the geographic labor market and competitive with Davidson County for employees.

This has been a somewhat difficult department to study since technology and the technological lingo is foreign to the layperson. However, interviewing the IT staff proved to be very helpful. All of the positions studied here are technical in nature.

Upon review, the organizational structure of the IT department is appropriate; therefore, HR is not recommending any changes to the reporting structure or staff layers.

The Information Technology profession is one of the few still in demand by private and public sector employers. The IT field is always evolving and expanding. The County and labor market (competitive Counties) surveyed data came in, overall, considerably higher than Davidson County's minimum and actual salaries, indicating Davidson County

has fallen behind in the labor market. We can increase salaries conservatively; however, Davidson County's tax base cannot compete head-to-head.

The Computing Support Tech III (Social Services) and the Computer Systems Administrator I (Health) positions fall under the Office of State Personnel (OSP) since they are State positions. By OSP standards, these positions must be graded at certain State levels. We previously changed the grades of both of these positions in order to be in compliance with OSP. As a result, these positions are not graded "appropriately," in relationship to other Davidson County positions, and, therefore, are not used in comparing the IT department's positions.

Following is a summary of the 8 positions studied, reclassifications and the overall impact on the budget for the *IT department*:

- 8 full-time budgeted positions were reviewed
- 8 job descriptions were studied (representing all active positions).
- 8 budgeted positions include:
  - 5 positions with upgrades and salary increases.
  - 5 title changes (1 with salary increase but no change in grade).
  - 1 position no change in title, grade or salary.

**Approximate Impact on the IT departmental Budget**

|  |             |
|--|-------------|
| - 6 (full-time) salary increases ----- | \$13,338.69 |
| - Cost increase for benefits -----     | \$440.18    |

|                         |                    |
|-------------------------|--------------------|
| <b>Budgetary Impact</b> | <b>\$13,778.87</b> |
|-------------------------|--------------------|

\*\* Funds were included in the 2011-2012 approved budget in anticipation of this job study, so no additional funding will be requested.

We, Jim Tysinger (HR Director), Elaine Ratcliffe (HR Analyst II) along with Joel Hartley, Chief Information Officer, ask that this proposal be considered and accepted by the Board of County Commissioners. A list of all positions reviewed, including the proposed reclassifications for the IT department, is included with the packet of information you've been provided. If approved, the effective date for these recommendations will be the first day of the pay-period following BOCC approval.

Thank you for your time and consideration.

As a result of the Information Technology job study, Jim Tysinger and Elaine Ratcliffe make the following recommendations:

**Information Technology**  
Summarized List of Recommendations

- 1 (one) Chief Information Officer, grade 78, no change in title, with an upgrade to grade 79 and a 5% salary increase (\$88,155.18 to \$92,562.94).
- 1 (one) Systems Administrator III, grade 71, reclassified to Systems Administrator, no change in grade, with a 4% salary increase (\$48,736.06 to \$50,685.50).
- 1 (one) Web Developer/Programmer, grade 69, no change in title, with an upgrade to grade 70 and a 2.5% salary increase (\$45,668.06 to \$46,809.76).
- 3 (three) Systems Administrator II, grade 68, change in title to Network & Systems Analyst and upgrade to 69 with salary increases (amounts vary).
- 1 (one) GIS Coordinator, grade 70. Title change to GIS Manager, with no change in grade with a 2% salary increase (\$51,840.46 to \$52,877.27).
- 1 (one) GIS Specialist, grade 67. No change in title, grade or salary.

**(Information Technology)  
Staff**

1. *Chief Information Officer*, grade 78, \$63,113.02 to \$94,669.53 – The title of this position was looked at in 2009 and changed to Chief Information Officer from IT Director. That request did not include a change in salary.

When surveyed with this job study, the Chief Information Officer position came in at a minimum average salary of \$72,251 and an actual average salary of \$99,353 (combined comparable and competitive Counties). To assign this position to a grade closer to the surveyed data would warrant a grade 80 (Minimum salary is \$69,614). However, the Health and Social Services Directors are in grade 80; therefore, we recommend an upgrade to grade 79 with a 5% salary increase (\$4,407.76 increase to \$92,562.94) putting the salary well above the mid-point of the new salary range.

2. *Systems Administrator III*, grade 71, \$44,912.38 to \$67,367.48 – The survey data for this position came in well above Davidson County's minimum salary. The comparable grade would be 73; however, there are Directors and Assistant Directors in that grade, as-well-as in grade 72. Therefore, we are recommending no change in grade, but with a 4% salary increase from \$48,736.06 to \$50,685.50 (\$1,949.44 increase) and a title change to Systems Administrator. This 4% increase will bring the incumbent's salary slightly higher than the average minimum salary for comparable and competitive Counties (\$50,458) and reduce the 23% spread between this position's actual salary and the comparable/competitive actual salary to 20%.
3. *Systems Administrator II*, grade 68, \$38,883.75 to \$58,326.74 – This position's grade and minimum salary, according to survey data is slightly behind. When the highest (Cabarrus) and the lowest (Rowan) salaries are removed from the survey data, the overall average for minimum salary is \$39,388. Therefore, we recommend a grade change to 69 (which will place Davidson County in a more competitive position and slightly higher than comparable and competitive Counties) for this position and a title change to Network & Systems Analyst. Two of the salaries will go to the minimum of the pay grade (per Resolution) and one salary will be increased by 2.5%. The change in title will help define the role of this position for other County employees.

Joel Hartley, Chief Information Officer, has expressed his concern that the Systems Administrator II position performs duties and responsibilities more complex than those of the Computer Systems Administrator I (Health department). Yet the Computer Systems Administrator I position was the same grade (grade 68). This is a situation where a position under the Office of State Personnel is out of equity with other Davidson County positions. The grade, for the Computer Systems Administrator I position, was upgraded in order to be in compliance with the Office of State Personnel's classification relationship to the Computing Support Tech III position (grade 66). This, in a nutshell, did not warrant an upgrade for the (proposed) Network & Systems Analyst position.

4. *Web Developer/Programmer*, grade 69, \$40,774.88 to \$61,163.42 – Included in the Fair Labor Standards Act exemption rule, is an exemption for employees who "work with computers." According to the provisions that exempt some computer employees, those employees who design,

develop, test or modify computer systems or programs based on user or design specifications may fall under the exemption rule. However, in looking at the number of overtime hours this position worked during calendar year 2010 (4 hours), it would not benefit to change this position to Exempt. Therefore, we do not recommend a change to the non-exempt status of this position.

Regarding the classification of this position, survey data revealed the need to consider an upgrade. The overall minimum salary was \$43,339 and the overall actual salary was \$52,608. Comparing this position to the (proposed) GIS Manager position, the (proposed) GIS Manager supervises one staff member. However, the Web Developer/Programmer position is more complex in terms of writing programs and applications. The (proposed) GIS Manager may use programming language on occasion, but not daily as does the Web Developer/Programmer. To compensate for the complexity of the programming responsibility of this position, we recommend an upgrade to 70 with a 2.5% salary increase (\$1,141.70) to \$46,809.76. This upgrade will put the minimum salary just below the surveyed data (\$43,339) and the actual salary a little closer to the surveyed actual (\$52,608).

5. *GIS Coordinator*, grade 70, \$42,784.05 to \$64,176.63 – Although this position's duties and responsibilities are complex and errors could be very problematic, the (proposed) Systems Administrator's (grade 71) consequence of error is much greater and more costly should a mistake occur where County data and/or files are lost or compromised. Therefore, a difference of one grade between this position and the (proposed) Systems Administrator position is appropriate.

Also, the surveyed data for comparable and competitive Counties showed an average minimum salary of \$46,584 and an average actual salary of \$62,596. This position's salary is currently \$51,841 or 16% below the comparable and competitive Counties' average actual. We recommend a 2% salary increase for this position (\$1,036.81) to \$52,877.27 and a title change to GIS Manager. This title change is indicative of the position's managerial duties and responsibilities, for example, staff supervision, administration and management of the GIS system and budgetary responsibility.

6. *GIS Specialist*, grade 67, \$36,993.74 to \$55,490.07 – Elaine Ratcliffe, Human Resources Analyst II, looked at this position in 2009-2010 and upgraded it to a grade 67 from a grade 65. In speaking with Ms. Hairston, (proposed) GIS Manager, at the time, Ms. Hairston said that Davidson County is a training ground for GIS employees to move on to higher paying Counties. She also mentioned that it was difficult to find qualified candidates for the GIS Specialist position, and once trained, they would leave Davidson County employment. Also, at that time, a study of comparable and competitive Counties showed that an upgrade was warranted.

As with the Systems Administrator II position, this position was compared to the Computer Systems Administrator I (Health department) and the Computing Support Tech III (DSS) positions in 2009; however, since that time, the two positions' grades (Computer Systems Administrator I and Computing Support Tech III) have been changed so that these two positions will be in compliance with the Office of State Personnel's classification and relationship requirements. And, although this has caused inequality within Davidson County's pay plan, we cannot classify a position ((that is not under the Office of State Personnel (Health and DSS)) outside of the appropriate grade. Therefore, we do not recommend a change to the GIS Specialist position.

### ALLOCATION CHART - Information Technology

| Current                   | Old   | Proposed                  | New   | Old         | Proposed    | %      |
|---------------------------|-------|---------------------------|-------|-------------|-------------|--------|
| Position                  | Grade | Position                  | Grade | Salary      | Salary      | Change |
|                           |       |                           |       |             |             |        |
|                           |       |                           |       |             |             |        |
| Chief Information Officer | 78    | Chief Information Officer | 79    | \$88,155.18 | \$92,562.94 | 5.00%  |
| Systems Administrator III | 71    | Systems Administrator     | 71    | \$48,736.06 | \$50,685.50 | 4.00%  |
| Systems Administrator II  | 68    | Network & Systems Analyst | 69    | \$40,828.74 | \$41,849.46 | 2.50%  |
| Systems Administrator II  | 68    | Network & Systems Analyst | 69    | \$38,883.75 | \$40,774.88 | min    |
| Systems Administrator II  | 68    | Network & Systems Analyst | 69    | \$38,883.75 | \$40,774.88 | min    |
| Web Developer/Programmer  | 69    | Web Developer/Programmer  | 70    | \$45,668.06 | \$46,809.76 | 2.50%  |
|                           |       |                           |       |             |             |        |
| <b>GIS Division</b>       |       |                           |       |             |             |        |
|                           |       |                           |       |             |             |        |
| GIS Coordinator           | 70    | GIS Manager               | 70    | \$51,840.46 | \$52,877.27 | 2.00%  |
| GIS Specialist            | 67    | GIS Specialist            | 67    | \$42,172.86 | \$42,172.86 |        |
|                           |       |                           |       |             |             |        |

| <i>IT<br/>County Survey</i> |                        | <b>Chief Information Officer</b> |           |           |            |                         | <b>Systems Administrator III</b> |          |          |            |
|-----------------------------|------------------------|----------------------------------|-----------|-----------|------------|-------------------------|----------------------------------|----------|----------|------------|
|                             |                        | Min                              | Mid       | Max       | Actual/Avg |                         | Min                              | Mid      | Max      | Actual/Avg |
| Davidson                    |                        | \$63,113                         | \$0       | \$94,670  | \$88,155   |                         | \$44,912                         | \$0      | \$67,368 | \$48,736   |
| Alamance                    | MIS Director           | \$59,333                         | \$0       | \$0       | \$92,196   | Sr Systems Anlyst       | \$51,992                         | \$0      | \$0      | \$76,752   |
| Cabarrus                    | Info Tech Dir          | \$76,708                         | \$0       | \$118,410 | \$104,805  | Systems Administrat     | \$57,242                         | \$0      | \$88,350 | \$60,000   |
| Catawba                     | Chief Info Offcr       | \$86,931                         | \$0       | \$134,869 | \$106,875  | Database Administrato   | \$58,834                         | \$0      | \$91,284 | \$75,122   |
| Iredell                     | Info Tech Dir          | \$58,442                         | \$0       | \$0       | \$86,665   | Network Anlyst          | \$44,620                         | \$0      | \$0      | \$47,373   |
| Onslow                      | ITS Div Head           | \$68,820                         | \$0       | \$110,112 | \$93,225   | N/A                     | \$0                              | \$0      | \$0      | \$0        |
| Orange                      | Chief Info Offcr       | \$80,994                         | \$105,238 | \$129,481 | \$100,024  | IT Supprt Anlyst        | \$38,615                         | \$50,173 | \$61,730 | \$44,724   |
| Rowan                       | Info Sysms Dir         | \$75,310                         | \$0       | \$0       | \$111,608  | N/A                     | \$0                              | \$0      | \$0      | \$0        |
| Randolph                    |                        |                                  |           |           |            |                         |                                  |          |          |            |
| <i>Average</i>              |                        | \$72,363                         | \$105,238 | \$123,218 | \$99,343   |                         | \$50,261                         | \$50,173 | \$80,455 | \$60,794   |
| Davie                       | Info Systems Dir       | \$51,504                         | \$65,686  | \$79,868  | \$60,720   | N/A                     | \$0                              | \$0      | \$0      | \$0        |
| Forsyth                     | Chief Info Officer     | \$92,775                         | \$115,969 | \$150,760 | \$138,008  | IT Sysms Anlyst         | \$50,656                         | \$63,320 | \$82,613 | \$65,676   |
| Greensboro                  |                        | \$0                              | \$0       | \$0       | \$0        |                         | \$0                              | \$0      | \$0      | \$0        |
| Guilford                    |                        | \$0                              | \$0       | \$0       | \$0        |                         | \$0                              | \$0      | \$0      | \$0        |
| Winston-Salem               |                        |                                  |           |           |            |                         |                                  |          |          |            |
| <i>Average</i>              |                        | \$72,140                         | \$90,828  | \$115,314 | \$99,364   |                         | \$50,656                         | \$63,320 | \$82,613 | \$65,676   |
| <b>Combined Average</b>     |                        | \$72,251                         | \$98,033  | \$119,266 | \$99,353   |                         | \$50,458                         | \$56,747 | \$81,534 | \$63,235   |
| <i>IT<br/>County Survey</i> |                        | <b>Systems Administrator II</b>  |           |           |            |                         | <b>Web Developer/Programmer</b>  |          |          |            |
|                             |                        | Min                              | Mid       | Max       | Actual/Avg |                         | Min                              | Mid      | Max      | Actual/Avg |
| Davidson                    |                        | \$38,884                         | \$0       | \$58,327  | \$39,532   |                         | \$40,775                         | \$0      | \$61,163 | \$45,668   |
| Alamance                    | Asst Netwrk Admin      | \$41,723                         | \$0       | \$0       | \$48,192   | PC Specilst II          | \$36,561                         | \$0      | \$0      | \$46,404   |
| Cabarrus                    | Prsnl Comp Tech Spclst | \$44,847                         | \$0       | \$69,233  | \$54,768   | Anlyst/Programmer       | \$47,079                         | \$0      | \$72,675 | \$57,837   |
| Catawba                     | Network Engineer       | \$43,894                         | \$0       | \$68,103  | \$48,673   | Web Content/Train'g Spc | \$39,817                         | \$0      | \$61,781 | \$45,273   |
| Iredell                     | PC Specialist          | \$40,782                         | \$0       | \$0       | \$46,429   | Webmaster               | \$42,658                         | \$0      | \$0      | \$52,337   |
| Onslow                      | N/A                    | \$0                              | \$0       | \$0       | \$0        | N/A                     | \$0                              | \$0      | \$0      | \$0        |
| Orange                      | IT Supprt Specilst     | \$34,984                         | \$45,454  | \$55,925  | \$40,000   | Systems Anlyst          | \$51,931                         | \$67,476 | \$83,020 | \$68,715   |
| Rowan                       | PC Tech                | \$31,079                         | \$0       | \$0       | \$33,419   | Webmaster               | \$41,741                         | \$0      | \$0      | \$46,511   |
| Randolph                    |                        |                                  |           |           |            |                         |                                  |          |          |            |
| <i>Average</i>              |                        | \$39,552                         | \$45,454  | \$64,420  | \$45,247   |                         | \$43,298                         | \$67,476 | \$72,492 | \$52,846   |
| Davie                       | Netwrk Administrat     | \$38,431                         | \$49,015  | \$59,599  | \$46,607   | N/A                     | \$0                              | \$0      | \$0      | \$0        |
| Forsyth                     | N/A                    | \$0                              | \$0       | \$0       | \$0        | IT Web Sftware Dvlpr    | \$43,381                         | \$54,226 | \$70,494 | \$52,370   |
| Greensboro                  |                        | \$0                              | \$0       | \$0       | \$0        |                         | \$0                              | \$0      | \$0      | \$0        |
| Guilford                    |                        | \$0                              | \$0       | \$0       | \$0        |                         | \$0                              | \$0      | \$0      | \$0        |
| Winston-Salem               |                        |                                  |           |           |            |                         |                                  |          |          |            |
| <i>Average</i>              |                        | \$38,431                         | \$49,015  | \$59,599  | \$46,607   |                         | \$43,381                         | \$54,226 | \$70,494 | \$52,370   |
| <b>Combined Average</b>     |                        | \$38,991                         | \$47,235  | \$62,010  | \$45,927   |                         | \$43,339                         | \$60,851 | \$71,493 | \$52,608   |

| IT<br>County Survey     |                   | GIS Coordinator |                 |                 |                 | Actual/Avg    |                 | MISC       |                 |            |  |
|-------------------------|-------------------|-----------------|-----------------|-----------------|-----------------|---------------|-----------------|------------|-----------------|------------|--|
|                         |                   | Min             | Mid             | Max             |                 |               |                 |            |                 |            |  |
| Davidson                |                   | \$42,784        | \$0             | \$64,177        | \$51,841        |               | \$0             | \$0        | \$0             | \$0        |  |
| Alamance                | GIS Mapg Spclst   | \$34,986        | \$0             | \$0             | \$38,508        |               | \$0             | \$0        | \$0             | \$0        |  |
| Cabarrus                | GIS Administrator | \$54,499        | \$0             | \$84,156        | \$54,499        | Help Dsk Tech | \$33,447        | \$0        | \$51,649        | \$0        |  |
| Catawba                 | GIS Administrator | \$50,815        | \$0             | \$78,845        | \$68,049        |               | \$0             | \$0        | \$0             | \$0        |  |
| Iredell                 | GIS Analyst II    | \$42,658        | \$0             | \$0             | \$43,301        |               | \$0             | \$0        | \$0             | \$0        |  |
| Onslow                  | GIS Coord         | \$48,352        | \$0             | \$77,636        | \$72,015        |               | \$0             | \$0        | \$0             | \$0        |  |
| Orange                  | GIS Manager       | \$57,323        | \$74,481        | \$91,637        | \$79,332        |               | \$0             | \$0        | \$0             | \$0        |  |
| Rowan                   | GIS Coord         | \$43,847        | \$0             | \$0             | \$51,821        |               | \$0             | \$0        | \$0             | \$0        |  |
| Randolph                |                   |                 |                 |                 |                 |               |                 |            |                 |            |  |
| <b>Average</b>          |                   | <b>\$47,497</b> | <b>\$74,481</b> | <b>\$83,069</b> | <b>\$58,218</b> |               | <b>\$33,447</b> | <b>\$0</b> | <b>\$51,649</b> | <b>\$0</b> |  |
| Davie                   | GIS Administrator | \$44,490        | \$56,742        | \$68,993        | \$65,747        |               | \$0             | \$0        | \$0             | \$0        |  |
| Forsyth                 | GIS Map'g Spvsr   | \$46,850        | \$58,562        | \$76,131        | \$68,203        |               | \$0             | \$0        | \$0             | \$0        |  |
| Greensboro              |                   | \$0             | \$0             | \$0             | \$0             |               | \$0             | \$0        | \$0             | \$0        |  |
| Guilford                |                   | \$0             | \$0             | \$0             | \$0             |               | \$0             | \$0        | \$0             | \$0        |  |
| Winston-Salem           |                   |                 |                 |                 |                 |               |                 |            |                 |            |  |
| <b>Average</b>          |                   | <b>\$45,670</b> | <b>\$57,652</b> | <b>\$72,562</b> | <b>\$66,975</b> |               |                 |            |                 |            |  |
| <b>Combined Average</b> |                   | <b>\$46,584</b> | <b>\$66,067</b> | <b>\$77,815</b> | <b>\$62,596</b> |               |                 |            |                 |            |  |

| IT<br>County Survey |                  | MISC            |            |                 |            |
|---------------------|------------------|-----------------|------------|-----------------|------------|
|                     |                  | Min             | Mid        | Max             | Actual/Avg |
| Davidson            |                  | \$0             | \$0        | \$0             | \$0        |
| Alamance            |                  | \$0             | \$0        | \$0             | \$0        |
| Cabarrus            | Sr Analyst/Prgmr | \$51,918        | \$0        | \$80,149        | \$0        |
| Catawba             |                  | \$0             | \$0        | \$0             | \$0        |
| Iredell             |                  | \$0             | \$0        | \$0             | \$0        |
| Onslow              |                  | \$0             | \$0        | \$0             | \$0        |
| Orange              |                  |                 |            |                 |            |
| Rowan               |                  | \$0             | \$0        | \$0             | \$0        |
| Randolph            |                  | \$0             | \$0        | \$0             | \$0        |
| <b>Average</b>      |                  | <b>\$51,918</b> | <b>\$0</b> | <b>\$80,149</b> | <b>\$0</b> |
| Davie               |                  | \$0             | \$0        | \$0             | \$0        |
| Forsyth             |                  | \$0             | \$0        | \$0             | \$0        |
| Greensboro          |                  | \$0             | \$0        | \$0             | \$0        |
| Guilford            |                  | \$0             | \$0        | \$0             | \$0        |
| Winston-Salem       |                  | \$0             | \$0        | \$0             | \$0        |
| <b>Average</b>      |                  |                 |            |                 |            |

**COMMISSIONERS' AGENDA**

**Meeting Date: October 6, 2011**

**Exhibit \_\_\_\_\_**

I . 4 .

**ITEM: Tax Report of Refunds by Joe Silver, Tax Administrator**

**ITEM INFORMATION: The Tax Report of Refunds for September 2011 is attached for your review and consideration.**

**ACTION TO BE TAKEN: Approve**

**DAVIDSON COUNTY  
SEPTEMBER 2011 REFUNDS**

|                | REFUND #    |           |            |             | TOTAL       |        |            |         | TOTAL      |
|----------------|-------------|-----------|------------|-------------|-------------|--------|------------|---------|------------|
| DISTRICT       | REFUND CODE | REAL      | PERSONAL   | BUSINESS    | VALUE       | RATE   | SUBTOTAL   | PENALTY | REFUND     |
| CI28           | 24-09       | 0.00      | \$3,370.00 |             | \$3,370.00  | 0.0056 | \$18.87    | 1.89    | \$20.76    |
| C002           | 25-10       | 41,060.00 |            |             | \$41,060.00 | 0.0054 | \$221.72   | 0       | \$221.72   |
| CI28           | 25-10       | 41,060.00 |            |             | \$41,060.00 | 0.0056 | \$229.94   | 0       | \$229.94   |
| SC08           | 25-10       | 41,060.00 |            |             | \$41,060.00 | 0.0018 | \$73.91    | 0       | \$73.91    |
| C002           | 26-01       | 0.00      |            | \$34,470.00 | \$34,470.00 | 0.0054 | \$186.14   | 0       | \$186.14   |
| CI28           | 26-01       | 0.00      |            | \$34,470.00 | \$34,470.00 | 0.0056 | \$193.03   | 0       | \$193.03   |
| C002           | 27-01       |           |            | \$31,406.00 | \$31,406.00 | 0.0054 | \$169.59   |         | \$169.59   |
| CI28           | 27-01       |           |            | \$31,406.00 | \$31,406.00 | 0.0056 | \$175.87   |         | \$175.87   |
| C002           | 28-01       |           |            | \$27,193.00 | \$27,193.00 | 0.0054 | \$146.84   |         | \$146.84   |
| CI28           | 28-01       |           |            | \$27,193.00 | \$27,193.00 | 0.0056 | \$152.28   |         | \$152.28   |
|                |             |           |            |             |             |        |            |         |            |
|                |             |           |            |             |             |        |            |         |            |
| TOTAL          |             | \$123,180 | \$3,370    | \$186,138   | \$312,688   |        | \$1,568.20 | 1.89    | \$1,570.09 |
| LESS DISCOUNTS |             |           |            |             |             |        |            |         | \$14.34    |
|                |             |           |            |             |             |        |            |         | \$1,555.75 |
| GRAND TOTAL    |             |           |            |             |             |        |            |         |            |

**REFUND CODE**

- |                         |                         |                                     |
|-------------------------|-------------------------|-------------------------------------|
| 1. DOUBLE LISTED        | 6. MH DBL LISTED W/REAL | 11. CHANGE IN VALUE                 |
| 2. ACREAGE CORRECTION   | 7. MH MOVED/VALUE       | 12. PREVIOUSLY PAID                 |
| 3. HOUSE ON WRONG TRACT | 8. INCORRECT VALUE      | 13. BOARD OF E & R                  |
| 4. TRANSFER ERROR       | 9. INCORRECT FIRE DIST. | 14. BUSINESS NO LONGER IN OPERATION |
| 5. ELD/DISB. EXEMPTION  | 10. CLERICAL ERROR      | 15. LANDUSE ADJUSTMENT              |

**TOTAL MOTOR VEHICLES FOR SEPTEMBER**

**\$1,387.43**

**REFUND NAMES  
SEPTEMBER 2011**

| <b>NAME</b>                               | <b>REFUND #</b> |
|---|-----------------|
| PUGH PATRICIA                             | 24              |
| BECK DARRELL MILTON TRUSTEE               | 25              |
| CENTRAL CAROLINA OPTICAL LABORATORIES INC | 26              |
| CENTRAL CAROLINA OPTICAL LABORATORIES INC | 27              |
| CENTRAL CAROLINA OPTICAL LABORATORIES INC | 28              |

**COMMISSIONERS' AGENDA**

Date: October 11, 2011

Exhibit: \_\_\_\_\_

ITEM: J.1. Proclamation for Residents' Rights Month

ITEM INFORMATION: Dorian Fredricksen, Regional Long-Term Care Ombudsman (PTCOG AAA)  
will be present to present the proclamation to proclaim Residents' Right Month in Davidson County to  
honor people living in long-term care facilities.

ACTION TO BE TAKEN: Proclaim October as Residents' Rights Month in Davidson County

**National Long-Term Care  
Residents' Rights Month 2011  
Proclamation**

Welcome Home: Creating Connections Between Residents and the Community

**Whereas**, there are more than 1.6 million individuals living in 16,000 nursing homes; and 1 million individuals living in 50,000 board and care/assisted living facilities in the U.S.; and

**Whereas**, the federal Nursing Home Reform Act of 1987 guarantees residents their individual rights in order to promote and maintain their dignity and autonomy; and

**Whereas**, all residents should be aware of their rights so they may be empowered to live with dignity and self-determination; and

**Whereas**, we wish to honor and celebrate these citizens, to recognize their rich individuality, and to reaffirm their rights as community members and citizens, including the right to have a say in their care; and

**Whereas**, individuals and groups across the country will be celebrating Residents' Rights Month with the theme –“Welcome Home: Creating Connections Between Residents and the Community”– to emphasize the importance of affirming these rights through facility practices, public policy and resident-centered decision-making that impacts quality of care and quality of life.

**Now, therefore, I** Sam L. Watford, Chairman of the Davidson County Board of Commissioners, do hereby proclaim October 2011 as **National Long-Term Care Residents' Rights Month**, in the County of Davidson, and encourage all citizens to join me in these important observances.

Signed this 11<sup>th</sup> day of October 2011

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Sam L. Watford, Chairman  
Davidson County Board of Commissioners

**Commissioners' Agenda Request**

**Date Received:** October 4, 2011

J.2.

**Meeting Date:** October 11, 2011 Deliberation Agenda Item

**Item:** Repaving Governmental Center Parking Lot

**Item Information:** This will repave and restripe the Governmental Center complex.

This is a turnkey project.

**Cost:** \$78,574.50

**Source of Funding:** Capital Fund Budget is \$80,000.00

**Action to be taken by Commissioners:** Approve

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Follow-Up Required:** N/A

\_\_\_\_\_

**Additional Requirements:** N/A

\_\_\_\_\_

**Exhibit Material Enclosed :**        X      **Yes**                                    **No**

**BID TABULATION**  
**BID #1109001**  
**Repaving Governmental Center Parking Lot**

|                               | <u>Cost</u> |
|-------------------------------|-------------|
| 1. Hanes Construction Company | \$78,574.50 |
| 2. JT Russell & Sons          | \$78,569.25 |
| 3. Gerald Beck Construction   | \$80,271.70 |

Bids were opened at 2:00 on October 4, 2011.

**TO:** Robert Hyatt  
**FROM:** Dwayne Childress  
**DATE:** October 4, 2011  
**SUBJECT:** Bid 1109001 Repaving Gov. Center Parking Lot

Dear Sir,

I am writing you in response to the bid opening of October 4, 2011, the bid was for repaving Governmental Center parking lot and restriping the whole parking lot. Three companies were solicited and three companies responded to the RFP; we had no one responding to the newspaper advertisement.

This repaving Governmental Center parking lot was for only certain areas that are sorely needed, but restriping the whole parking lot will make the whole area attractive. We enlisted the help of David Black who is a local professional engineer. He pointed out some things that we had missed and made the bidding process easier for vendors and smoother for staff.

Rigor: first place was Hanes Construction Company at \$78,574.50, second place was JT Russell & Sons \$78,569.25 and third place was Gerald Beck Construction \$80,271.70. The difference between first and second place is \$994.75 or 1.3%. The difference between first and third place is \$1,697.20 or 2.1%. There were no exceptions taken to the scope of work.

I have taken the liberty of including two supporting memos for your review, one from Mr. Tim Phelps and the other for Mr. David Black, PE.

Therefore, Mr. Tim Phelps and I recommend that we accept the bid of Hanes Construction Company at \$78,574.50 of Lexington, North Carolina on the repaving Governmental Center parking lot and restriping the whole parking lot.

If you have any questions, do not hesitate to contact me at 242-2030.

Respectfully submitted,



Dwayne Childress, C.P.M., CLGPO  
Purchasing Director



DAVIDSON COUNTY PUBLIC WORKS AND SERVICES  
DAVIDSON COUNTY GOVERNMENTAL CENTER  
P O BOX 1067  
LEXINGTON NC 27293

---

To Whom It May Concern:

Dwayne and I sat down with the engineer and bid out the paving for portions of the Governmental Center Complex Parking Lot. I support awarding of the bid to Hanes Paving which was the lowest. Thank you very much.

Respectfully submitted,

Tim Phelps

**David B. Black, P. E.**

Consultant Engineer for Building and Construction  
1945 Tyro School Road, Lexington, NC 27295  
Phone: 336-309-0498

October 4, 2011

Mr. Dwayne Childress, Purchasing Director  
913 Greensboro Street  
Lexington, NC 27292

Subject: Bid Opening for Paving at Governmental Center

Dear Mr. Childress:

Reference is made to the bid opening this afternoon. The apparent low bidder is Hanes Construction. After the bid opening, you and I reviewed the bid documents and all paperwork was in order as required by the invitation to bid.

I have worked with Hanes Construction on several projects and they are a well qualified and reputable contractor. Therefore, it is my recommendation that you accept Hanes Construction as the contractor to do the contract work as advertised.

If you have any questions, please contact me at 336.309.0498.

Sincerely,



David B. Black, PE  
NC License # 21048

**COMMISSIONERS' AGENDA**

Date: October 11, 2011

Exhibit: \_\_\_\_\_

ITEM: J.3. Piedmont Authority of Regional Transportation

ITEM INFORMATION: PART funding will be discussed at the meeting for decision.

ACTION TO BE TAKEN: Approve/disapprove.

FOLLOW-UP:



**DAVIDSON COUNTY BOARD OF COMMISSIONERS**

Post Office Box 1067  
Lexington, North Carolina 27293  
(336) 242-2200

SAMUEL L. WATFORD, CHAIRMAN  
LARRY W. POTTS, VICE-CHAIRMAN  
CATHY DUNN  
BILLY JOE KEPLEY  
FRED D. MCCLURE  
DON W. TRUELL  
TODD YATES

ROBERT C. HYATT  
COUNTY MANAGER

**MEMORANDUM**

**TO: Board of Commissioners**

**FROM: Robert Hyatt, County Manager** 

**DATE: September 29, 2011**

**RE: Piedmont Authority for Regional Transportation Funding Request**

On September 27<sup>th</sup>, I sent to the Board of Commissioners information from the Piedmont Authority for Regional Transportation (PART) regarding their financial situation and the options being considered by their Board. Commissioner Truell (the Board of Commissioners' representative on the PART Board) advised me on September 28<sup>th</sup> that the PART Board met that morning and had decided to request additional funding from each local government member. He further advised PART requested to have this issue considered by each local government if possible before October 15<sup>th</sup>. Commissioner Truell noted if additional funding is not identified, PART will probably have no choice than to reduce or eliminate routes.

Commissioner Truell requested that this item be placed on the October 6<sup>th</sup> Commissioners' meeting. I have contacted PART Executive Director, Brent McKinney, and invited him to the meeting. He is also going to bring a representative from the PART Finance Committee with him to help explain the situation and what options have been considered.

Please find attached the previous information I shared with you as part of the September 27<sup>th</sup> memo.

Please let me know if you have any questions.



**DAVIDSON COUNTY BOARD OF COMMISSIONERS**

Post Office Box 1067  
Lexington, North Carolina 27293  
(336) 242-2200

SAMUEL L. WATFORD, CHAIRMAN  
LARRY W. POTTS, VICE-CHAIRMAN  
CATHY DUNN  
BILLY JOE KEPLEY  
FRED D. MCCLURE  
DON W. TRUPELL  
TODD YATES

ROBERT C. HYATT  
COUNTY MANAGER

**MEMORANDUM**

**TO:** Board of Commissioners

**FROM:** Robert C. Hyatt, County Manager 

**DATE:** September 27, 2011

**RE:** Piedmont Authority for Regional Transportation

Please find attached information regarding PART (Piedmont Authority for Regional Transportation) that was provided to me by High Point Mayor Becky Smothers last Thursday night during the elected officials' dinner. Mayor Smothers wanted to be sure that I passed it along to you. She explained PART is continuing to struggle financially and is exploring options to become sustainable including changes / elimination of routes, fee increases and funding from member local governments. She stated PART Director, Brent McKinney, would be contacting me in the near future to discuss this information in further detail.

I will keep you updated.



## MINUTES

### *Piedmont Authority for Regional Transportation* September 14, 2011

#### **Board Members Present:**

Darrell Frye, Chairperson, Randolph County Commissioner  
Gloria Whisenhunt, Vice-Chairperson, Forsyth County Commissioner  
Larry Williams, Secretary, Winston-Salem TAC  
Allen Joines, Mayor, City of Winston-Salem  
Tom Manning, Alamance County Commissioner  
Ronnie Wall, Mayor, City of Burlington  
Leon Inman, Stokes County Commissioner  
Lenny Williams, Burlington-Graham TAC  
James Kallam, Rockingham County Commissioner  
Kevin Austin, Yadkin County Commissioner  
Paul Johnson, Surry County Commissioner  
Don Truell, Davidson County Commissioner  
Robbie Perkins, Greensboro TAC  
Becky Smothers, High Point TAC  
Bernita Sims, City of High Point

#### **Others Present:**

Brent McKinney, PART; Lisa Chislett, PART; Scott Rhine, PART; David Morris, PART; Loris Colclough, PART; Tonya Dupree, PART; James Dickens, Attorney, City of Greensboro; Jim Yarbrough, PART; Brooke Kochanski, PART; Mark Kirstner, PART; Chantale Wesley, PART; Stan Polanis, Director of Transportation, City of Winston-Salem; Adam Fischer, Director, Department of Transportation, City of Greensboro; Dennis Williams, ACTA; Roger King, Director, RCATS; David Smith, Alamance County Manager; Buddy Cox, High Point Transit Authority; Philip Vereen, Winston-Salem Department of Transportation; Mike Shaffner, NCDOT; Jesse Day, PTRC; Taft Wireback, News and Record; Richard Atkins, Triad Transportation Partnerships; Ernie Saunders, PART/Coach America; Ozzy Thompson, Coach America; Steven Crossken, Vice President, Coach America; Paul Johnson, High Point Enterprise; Pam Cook, Pam Cook Communications; Paul Garber, Winston-Salem Journal; Fred Terry, citizen; Charles Liebert, PART Express rider; Uli Kuettner, PART Express rider; Beverly Robinson, PART Express rider; Richard Cassidy, PART Express rider; Rusty Hunt, Vice President, Financial & Administrative Services Davidson County Community College; Steven Harrington, PART Express rider; Elisa Tyson, PART Express rider; Elaine Sill, PART Express rider; William Beam, PART Express rider; Jane Bridges, PART Express rider.

Chairman Frye called the meeting to order. He thanked Board members who attended the Piedmont Triad Regional Transportation Summit at Grandover on September 7<sup>th</sup>. Many good comments were received about the Summit.

Chairman Frye asked for general speakers from the floor. There were none.

### **Consideration of Minutes.**

Chairman Frye asked for comments on the August 2011 meeting minutes. If no corrections were needed, he asked for a motion of approval.

**Motion by: Paul Johnson to approve the August 2011 minutes as presented.**

**Second by: Ronnie Wall.**

**Vote: Unanimous.**

### **Public Hearing for the Consideration of PART Express Fare Increases, PART Express Service Reduction and Amended FY 2012 Budget.**

Long-trip fare increases, route service reductions, and FY 2010 Budget amendments were presented to the Board.

Long-trip fare Increases on routes 6, 8, 9, 10, 13, & 14 are proposed as follows:

Single trip fares from \$2.40 to \$3.00.

10-Ride Pass Fare \$24.00 to \$30.

31-Day Pass Fare \$74.50 to \$90.

(Seniors age 60+, disabled, and students ride for one-half fares)

If approved, new fares will be effective October 1, 2011.

Public hearing speakers were heard from the floor. Speaker comments are summarized as follows:

#### **1. Charles Liebert, Route 9 Business 85 Express**

Mr. Liebert lives in Greensboro, teaches at Davidson County Community College. He believes in public transportation. Reducing Route 9 service will be a problem as the 8:00am SB departure and the 2:00pm NB routes are proposed to be eliminated which many students and faculty use to get to class. Ridership during May – August was low but during school there are 25 – 30 riders on this route. Mr. Liebert presented the Board with signed petitions from frequent and occasional riders asking the Board not to eliminate the Route 9 service. Many students use resources like PART to enable them to pursue their education. The fare increase isn't a problem.

Note: A copy of Mr. Liebert's letter of presentation is attached to these minutes.

**Chairman Frye stated that he had heard comments from Dr. Robert Shackelford, President, Randolph Community College, asking that PART not eliminate the service on Route 10. Many students depend on the service to receive their education.**

#### **2. Uli Kuettner, Route 6 and Route 1**

Mr. Kuettner rides the Route 6, 6:17am run from King to Downtown Winston-Salem, connects with Route 1 to travel to the Hub, then transfers to the PART shuttle to travel to his job at Tyco Electronics. He asked that the Route 6, 5:50am SB run not be eliminated. Many people depend on PART service to get to their jobs, especially

people that have long distance commutes. Public transportation is needed in this area. He further stated that if the 5:50am SB run were eliminated he would like to see the 6:10am SB run moved up to 6:00am.

**3. Beverly Robinson, Route 8 Davidson Co. US 52**

Ms. Robinson works in Salisbury and has an 86-mile round trip commute. She rides from Winston-Salem to Lexington. She was able to take the job because PART offers transportation. She asked the PART Board not to eliminate the 6:25 SB run or the 4:25 NB run. She is not concerned about the proposed fare increase.

**4. Richard Cassidy, Route 8 and Route 9**

Mr. Cassidy uses Route 8 and Route 9 for medical appointments at Baptist and to visit his family in Lexington. PART is the only public transportation from Winston-Salem to Lexington. He is a proponent of the fare increase. He would pay more to be able to see his family.

**5. Rusty Hunt, Route 9 Business 85 Express**

Mr. Hunt is the Vice President, Financial & Administrative Services, Davidson County Community College (DCCC). He asked the Board not to approve the proposed eliminations on Route 9 serving DCCC. Many students depend on PART services to get their education. Students depend on public transportation and PART is the only regional connection in the Triad.

**6. Steve Harrington, Route 1 and Route 2**

Mr. Harrington lives in Guilford County and rides PART to Winston-Salem. He has seen a significant savings since using PART as opposed to driving every day. The money he has saved has been put back in to the economy. Most riders are lower income people and students trying to better their lives. He is concerned about the elimination of 30 minute service on the routes. He asked the Board to consider whether the service cuts make sense and how they affect people not just the financial consideration. Mr. Harrington presented the Board documented scriptural justification for not reducing PART routes and not increasing PART fares. He asked that the Board use the scriptures as guidelines for decision making.

Note: A copy of Mr. Harrington's scripture justification is attached to these minutes.

**7. Elisa Tyson, Route 1**

Ms. Tyson asked the Board not to eliminate 30 minute service. She stated that there is already standing-room-only on some of the 30 minute runs and it would be a large inconvenience if riders had to use earlier runs.

**8. Elaine Seal, Route 9 Business 85 Express**

Ms. Seal is the Project Coordinator for International Students program at Davidson County Community College. She stated that the State Department requires that

International students have access to public transportation. Without PART service, there will be a huge impact on these students. There are 6 students in the program at DCCC. Ms. Seal will personally have to transport students if PART eliminates service.

**9. William Beam, Route 3**

Mr. Beam uses PART Express from High Point along with his bicycle to go to school at ITT Technical Institute. After losing his job, he decided to return to school to learn a new trade skill so he can find employment. He suggested to the Board to accept advertising on the buses to help with funding and asking outlying cities to contribute to help in and continue PART service. Without PART many citizens will be hurt and without public transportation, many more people will be unemployed. Many people cannot drive but still need transportation choices and a way to get to a job. Salisbury VA hospital needs some kind of public transportation service also.

**Board member Don Truell asked Mr. Liebert where most riders board the bus. Mr. Liebert stated that riders board at each stop on the route.**

**10. Earnest Saunders, PART Express/Coach America HUB Supervisor**

Mr. Saunders stated that he has a passion for public transportation and cannot believe there is not more public transportation in this area. He stated that he knows there is standing-room-only on the 30 minute service runs from Greensboro, Winston-Salem, and High Point. Many riders are in the low income bracket and are trying everything possible to get to a job. In this economic time, one of the worst in US history, eliminating service is the worst thing to do to PART riders. He presented the Board with multiple written comments from riders asking the Board not to cut the 30 minute service on Routes 1, 2, and 3. Mr. Saunders doesn't just look at ridership numbers; he sees the faces of people in need.

**11. Jane Bridges, Route 10 Randolph County Express**

Ms. Bridges is not concerned with the fare increase. She expressed concern with the elimination of the early morning and late afternoon runs. Without these runs, the window is very narrow for commuters wanting to utilize public transportation. For example, without the early morning run, nurses cannot use the service and make it to their workplace by 7:00am. Ridership has increased greatly since classes started at UNCG. She asked the Board to look at eliminating or reducing the Asheboro Zoo stop if that would help with the funding.

**12. Mr. Uli Kuettner** spoke again and asked if the PART Express schedules could be better coordinated for people making transfers from one route to another to eliminate longer waiting times.

Board member Bernita Sims thanked speakers for the comments and it was good to know how decisions affect people's lives.

Chairman Frye stated that PART will soon be 9 years old and it has taken a while to get to this point. General public needs more information about public transportation.

**Motion by: Ronnie Wall to close public hearing.**

**Second by: Paul Johnson.**

**Vote: Unanimous.**

Becky Smothers enjoyed reading the summary of comments and asked that they be part of the record of the public hearing. Chairman Frye stated that a letter received from a local veteran will also be included.

Ronnie Wall asked what fare increase would keep service going to Davidson County. Chairman Frye also suggested possibly reducing service in the summer months.

Mayor Smothers stated that many suggestions have been made to address funding but she would like staff to comeback with suggestions.

Robbie Perkins commented that economic development is the most important consideration and we are in this for the long haul. Cutting out service to DCCC affects job growth in the Triad.

Loris Colclough, PART Interim Financial Officer, addressed the Board. He stated that PART must comply with Chapter 159 regulations and cannot get through the year without cutting the budget. In April, the PART Board passed a resolution for a \$3 vehicle registration fee as a funding resource for PART. PART member Counties did not pass this fee. He stated that the public should be pleading case for PART service to continue with their County Commissioners. There is no choice but to eliminate services in order to have a balanced budget. \$1.9M must be cut from the budget to make it through the year.

Board members Sims and Perkins asked what month the money will run out. Mr. McKinney stated that depending on expenditures and without any additional revenue, the fund balance will be at zero by spring of 2012. Currently PART will require a \$1 registration fee to keep above water. Mr. Colclough added that even if counties passed a vehicle registration fee it will take at least 6 months to collect funds.

Mr. McKinney stated that county contributions are needed now to continue current service.

Mr. Perkins stated that he would go to the Guilford County Commissioners and ask for assistance stating that PART has eliminated everything possible.

Mayor Smothers stated that PART needs short term and long term financial solutions.

Ms. Sims stated that she will lobby the County Commissioners for regional public transportation support.

Mayor Williams asked what the cost to individual counties is. Mr. McKinney answered that service costs approximately \$25,000 per hour of service per year. Mayor Williams questioned whether cutting 30 minute service on Routes 1, 2, and 3 will be a cost savings. Mr. McKinney noted that eliminating the 30 minute service runs will affect 20.4% of the ridership. Board member Whisenhunt questioned 'empty bus' comments. Mr. McKinney

explained that buses are housed in Winston-Salem and empty buses are more than likely on the way back to the shop.

Mr. McKinney stated that fare box revenue will not cover the operational costs.

Mr. Colclough stated that there has been some increase in the vehicle rental tax revenue.

Board member Kevin Austin stated that budget cuts presented are what were asked for from the PART staff. Fare increases are needed. Each Board member should be lobbying their County Boards for support. Public should not have to go the County Commissioners.

Ms. Whisenhunt stated that 12 years ago when legislation was created it was a different economic time and that is why the current funding choices exist. She doesn't believe that any county will increase taxes on citizens. Forsyth County will discuss other creative ways to contribute short term and the City of Winston-Salem should contribute also.

Mayor Smothers stated that JARC funds used to fund rural service will disappear in 2 years.

**Motion by: Paul Johnson to adopt resolution for proposed fare increases.**

**Second by: Kevin Austin.**

**Vote: Unanimous.**

Mayor Williams asked what the revenue of fare increase would be.

Mr. McKinney stated that fare increases on the long distance routes would generate approximately \$30,000 but we will also lose riders due to fare increase.

Chairman Frye asked to look at eliminating the NC Zoo stop. Would that save money? Mr. McKinney stated that it would save approximately \$15,000.

Mr. Austin would like more information on different service adjustments. Many suggestions have been made and would like to explore other sources of revenue.

Mr. Perkins would like to see a hybrid budget presented with revenue from other sources such as employers.

Mayor Smothers would like information in 2 weeks and would like to hear from PART staff members Scott Rhine, Programs Manager and David Morris, Operations Manager.

**Motion by: Kevin Austin to defer proposed service reductions and budget amendments until the Board meets on September 28, 2011.**

**Second by: Bernita Sims.**

**Vote: Unanimous.**

Mayor Williams would like to see exact service cost numbers for Davidson County for the rest of the year. He stated that people base their job decisions on existing service. He also expressed concerns about the time of day that the public hearings are held.

Board members Robbie Perkins and Bernita Sims will contact Guilford County Commissioners' Chairman "Skip" Alston to discuss support from Guilford County.

Commissioner Truell expressed concern over asking the Davidson County Commissioners for support when Guilford and Forsyth have not stepped up with financial support. He would also like to look at the possibility of a van pool for DCCC.

Mayor Smothers stated that the PART Finance Committee will draft a letter giving a financial update to present to the Board on September 28<sup>th</sup>.

### **Director's Report.**

Mr. McKinney presented the Director's report to the Board.

Highlights included:

1. Introduced Tonya Dupree as the new PART Chief Financial Officer. She was previously with TTA and is ready to face the financial challenges.
2. Ridership for August has increased 21% over last month and 17% over August 2010.
3. Responses to the Financial Management Oversight (FMO) report have been completed. Policies and Procedures have been updated and documented as well as computer server room security addressed. Copies of the revised/new policies will be on the October agenda for Board consideration. Board members are asked to let us know how they would like to receive documentation. There is a request form for each Board member to complete. The FMO auditor is in the PART office today to review responses. Mr. McKinney expected the suspension for drawdowns to be lifted soon.

Chairman Frye stated that He wrote a letter to the Piedmont Triad Regional Council requesting the establishment of a committee to participate in a study of the PART /PTRC merger process. Mr. Austin stated that he and Paul Johnson presented the letter to the PTRC Executive Committee and it was well received. Listed below are committee members:

### **The PART Task Force**

#### **PART Board Members:**

Darrell Frye, Randolph County  
Ronnie Wall, Burlington  
Kevin Austin, Yadkin County  
Don Truell, Davidson County  
James Kallam, Rockingham County  
Leonard Williams, Gibsonville (also Chair of Burlington Graham MPO)  
Mike Fox, NCDOT Board Member

#### **MPO Chairs:**

Robbie Perkins, Greensboro (Greensboro MPO)  
Larry Williams, Rural Hall (Winston-Salem Forsyth MPO)  
Rebecca Smothers, High Point (High Point MPO)

#### **Other Interested Parties:**

Dan Pugh, Lewisville  
Chris Jones, Clemmons  
Earnest Lankford, Stokes County

Pattie Phillips, Mebane

The next PART Board of Trustees meeting is scheduled for Wednesday, September 28, 2011 at 8:30am at 7800 Airport Center Drive, Suite 101.

**Motion by: Leon Inman to adjourn the meeting.**

**Second by: Paul Johnson.**

**Vote: Unanimous.**



## Comments on Fares

- Carpooling will be cheaper than \$90.00 for the month; you've lost your niche.
- Another rate hike is discouraging; we've discussed it on route 8 and decided to carpool after this rate hike happens.
- When the bus pass goes to \$90, you will lose me and I'm sure I'm not the only one.
- Do not cut service and increase fares, do one or the other. You're eliminating the convenience of taking the bus. Go back after federal, state and local funding – reducing pollution and our dependence on foreign oil should be a top priority.
- I really hope this is the last increase for a while, anymore and I will have to stop riding.
- I'm totally against the fare increase. You just increased in July and now again...pretty soon it's going to cost us over \$100 to buy a bus pass. I understand you need the funds, but going up every few months is disappointing riders.
- It will not be cost effective for me if the fare is \$3 each way. That is \$60 per week. I take PART because of the cost factor and would discontinue use if this happens.
- I have an issue with fare increasing and service decreasing.
- I know these changes are supposed to be cost savings issue but this is the equivalent of a restaurant increasing their prices and decreasing their portions all at the same time. It's just not good business.
- It makes more sense for my wife and me to fore-go riding the bus completely if fare increases to \$3 each way.
- It is truly becoming less and less cost effective for riders to utilize the PART Buses. You are going to continue to raise fares and run yourself out of business.
- Raising the fare 50% within 4 months is a bit harsh. It would make more sense to increase to \$80 and look at another increase in 12 months or so.
- With the price increases that have been coming 1-2 times per year, I'm not sure if it's a benefit to me to continue riding the bus.
- I would like the rate to stay the same to ride the bus.
- I would prefer if the bus schedule was altered or limited rather than the fares increased again.
- I would like the rate to increase no more than \$3 per day.

## Public Hearing Day/Time

- The public hearing is the worst time for people who work and ride the bus, it should be held at a convenient time for ridership, not Board members. A much better time would be 7pm.
- Since 72.2% of PART's ridership are employed full time, an 8:30am meeting is difficult of a majority of the riders to attend. The meeting would be more productive if it were held at 5:30 or 6:00pm.
- I hope you can instruct me as how to better voice my concerns, as it will be nearly impossible for me to attend the public meeting that has been schedule at 8:45AM on a work day (Sept 14th). This seems like an underhanded trick to keep members of the working public from voicing their concern over your proposed changes.
- Thanks a lot for having this meeting in the day/time when hardly anyone can come...by the way.

## Route 1,2,3 (Winston-Salem, Greensboro, High Point)

- I ride 6:17am King run and transfer to the 7:00am Route 1 bus. If you eliminate the 7am Route 1 run, your service becomes useless to me. You could adjust the schedule of the bus leaving Mt. Airy at 6:10am and stop in King so people can connect to the bus leaving for the hub at 7:00am. The departure for the Surry bus needs to be bumped to 6:10pm so the riders coming in on the 5:30pm Hub bus can transfer to it. Better yet, rearrange to have ALL buses stop in King. You need to program signs to reflect which serve King.
- I ride Surry and work 7:30am-4:30pm in Greensboro; I will no longer be able to get to work on time and will have to discontinue riding the bus at all. Even though the Surry bus gets be to the WS trans ctr before 6:30am I'll have to wait until 7am and wouldn't get to the hub until 7:30, which is when I need to be at my desk. Cut out the midday service from WS to Gboro instead of the peak service that affects commuters.
- I ride the Surry bus and work 7:30am-4:30pm in Greensboro. I've been riding the 5:52am bus from Pilot which arrives in WS around 6:25am. I transfer to the 6:30am Route 1 bus and then use my car (which I leave at the Hub) to continue to my workplace at Green Valley, putting me at work at 7:20am at the latest. With the elimination of the 6:30am bus, I will no longer be able to ride the bus. Changing my work hours will still not be a workable solution. I can drive and have less than a 14 hour work day. I suggest eliminating the mid-day runs where you have very few people ride than the commuter runs.

The Medical Rt 4 bus leaves WS at 6:30 and goes to Greensboro, unless you allow monthly pass users to ride that bus, we will have to begin driving again. This would not help those who work in Kernersville.

- There are many people, not just myself, that rely on this 30 minute increment, for those of us who work we have had our managers modify our schedules just so we can utilize the PART service. The buses are crowded and people will be standing up riding, which can be a liability issue. I think PART should not serve rural areas and only serve urban. I wouldn't mind another fare increase just to prevent the hourly run from happening. I know of 6 people who would stop riding who buy a 31 full fare pass, \$450/mo. which translates into \$5,400/yr. Here are some suggestions: Eliminate 4 Seasons Stop, Eliminate Rt. 4 from WS to Gboro because there are Rt. 1 buses running there, Increase fares, Eliminate rural service, eliminate mid-day runs, hourly HP service – it's not used as much.
- I have been riding the WS to Gboro bus for 3 years and it means so much to me. Why isn't bus service between the triad considered a service to the citizens and taxpayers? Many riders potential careers depend on your service.
- The proposed reduction in rush hour times will be a significant inconvenience for me. I would have to stop riding the bus all together. I hope your board of directors rejects the cutbacks, the survival of your organization may depend on it.
- The removal of the 2<sup>nd</sup> bus on the express routes during peak hour is ridiculous. Those buses have good ridership and you are going to lose all the riders when you do this. If these times are dropped, I will no longer be riding. Cut the longer distance routes before the core routes.
- I recommend keeping the 2<sup>nd</sup> bus during peak commute hours. Volume is at its highest during these times. Several of us who ride have already discussed discontinuing use of the service if this is done.
- I depend on the PART Greensboro route to get to work, 5 days per week.
- I am dumb founded that you would consider only offering service every hour, the 7am is already packed, how will you accommodate those people? People put luggage in seats; something needs to be done there. Safety issues with strollers and luggage in the handicapped areas. Buses already run late, more people will make them run even later. I do not ride PART because I have no other choice; I choose to ride because it used to be a great convenience and good service; however that seems to now be questionable.
- The 6:30am and 7am buses are PACKED; there is NO WAY everyone will fit on the 7am bus. What are your plans for the early morning Greensboro bus? Are you going to use 2 buses? Raising the price makes sense, but having people stand or not have enough room for a paid service is not good customer service.  
If the schedule goes to hourly (I live in Kernersville and work at Lincoln Financial) I will personally stop riding PART. My schedule is not flexible. I do not understand why you can't eliminate the runs in the middle of the day since those aren't commuters. Eliminate the 4 seasons mall stop, no one rides from there.
- I am a faithful rider with PART and I depend on it to get to work. I live in Greensboro and work in Winston-Salem. Many of us will lose our jobs if the schedule is changed.
- Just want to let you know that you will lose many PART riders if you reduce your ½ hour runs on the Gboro and WS Express Routes. If I were to arrive at the Greensboro Depot at 8am instead of 7:30am, I would be late to work and therefore I would need to drive in order to get to work on time. The buses will be overcrowded; many of us will choose not to ride if we have to stand the whole way. Use the shuttle bus on the half hour or during times when ridership is low. (UNCG professor)
- Raise the fares to \$3 each way and make the monthly pass \$100, but don't stop the 30 min runs during peak time. Riders need options; the 30 min intervals are needed. Cutting those routes will make bus riding less convenient and if mass transit isn't convenient, nobody will ride. I certainly wouldn't.
- I have been a rider since the 1<sup>st</sup> day of service. I commute from Gboro to WS and the peak hour service is ideal for me. I think changing the schedule would create a major ripple effect for riders.
- I commute on Route 1 to Bank of America near the Hub. I need the routes to continue to work in our favor and the fare just went up July 1st, another increase is poor managing by the books of finance. People's livelihood is going to really be seriously impacted if you make this choice.
- I am a student at WSSU and am staying home (Greensboro) traveling via PART's bus.
- I have been a rider/customer for 5 years from GSO to WS. (Removing the 7:00 bus) I am not sure if I want to get to work 45 minutes to 1 hour early or arrive to work late if I take the 7:30 bus. How will we handle the increase in riders in either the 6:30 or 7:30 buses?
- I ride from WS to HP. PART: is positive for the environment, saves on my gas bill, saves wear and tear on vehicle, punctual- I have never been late for work, excellent customer service and professional employees, comfortable ride, and decreased stress.
- Keep the routes at 30 minute intervals during peak hours. Reducing the number of buses and increasing the peak intervals to 1 hour would pack buses coming from Greensboro and High Point like sardines going to Winston-Salem.
- I don't have transportation and take the bus to get back and forth to work and school.

- I attend DCCC and live in High Point with no transportation
- If the bus runs every hour that will mean a lot of people will begin to lose jobs due to not being able to be there on time. If it wasn't for the PART bus running, I would still be homeless. I depend on part to get me back and forth to work and now I have a place to stay.
- Keep the routes running every 30 minutes. If you cut these times it would take more than 2 hours to get to and from work. I would pay \$3 to keep these times.
- It makes no business sense to stop the 6:30, 7:30 and 8:30 runs from WS to GSO when people are trying to get to work and/or college. As well as continue running at midday routes when the ridership is so low.
- If the schedule changes to hourly it will prevent me from making it to work on a timely manner.
- I and others really need the bus to run every half hour. With heavy and often changing working schedules, I really need the current schedules to stay the same.
- I would like all routes to come every 30 minutes
- Please keep the bus at 30 minute routes, it will be really inconvenient for a lot of people if it goes to every hour.
- Leave it every 30 minutes for doctors appointments
- I work on and on-call basis and often have little notice to travel to WS or HP. Taking away the routes would be detrimental to myself and my family.
- I think the PART buses should stay on 30 minutes every day.
- PART has been a convenient way for me to travel from GSO to WS, but the change would eliminate the convenience. I continued riding even after Rt. 11 was cut and was forced to spend extra money to ride to WSTA from my jobsite to downtown WS in the evening.
- It should stay at 30 minute intervals. After being on my feet for 7 hours, I want to get home to my children as quickly as possible and to get some rest.
- Taking away the 30 minute bus would be very inconvenient. I get off work at 3- the 3pm bus in HP would be too early and the one that leaves at 4pm would be too late for me to get my kids after work.
- The bus running every 30 minutes gets a lot of people to work on time. If it's changed than I will probably be running late every day.
- Keep full service on Rt. 1, 2, 3. We need them to run two times per hour daily.
- Keep the routes running at 30 minutes all day.
- The express routes 1, 2, 3 are vital to the working people of Forsyth, Guilford and surrounding counties. I would accept another fare increase instead of the 1 hour proposal.
- I rely on the PART transportation to arrive and depart work at the airport Marriott. My schedule is based on customer needs which any change in the bus schedule, would be in further hardship.
- I temporarily don't drive to my place of employment, which is the only place that will hire me with my criminal record. If the PART service is cut, it will make it hard for me to get back and forth to work and will also place a hardship on my family.
- Leave it every 30 minutes because I'll be late for work.
- I rely on the 30 minute trips since there are only 2 bike racks on the buses. If there are more than 2 bikers, they need to wait for the next bus. But for a hour I would have to bike back home and drive.
- Don't cut any routes to HP, especially the 7:30am run. We need more routes to and from HP.
- Keep the routes the way they are, they are my only form of transportation to GSO to see my family. I am a student at WSSU.
- My family and I ride PART bus for work, and travel to and from HP and WS.
- Don't take the 30 minute bus from us. I need that bus so I won't be late going to pick up my kids from school when I get off work.
- Once an hour will affect my home and morning commuters greatly. Changing the schedule will lose riders.
- It will be an inconvenience if the routes go to an hour and would make the commute home longer.
- The buses will be crowded if you run every hour. It would be difficult for my schedule to get off work at 330pm and go to night classes if the schedule was every hour.
- The 6:30 shuttle is badly needed for people who need to be at work at 7.
- I depend on PART to get to work every day. Do not change the schedule of the HP bus.
- It is better if you keep the 30 minute route, the buses will not be overcrowded and people will still be able to get to work on time, even if they miss a bus.
- I work in the Triad area, the 30 minute route is convenient for me.

#### **Route 4 (Medical Connector)**

- I am a graduate student of UNC Chapel Hill and I began riding Rt 4 every day in August 2010. I also work at UNC. I depend on PART every weekday for cost-effective travel to and from Chapel Hill. I graduate next May and was depending on PART until then. Many of my fellow riders and I will no longer be able to utilize your service if the 2<sup>nd</sup> run is eliminated. Dialysis treatment can take up to 4 hours, but someone riding Rt 4 would not have the time required. I would pay more for this service to help fund it.
- I am a student at UNC, I commute to school every week from Boone, and if the morning run is cancelled I would not be able to arrive to Chapel Hill.
- I am a student and rely on PART to make the trip to school financially and logistically feasible. In addition to the service PART provides, I am a strong believer in its environmental benefits.
- I am a veteran that relies on the PART service not only daily, but for transportation to the Durham VA. It would really be a hardship if PART.
- If route 4's afternoon run was cancelled, I would no longer be able to use this service. Neither would students going home on weekends, anyone with multiple doctor's appointments at UNC or Duke hospitals, people who work full time in Chapel Hill and full time students at UNC or Duke.
- I am an employee at UNC healthcare. The am and evening routes are my only means of transportation. Eliminating any of these routes would jeopardize my job as I have no reliable means of transportation.
- Don't stop this service. People need to get to these doctors at UNC and Duke and the other medical places.

#### **Route 5 NC Amtrak Connector**

- I have been riding for nearly 5 years. The Connector has been a life saver for my family. We have one vehicle and 3 people with jobs. I would like to keep that route and allow for it to drop me off on Main St. near Krispy Kreme which allows me to walk home rather than wait for a ride.

#### **Route 6 (Surry & Stokes County)**

- Most people get off at Baptist on the hour or half hour. Elimination of the 4:37 departure will make the 4:25 and 5pm buses more crowded and they are already too full. The 10am that leaves Mount Airy is good to have when the winter is here and people who want to go in later have that bus instead of missing the whole day.
- I ride from King to Winston-Salem and transfer to Route 1 to Greensboro. Can we keep the pick-up in King for 6:17am? I need to be able to transfer to the 7am bus to Greensboro. I will have to start driving again because my arrival time would be too late. (Works at Volvo)
- I used to ride from Rural Hall, can you advise of the status of adding that back? Food Lion would be a good place to catch the bus.
- Keep the 4:37 bus leaving Baptist in the afternoons. The bus before and after are packed and there will be only standing room only!
- Keep the 10am southbound, it fits my work schedule. Also others use it to get to work, visit loved ones at hospitals, and volunteer at hospitals.
- Please keep the 4:50pm Surry route.

#### **Route 8 (Davidson County)**

- Do not cut all morning service to Davidson County from Winston-Salem & Greensboro
- I'm concerned that if routes continue to get dropped due to budget shortfalls, the current service to Davidson County will no longer be available to us.
- I strongly oppose the new schedule for Route 8. My son uses this transportation as his only mode of transportation.

## Route 9 (Davidson County Business 85)

- DCCC's international students in Thomasville indicated I should make sure you are aware they will be taking the bus every Monday through Thursday morning this academic year from Thomasville to DCCC and returning in the afternoons on one of the two remaining routes you have left on that schedule. This is the only transportation these students will have back and forth from where they live in Thomasville to the DCCC campus. (From DCCC)
- I would propose the 8:00 am SB (Depot) and the 5:06 NB (DCCC) 1) Ridership is very low since mid May and will continue that way until mid-August when DCCC comes back into session. A large number of the riders on this route are students and faculty at DCCC. 2) You had a strong advocate for your services in Dr. Mary Rittling at DCCC. I doubt she will continue to support PART once service to the college is dropped. I am on Dr Ritting's advisory council for 2011-12 school year 3) I personally will no longer be able to use PART so I'll ask to be dropped from your promotional materials including the ad we did together, and the video on the site.
- After reviewing the proposed new schedules for Route 9, this would essentially remove all usable service at Davidson County Community College. This would eliminate all service for our faculty, staff, and students using the Southbound route (coming from the Thomasville and Greensboro area). In addition, it would essentially eliminate service to those coming from the Northbound route (coming from the Lexington area) as well, as the only route would drop off students at 6:33am (before the college opens) and they would not be able to get a bus back home until 6:10pm. Therefore, I hereby request that PART maintain its current schedules in existence. (From Rusty Hunt, DCCC VP of Admin Services)
- As a parent of a student that riders from Lexington to UNCG every day, I think it would be beneficial for students to continue the mid-day, 3:05, and 4:45 buses.
- Please keep the DCCC bus, I am a student there and the bus is a blessing. I have class at 9:00 and need the bus to get there.
- I am very dismayed by the proposed changes to Route 9. These changes would adversely affect or foreign exchange students living in Thomasville. (DCCC Spanish Teacher)
- I ride the bus Mon – Thurs to DCCC and it is my sole means of transportation.
- This route is the only way I can get to school. If it is taken away my educational progress will be put to a complete stop.
- I don't always have a way back and forth to school.
- Sometimes this is my only way home.
- I have been riding for 3 years and it has helped me provide a living for me and my family.
- I am in NEED of the PART bus in order to get to school in Davidson County. It took me a while to get my life together and if you stop this service it will affect my children and I tremendously

## Route 10 (Randolph County)

- Do not eliminate the 6:00pm bus in Randolph County; use a smaller "mini-bus" for when the route is slow. Make summer routes when the students are out. Leave the buses in Asheboro overnight to try to save money instead of driving them to and from Winston-Salem. Use the buses as revenue when traveling from Winston-Salem instead of out of service.
- Do not eliminate the 5:40am trip, we have to be at work at 7:00am and there is no other option for me. The 3:40pm trip is where I ride home and that is going to be eliminated too. A lot of students use these routes. Could you not consider using smaller buses or vans for the service?
- Your schedule cuts for Rt 10 seem to take into account the student needs and ignore the commuters who utilize the bus from Randolph County. Looks like you would be more concerned with full fare riders.
- I have just seen the proposed route changes to the Rout 10 Bus that services Randolph Community College, which will be a detriment to the service the school's students and faculty have enjoyed for years. Obviously ridership has fallen off in the recent summer months, but as students return for fall courses next week I can imagine you will see an increase in ridership. There are also many students that commute from Asheboro to UNCG during the academic year. I am a faculty member at RCC, and have been a rider of the route 10 bus since its inception. The new schedule makes it impossible for students who study in our degree programs or working faculty to ride, as we start daily at 8am. If the earliest bus that arrives at RCC will be at 9:30am, there is no possible way our students or

instructors can continue to use your service. As a long term rider, I would much rather pay a higher fare than to see the 7am and 5pm service disappear altogether. (RCCC Faculty)

- Don't discontinue the 3:40 run; I ride to Moses Cone Hospital every day to work.
- I make extensive use of the 6:40am, 2:15pm 4:04pm and 6:30pm runs for over a year now. If the route availability was cut my fellow UNCG commuters and myself would be very unhappy.
- I am a UNCG student who uses the 3:40, 5:05, and 6:05pm runs. If you cut these runs you are encouraging students to begin driving to school again.
- PART is a huge fuel saver. Instead of cutting more routes, PART should create ways to increase ridership.

#### **Route 13 (Yadkin County)**

- My stop for Route 13 was not on the proposed schedule for Stratford Executive Park, why was it left off? (We added this stop and did not have it on the schedule, it will be on there for Oct 1<sup>st</sup> Effective Date.)

#### **General Route Adjustments**

- The fare increase hasn't been an issue for me at this point, but if the schedule goes to hourly I will have to discontinue ridership. For business and student commuters, the half hour schedule during the morning and afternoon busy times is essential.
- If the half hour schedules are discontinue I have no choice but to discontinue riding PART. It will cause the remaining buses to be crowded.
- PART transportation is very convenient for me as well as my family and allows me to get to work on time. But I will have to make other accommodations if this schedule is changed.
- I would like the current schedule to stay the same. My work schedule is working around with the bus schedules.
- I think that the PART service is conveniently priced but they don't run frequent enough.
- Your job is to keep it and stay with it.
- I would like the buses to run the same.
- Keep all the routes and don't stop the PART bus.
- Most of my appointments are in the evening. Really need this transportation for all my health problems.
- There is always need for transportation.
- PART is benefiting me to continue back and forth to work. Benefiting me in the course of continuing my education and work.

PART Board Finance Committee  
September 21, 2011  
Existing Revenue and Expense Detail

*288?*  
ST  
Main  
Assy  
rental  
tax

*overhead  
expenses*  
*current  
contract &  
fuel*

| COUNTY                  | FAREBOX /<br>PASS SALES | VEHICLE<br>*REGISTRATION<br>/RENTAL TAX | SMAP           | PTIA<br>REGIONAL<br>FUNDS | JARC              | TOTAL<br>REVENUE | NON-<br>OPERATING<br>COST | SERVICE COST        | TOTAL COST          | EMISSIONS/<br>SAFETY/<br>PARKING | SURPLUS<br>(DEFICIT)  |
|-------------------------|-------------------------|---|----------------|---------------------------|-------------------|------------------|---------------------------|---------------------|---------------------|----------------------------------|-----------------------|
| Davidson (routes 8,9)   | 36,127.98               | 60,720                                  | 38,903         | 13,097                    | 206,547.10        | 355,395.08       | 45,844.43                 | 449,222.18          | 495,066.61          | ?                                | (139,671.53)          |
| Davie (route 14)        | 10,770.48               | 5,833                                   | 3,383          | 1,247                     | 37,493.98         | 58,727.46        | 3,986.47                  | 85,758.44           | 89,744.91           | ?                                | (31,017.45)           |
| Forsyth (routes 1,4,16) | 191,328.66              | 497,250                                 | 317,992        | 106,506                   |                   | 1,113,076.66     | 374,728.37                | 829,499.60          | 1,204,227.97        | ?                                | (91,151.31)           |
| Guilford (routes 2,3,4) | 276,191.46              | 568,388                                 | 365,352        | 122,523                   |                   | 1,332,454.46     | 430,538.98                | 1,510,499.20        | 1,941,038.18        | ?                                | (608,583.72)          |
| Randolph* (route 10)    | 33,086.70               | 139,468                                 | 89,646         | 30,050                    | 129,317.26        | 421,567.96       | 105,641.51                | 291,721.22          | 397,362.73          | ?                                | 24,205.23             |
| Stokes                  |                         | 1,357                                   |                |                           |                   | 1,357.00         |                           |                     |                     | ?                                | 1,357.00              |
| Surry (route 6)         | 80,203.14               | 42,431                                  | 29,600         | 10,063                    | 297,943.46        | 460,240.60       | 34,881.63                 | 676,090.06          | 710,971.69          | ?                                | (250,731.09)          |
| Yadkin (route 13)       | 16,600.50               |   | 852            |                           | 69,618.78         | 87,071.28        | 996.62                    | 155,838.05          | 156,834.67          | ?                                | (69,763.40)           |
|                         | <b>644,308.92</b>       | <b>1,315,447</b>                        | <b>845,728</b> | <b>283,486</b>            | <b>740,920.58</b> | <b>3,829,890</b> | <b>996,618.00</b>         | <b>3,998,628.75</b> | <b>4,995,246.75</b> | <b>?</b>                         | <b>(1,165,356.26)</b> |

Job Access / Reverse Commute (JARC) are operating funds for some of our Rural Counties that can be used for 1/2 of the NOD

SMAP funds are split between Counties following disbursement to Regional Services

Regional Funds are split among Counties by the percentage of local funds collected in comparison to the total revenue collected

| REGISTERED VEHICLES PER COUNTY * |         |          |         |
|----------------------------------|---------|----------|---------|
| Davidson                         | 173,803 | Guilford | 394,202 |
| Davie                            | 46,752  | Randolph | 149,422 |
| Forsyth                          | 290,973 | Surry    | 86,667  |
|                                  |         | Yadkin   | 43,638  |

*\*are exempt vehicles*