

A G E N D A

DAVIDSON COUNTY BOARD OF COMMISSIONERS

January 24, 2012

7:00 P.M.

Commissioners' Meeting Room – Governmental Center
913 North Greensboro Street – Lexington, North Carolina

- A. CALL TO ORDER AND WELCOME
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. RECOGNITION
- E. REGISTER FOR PUBLIC ADDRESS
- F. ADOPTION OF AGENDA
- G. PUBLIC ADDRESS
- H. PUBLIC HEARING – Economic Development Incentive Grant (Golden Leaf Grant – TIMCO)
- I. ITEMS FOR DECISION/INFORMATION – **CONSENT**
 - 1. Minutes
 - 2. Budget Amendments by Zeb Hanner, Assistant County Manager
 - 3. Tax Report of Refunds by Joe Silver, Tax Administrator
 - 4. Reorganization of Integrated Solid Waste by Jim Tysinger, Human Resources Director
 - 5. Reappointments to the Board of Health by Layton Long, Health Director
 - 6. Addition to the NC Secondary Road System by Guy Cornman, Planning and Zoning Director
 - 7. Extension of Possession of Property by Seller by Chuck Frye, County Attorney
 - 8. Resolution – Welcome Easter Parade
 - 9. Reclassification by Jim Tysinger, Human Resources Director
 - 10. Right of Entry Agreement w/Time Warner Cable by Dwayne Childress, Support Services Director
 - 11. Job Study for 911 by Jim Tysinger, Human Resources Director
- J. ITEMS FOR DECISION/INFORMATION – **DELIBERATION**
 - 1. Bid Award – New Middle School Sewer by Dwayne Childress, Support Services Director
 - 2. Wireless Network System by Zeb Hanner, Assistant County Manager
- K. ADJOURNMENT

NOTE: Anyone with disabilities who needs an accommodation to participate in the meeting should notify the County Manager's Office at 336-242-2202 at least 24 hours prior to the meeting.

COMMISSIONERS' AGENDA

Date: January 24, 2012

Exhibit: _____

ITEM: H. Public Hearing – Economic Development Incentive (Golden Leaf – TIMCO)

ITEM INFORMATION: The Board will conduct a public hearing for an Economic Development Incentive Project with TIMCO Aerosystems, LLC. To receive public comment and information.

ACTION TO BE TAKEN: Declare public hearing open.

Declare public hearing closed.

Approve economic incentive grant project.

Printer-friendly version from The-Dispatch.com

Ad published: Jan 13, 2012

NOTICE OF PUBLIC
HEARING
AND NOTICE OF LEASE

Davidson County proposes to participate in an Economic Development Project with TIMCO Aerosystems, LLC, pursuant to G.S. 158-7.1. As part of an on-going economic project, the County proposes to provide to TIMCO Aerosystems, LLC, up to \$750,000 of economic development assistance with funds obtained from a grant to the County from the Golden LEAF Foundation. The proposed form of assistance is the purchase and lease back to the Company of a Deceleration Sled and a Data Acquisition System. The lease term for the Deceleration Sled will be up to seven (7) years with the Company making quarterly lease payments of \$18,225.86. The lease term for the Data Acquisition System will be up to five (5) years with the Company making quarterly lease payments of \$13,403.76.

The assistance to TIMCO Areosystem, L.L.C. is being provided as part of a previously approved economic development project which will stimulate the local economy, promote business and result in the creation of a number of jobs in the County.

A public hearing on the proposed economic development project and to authorize the leases will be held on Tuesday, January 24, at 7:00 p.m. in the Davidson County Commissioner's Meeting Room, 4th floor, Davidson County Governmental Center, 913 North Greensboro St. Lexington, NC. The details of the proposed economic development will be available at the meeting. All interested persons are invited to attend and present their views. The Board may adjourn the hearings from time to time. Persons

with disabilities that may need special accommodations to participate in the hearings should notify the County Manager's Office at 336-242-2200 at least 24 hours prior to the start of the hearing.

This the 13th day of January, 2012

Anne M. Burkhart,
Clerk to the Board
Davidson County Board of
Commissioners

January 13, 2012

Classified Detail

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COMMISSIONERS' AGENDA

Date: January 24, 2012

Exhibit: _____

ITEM: I.1. Minutes – Consent

ITEM INFORMATION: Minutes of January 5, 2012 and January 10, 2012 Board of Commissioners'
meetings are enclosed for your review and consideration.

ACTION TO BE TAKEN: Approve/correct and approve

MINUTES

January 5, 2012

The Davidson County Board of Commissioners met at 8:00 AM on Thursday, January 5, 2012, in the Commissioners' Meeting Room of the Governmental Center at 913 Greensboro Street, Lexington, North Carolina, for a regularly scheduled informational meeting.

PRESENT

Commissioners: Chairman Sam Watford, Vice Chairman Larry Potts, Cathy Dunn, Billy Joe Kepley, Fred McClure, Don Truell, Todd Yates

Others Present

County Manager Robert Hyatt, County Attorney Chuck Frye, Assistant County Manager Zeb Hanner, Clerk to the Board Anne Burkhart, Soil and Water Director Andy Miller, Planning and Zoning Director Guy Cornman, Finance Director Jane Kiker, Transportation Manager George Hodges, Economic Development Director Steve Googe, External Services Director Rex Buck, Watershed Coordinator Scott Leonard, IT Director Joel Hartley

A. CALL TO ORDER AND WELCOME

Chairman Sam Watford called the meeting to order and welcomed guests.

B. INVOCATION

Vice Chairman Potts

C. PLEDGE OF ALLEGIANCE

D. RECOGNITION

E. REGISTER FOR PUBLIC ADDRESS

Chairman Watford noted the register for Public Address.

F. ADOPTION OF AGENDA

On a motion by Vice Chairman Potts and a second by Commissioner Don Truell the Board voted unanimously 7-0 to adopt the agenda. (Exhibit 1)

G. PUBLIC ADDRESS

H. ITEMS FOR INFORMATION/DECISION

1. Amendment to the Voluntary Agricultural District Ordinance by Andy Miller, Soil and Water Director

The Board received a recommendation that the Board revise its Ordinance to match the new State Statute as to the eligibility requirements for participation and a recommendation that no changes be made to the Davidson County Ordinance in regard to recording conservation agreements.

The Board acknowledged that the item would be placed on the January 10, 2012 agenda to schedule a public hearing. (Exhibit 2)

2. Grant Application by Guy Cornman, Planning and Zoning Director and Cy Stober

The Board received a request for permission to submit an application for the Clean Water Management Trust Fund Grant. Mr. Cornman explained that the grant funding would enable the basin-wide water quality study that are comprehensive and do a thorough job of identifying the significant sources of pollutants as well as the types of pollutants. He noted that these studies also make recommendations on projects that can be carried out by partners in the community to help clean up the streams.

Mr. Stober presented a Power Point to exhibit plans for improvement in water quality that would take approximately two years. Mr. Cornman noted that he would like to have a water quality seminar in the Spring.

The Board agreed to place the CWMTF grant on the January 10, 2012 consent agenda for permission to submit the application to the Clean Water Management Trust Fund. (Exhibit 3)

3. Rezoning Applications by Guy Cornman, Planning and Zoning Director

The Board received information on the rezoning requests from Steve Everhart and Renee Leonard.

On a motion by Vice Chairman Potts and a second by Commissioner Dunn the Board voted unanimously 7-0 to schedule a public hearing for February 6, 2012, in the Commissioners' Meeting Room, of the Governmental Center, at 913 Greensboro Street, Lexington, North Carolina. (Exhibit 4)

4. Audit Presentation by Jane Kiker, Finance Director and J. P. Jones of Martin Starnes & Associates

The Board received a Power Point of Davidson County's Audit Report for FY2011 from J.P. Jones of Martin Starnes & Associates. Mr. Jones exhibited the sources of revenue and expenditures. He also presented the fund balance information and a synopsis of county activity across the State. (Exhibit 5)

5. Circulator Route in Lexington by George Hodges, Transportation Manager

The Board received the details of the Circulator Route in Lexington from George Hodges. Mr. Hodges noted the route would have 17 stops which are near the locations where people are being dropped off currently. He informed the Board of the cost savings with the fixed route in Thomasville with a reduction of ridership cost from approximately \$10.00 down to approximately \$3.00. He stated that the route will free up time and resources for transit services for the impaired and elderly. He further stated that the circular route allows some deviation from the route as opposed to the fixed route that has no deviations. Mr. Hodges stated it would run five days a week possibly 8:00 AM to 4:30-5:00 PM. (Exhibit 6)

I. CLOSED SESSION – Economic Development

On a motion by Vice Chairman Potts and a second by Commissioner Truell the Board voted unanimously 7-0 to go into Closed Session for Economic Development.

RETURN TO OPEN SESSION

On a motion by Vice Chairman Potts and a second by Commissioner Truell the Board voted unanimously 7-0 to return to Open Session.

County Attorney Chuck Frye reported discussion of an Economic Development project and advised that the Board amend the agenda to schedule a public hearing to receive public comment on the project.

On a motion by Commissioners Truell and a second by Commissioner Yates the Board voted unanimously 7-0 to amend the agenda to schedule a public hearing.

Steve Googe requested a public hearing for January 24, 2012, 7:00 PM, in the Commissioners' Meeting Room, Governmental Center, at 913 Greensboro Street, Lexington, North Carolina for consideration of a Golden Leaf Grant contract.

On a motion by Commissioner McClure and a second by Vice Chairman Potts the Board voted unanimously 7-0 to schedule a public hearing for January 24, 2012, at 7:00 PM, in the Commissioners'

Meeting Room, Governmental Center, at 913 Greensboro Street, Lexington, North Carolina for consideration of a Golden Leaf Grant contract.

J. ADJOURNMENT

On a motion by Commissioner Yates and a second by Commissioner Dunn the Board voted unanimously 7-0 to adjourn.

Sam L. Watford, Chairman
Davidson County Board of Commissioners

Anne M. Burkhart, Clerk to the Board
Davidson County Board of Commissioners

MINUTES

January 10, 2012

The Davidson County Board of Commissioners met on Tuesday, January 10, 2012, at 7:00 PM in the Commissioners' Meeting Room, of the Governmental Center, at 913 Greensboro Street, in Lexington, North Carolina, for a regularly scheduled meeting and two public hearings.

PRESENT

Commissioners: Chairman Sam Watford, Vice Chairman Larry Potts, Cathy Dunn, Billy Joe Kepley, Fred McClure, Don Truell, Todd Yates

Others Present

County Manager Robert Hyatt, County Attorney Chuck Frye, Assistant County Manager Zeb Hanner, Emergency Services Director Jeff Smith, Transportation Manager George Hodges, Public Services Director Rex Buck, Support Services Director Dwayne Childress, Health Director Layton Long, Soil and Water Director Andy Miller, Planning and Zoning Director Guy Cornman, Finance Director Jane Kiker, IT Director Joel Hartley, Human Resources Director Jim Tysinger, Social Services Director Dale Moorefield, Integrated Solid Waste Director Charlie Brushwood, Risk Management Coordinator Jim Price, Senior Services Director Thessia Everhart-Roberts

A. CALL TO ORDER AND WELCOME

Chairman Sam Watford called the meeting to order and welcomed guests.

B. INVOCATION

Chairman Sam Watford

C. PLEDGE OF ALLEGIANCE

D. RECOGNITION

Chairman Watford recognized Edwina Hardee, representing Davidson County Council of Chambers, City of Lexington Chief of Police John Lollis and Mrs. Lollis, and daughter Lynnsey Lollis.

Vice Chairman Larry Potts recognized Lynnsey Brianna Lollis and awarded her a \$5,000 Teaching Scholarship to be distributed in two increments of \$2,500. Ms. Lollis is a graduate of Central Davidson High School and is presently attending Appalachian State University.

E. REGISTER FOR PUBLIC ADDRESS

Chairman Watford noted the register for public address.

F. ADOPTION OF AGENDA

On a motion by Vice Chairman Potts and a second by Commissioner Truell the Board voted unanimously 7-0 to adopt the agenda. (Exhibit 1)

G. PUBLIC ADDRESS

Barney Hill addressed the Board concerning grants.

Harold Shelton addressed the Board concerning his neighbor's unacceptable living conditions and requested County intervention.

H. PUBLIC HEARINGS

1. Community Transportation Grant 5311

Chairman Watford declared the public hearing open.

George Hodges reviewed the details of the grant, noting that it supplies the administrative and capital expenditures funding.

Barney Hill spoke in opposition to the grant.

Janelle Walker spoke in favor of the grant.

Wanda Alexander spoke in favor of the grant.

Chairman Watford declared the public hearing closed.

On a motion by Commissioner Truell and a second by Commissioner McClure the Board voted unanimously 7-0 to approve the submittal of the Community Transportation Grant 5311 application.

(Exhibit 2)

2. Community Transportation Grant 5310

Chairman Watford declared the public hearing open.

George Hodges reviewed the details of the 5310 Community Transportation grant, stating that it targets the elderly transportation. Ms. Wilder spoke in favor of the grant, noting the benefit to the elderly citizens who are wanting to participate in the activities.

Barney Hill spoke in opposition to the grant.

Rev. Lamar Moore addressed the Board in favor of the grant. He noted that there are seniors in the County that have not been in a grocery store in years. He stated that, hopefully, the grant would help get those folks out and into the grocery stores.

Ann Corn spoke in favor of the grant and noted that the transportation would benefit the seniors by getting them out to morning exercise classes and also to the afternoon activities.

Health Director Layton Long spoke in favor of the grant.

Chairman Watford declared the public hearing closed.

On a motion by Commissioner Truell and a second by Vice Chairman Potts the Board voted unanimously 7-0 to approve the submittal of the Community Transportation Grant 5310 application.

(Exhibit 2)

I. ITEMS FOR DECISION/INFORMATION - *CONSENT*

On a motion by Commissioner McClure and a second by Commissioner Dunn the Board voted 6-1 to approve the consent agenda; Commissioner Kepley voted "No."

1. Minutes

The Board approved the Minutes of December 13, 2011 Board of Commissioners' meeting, and Planning and Zoning Public Hearings of November 22, 2011 and December 11, 2011.

2. Budget Amendments by Zeb Hanner, Assistant County Manager

The Board approved budget amendments for Senior Services, Cooperative Extension, Davidson County Schools, Health, Animal Shelter, CDBG Building Reuse Project for Lolly Wolly Doodle.

(Exhibit 3)

3. Award Badge and Service Weapon by Dwayne Childress, Support Services Director

The Board approved the award of a badge and service weapon to retiring officer, William L. McClain. (Exhibit 4)

4. Sheriff's Office Career Progression Plan Amendment by Jim Tysinger, Human Resources

Director

The Board approved the amendment to the Career Progression Plan for the Sheriff's Office to offer an option that *not all Sheriff Deputy III's will be required to have the Field Training Officer Certification, but may be certified in Officer Survival instead.* (Exhibit 5)

5. Reclassification by Jim Tysinger, Human Resources Director

The Board approved the reclassification of one Computing Support Tech III part-time position to full-time. (Exhibit 6)

6. Evans Road Boxsite Lease by Chuck Frye, County Attorney

The Board approved the Evans Road Boxsite Lease. (Exhibit 7)

7. Mock Road Boxsite Lease by Chuck Frye, County Attorney

The Board approved the Mock Road Boxsite Lease. (Exhibit 8)

8. Lease of Property to Wake Forest University Baptist Medical Center by Chuck Frye, County Manager and Larry Morgan, Assistant Emergency Management Coordinator

The Board adopted a Resolution Authorizing Execution of Agreements between Davidson County and Wake Forest University Baptist Medical Center for Lease of County Property. (Exhibit 9)

9. Lease of County Property for ATM Kiosk by Robert Hyatt, County Manager

The Board approved the Lease between the State Employees Credit Union and Davidson County for an ATM Kiosk located at the Davidson County Governmental Center, for two years, rent free, with an option to extend the lease for three additional two year terms. (Exhibit 10)

10. Authority to Submit Application for Clean Water Management Trust Fund Grant by Guy Cornman, Planning and Zoning Director

The Board approved the submittal of a grant application to the Clean Water Management Trust Fund. (Exhibit 11)

J. ITEMS FOR DECISION/INFORMATION – DELIBERATION

1. Contract Award – Astran Drive Sewer by Dwayne Childress, Support Services Director

On a motion by Vice Chairman Potts and a second by Commissioner McClure the Board voted unanimously 7-0 to award the contract for professional engineering services for the CDBG project in the Astran Drive area of Denton for the Handy Sanitary District at a fee not to exceed \$17,899.00.

(Exhibit 12)

2. Performance Based Budgeting Report by Zeb Hanner, Assistant County Manager

Zeb Hanner presented the report for Davidson County's Performance Based Budgeting, which is

made up of 19 voluntary county departments. Mr. Hanner noted that the whole purpose of the program is to make the most of our resources. (Exhibit 13)

3. Letter of Commitment EPA's Urban Small Grant by Zeb Hanner, Assistant County Manager

On a motion by Commissioner Kepley and a second by Commissioner Dunn the Board voted unanimously 7-0 to approve Davidson County's Letter of Commitment to the Lexington Main Square Stormwater Retrofit Plan. (Exhibit 14)

4. Schedule a Public Hearing for an Amendment to the Voluntary Agricultural District Ordinance by Andy Miller, Soil and Water Director

On a motion by Vice Chairman Potts and a second by Commissioner Truell the Board voted unanimously 7-0 to schedule a public hearing for February 14, 2012, 7:00 P.M., in the Commissioners' Meeting Room of the Governmental Center at 913 Greensboro Street, Lexington, to receive public comment on the Amendment to the Voluntary Agricultural District Ordinance. (Exhibit 15)

K. CLOSED SESSION – Attorney/Client, Real Property, and Personnel

On a motion by Commissioner Yates and a second by Vice Chairman Potts the Board voted unanimously 7-0 to go into closed Session for Attorney/Client, Real Property, and Personnel.

RETURN TO OPEN SESSION

On a motion by Commissioner Truell and a second by Commissioner McClure the Board voted unanimously 7-0 to return to Open Session.

County Attorney Chuck Frye reported discussion of Attorney/Client, Real Property, and Personnel with direction given to the County Attorney and no action taken in Closed Session.

L. ADJOURNMENT

On a motion by Commissioner McClure and a second by Commissioner Yates the Board voted unanimously 7-0 to adjourn.

Sam L. Watford, County Attorney
Davidson County Board of Commissioners

Anne M. Burkhart, Clerk to the Board
Davidson County Board of Commissioners

Summary of Budget Amendments for Approval

Budget Amendments for 2011-2012

- A. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. Purchasing would like to appropriate \$6,634 to Capital to replace the Duplo Machine that prints envelopes.
- B. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. The Garage would like to appropriate \$4,116 to Capital to purchase two "tough" computer notebooks for diagnostics in the garage.
- C. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. Transportation would like to appropriate \$10,000 to Capital to do the site work and pad for a propane tank.
- D. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. The Garage would like to appropriate \$35,000 to Capital to purchase an above ground Diesel storage tank.
- E. The Sheriff's Department would like to appropriate \$1,217 in medical co-payments received to Jail Medical.
- F. The Sheriff's Department would like to appropriate \$9,042 in Commissary Sales revenue received to Jail Capital.
- G. The Sheriff's Department would like to appropriate \$12,719.43 in seized forfeiture money to Capital (\$3,460.65) and Departmental Supplies (\$9,258.78). The funds will be used to replace the Daren the Lion costume for DARE and purchase 35 target stands for the firing range.
- H. The Library would like to appropriate \$2,886.59 in Telecommunications Discount (E-rate) funds received. The funds will be used for Capital Outlay to replace two computers.
- I. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. The Library would like to appropriate \$6,500 to Capital to install a Security System at the Museum.
- J. The Museum would like to appropriate funds from Preservation North Carolina in the amount of \$50,000. These funds will be used for renovations to the Museum.
- K. The Museum would like to do a line item transfer of \$6,000 to Other Improvements from Maintenance and repair equipment (\$3,000) and Departmental Supplies (\$3,000). In addition, \$5,521 will be reclassified from Contracted Services to Other Improvements. The funds will be used to complete the installation of a Security System at the Museum.
- L. As part of the agreement approved by the Board for the Performance Management Project, the Departments were allowed to bank part of the department savings in the following year if they achieved their goals. The Tax Department would like to appropriate \$29,000 to Capital to replace two vehicles. In addition, DSS was previously approved to purchase a vehicle. DSS and the Tax Department have come to an agreement. Instead of purchasing a new car, DSS will transfer \$10,000 from Capital Equipment to Tax Capital Equipment for a 2009 Chevrolet Malibu.
- M. DSS would like to appropriate donations received for the Keith Johnson Fund (\$968.55) and the Carolyn Philips Fund (\$847.35).

- N. Appropriate funds of \$2,627 received from the State for the spay/neuter program. Funds pass thru to the Humane Society.**
- O. Assistant County Manager requests a transfer of \$800,000 from the General Fund to the Capital Reserve. These funds were proceeds received from the sale of the John Varner Building.**



DAVIDSON COUNTY PURCHASING DEPARTMENT
DAVIDSON COUNTY GOVERNMENTAL CENTER
P O BOX 1067
LEXINGTON NC 27293

DWAYNE CHILDRESS, C.P.M., CLGPO
PURCHASING DIRECTOR

TELEPHONE (336) 242-2030
FAX (336) 249-4178
dchildress@co.davidson.nc.us

January 13, 2012

To: Zeb M. Hanner

Subject: Budget Transfer

In 2005, with PBB funds we were allowed to purchase a Duplo machine that printed envelopes, this machine has truly been a real time saver producing top quality preprinted envelopes for County offices. After seven years the Printshop has put three-million envelopes through this machine. It is worn out and we need another, this would be an excellent use of PBB funds.

\$6634.00 from Performance Savings to my capital account 110-0901-413-70-15.

Please feel free to contact me with any questions you may have.

Dwayne Childress *DC*
Purchasing Director

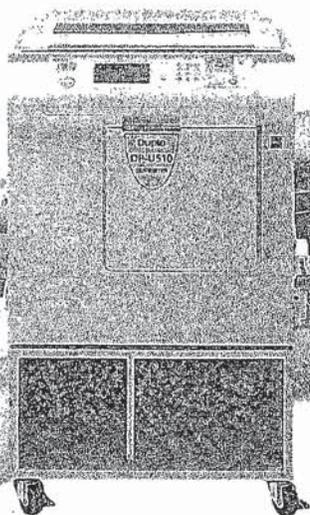
Duplo

from print to documents

DP-U510

Digital Printing System

Duplo's Affordable, Feature-Rich Digital Duplicator



- 8.5" x 14" (legal size)
- 300 x 600 dpi resolution
- 150 pages per minute
- 1,280-sheet feed/receive capacity
- 15-step paper separation adjustment for improved feeding
- New paper stacker fan for enhanced stacking performance
- Optional 85-sheet ADF

CONTINUOUS INNOVATION

With a small footprint and debuting a new 15-step paper separation adjustment and paper stacker fan for improved paper flow, Duplo's DP-U510 is designed to be faster, easier to use, and less expensive to operate. Continuous innovation is why Duplo remains the choice of government agencies, educational and religious institutions, quick and in-plant print shops, and now many more industries.

MORE PRODUCTIVITY

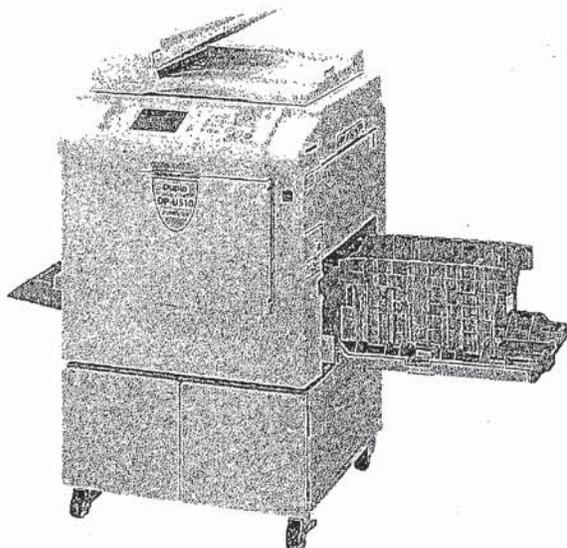
With a top speed of up to 150 ppm, the DP-U510 produces job after job in the most demanding environments. A unique 1,280-sheet feed/receive capacity, optional 85-sheet ADF, document memory and dozens of other features make the DP-U510 the most productive duplicator in its class.

USER-FRIENDLY & FEATURE RICH

Rich in its features, the DP-U510 boasts a user-friendly touch screen control panel for improved usability, a 300 x 600 dpi resolution, 14 standard colors, unlimited custom colors, zooms up to 500%, and handles paper stocks up to 110 lb. index.

CONNECTIVITY

Desktop printing is effortless and easily accessible with a simple touch. The DP-U510 is extremely network-friendly, as the unique integrated computer interface is standard and allows the operator to send print jobs directly to the duplicator. An optional bi-directional parallel port connection is available for productive network capabilities.



FREEMAN GRAPHIC SYSTEMS

2513 Rutherford Road
Greenville, SC 29609
(864) 292-3864

1100 Corporation Parkway
Raleigh, NC 27610
(919) 255-1151
FAX: (919) 255-1595

January 4, 2012

DAVIDSON COUNTY PURCHASING DEPT.
913 Greensboro Street
Lexington, NC 27292

Mr. Dwayne Childress:

Dear Dwayne,

Thank you for this opportunity to present my proposal. I have prepared the following quotation for your consideration on Graphic Arts equipment. I appreciate your past and present business and look forward to working with you on the purchase of this equipment.

DUPLO DP-U510 DIGITAL PRINTING SYSTEM

	<u>List</u>	<u>FGS DISCOUNT</u>
DP-U510 DIGITAL PRINTER	\$8,375	\$6,634 W/Stand
LAN (Network Applications)	\$1,056	\$943

Price includes freight, installation and training

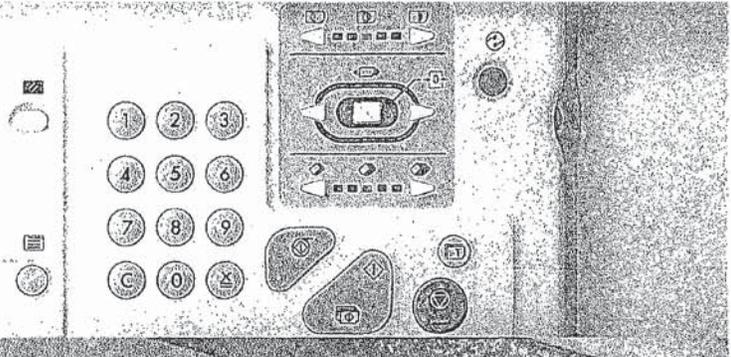
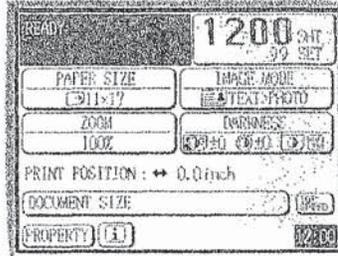
TERMS: Net 10 days from invoice. 25% down when order is placed. Sales tax, if applicable, will be added to invoice.

Thank you for this opportunity to serve your needs. If you have any questions, please do not hesitate to call me at (336) 339-6655 or 1-800-845-2010 ext.251.

Sincerely,
FREEMAN GRAPHIC SYSTEMS



KURT BUSH
Account Manager



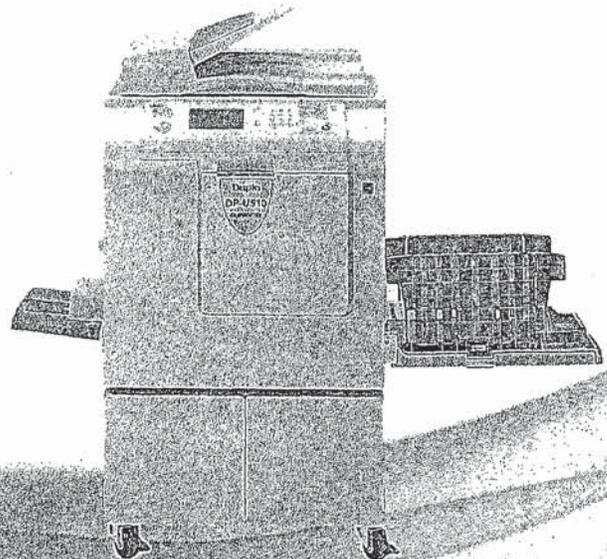
D P - U 5 1 0 . S p e c i f i c a t i o n s

Scanning Method	Flat bed scanner (ADF optional)
Resolution	300 x 600 dpi
Speed	Up to 150 pages per minute, 5-step adjustment
Document Size	4" x 6" (100 mm x 148 mm) to 11" x 17" (297 mm x 432 mm)
Scanning Area	11.53" x 16.85" (293 mm x 428 mm)
Printing Area	8.2" x 13.9" (210 mm x 355 mm)
Preset R/E	50%, 64%, 77%, 121%, 129%, 154% (free zoom 50 - 500%)
Registration Adjustment	±15mm vertical, ±10mm horizontal
Image Mode	Text, Photo, Text/Photo, Pencil, Screen
Paper Weight	12 lb. bond - 110 lb. index (45 gsm - 210 gsm)
Feeder Capacity	1,280 sheets of 20 lb. (75 gsm)
Stacker Capacity	1,280 sheets of 20 lb. (75 gsm)
Plate Ejection Capacity	55 sheets
Power Supply	100 - 240V 50/60 Hz
Standard Features	Multiple exposure (2, 4, 8, 16-up, custom max 5" x 5" = 25-up); adjustable book shadow erase; confidential safeguard; panel setting memory (9 patterns of control panel settings can be stored); 3-color LED status; 90° image rotation; optimized print function (press roller control); automatic pressure control depending on print speed; initial setting (when power is turned on; paper size/print speed/document mode/scan density/print density on booting/ink save mode); master re-make (saves data from last master making without rescanning); document density detection; feed heavy weight paper; repeat counter (default print number on/off); fine start (3 settings); pre-print sets & prints entry; energy save mode/LCD power off; automatic power off; ink replenishing mode; auto reset; edit function; short-cut setting (5 icon); prints per set/prints per document program
Options	ADF; I/F 46 LAN Network Interface; Duplo Print Server FS-100U; color cylinders
Spot Color Ink	14 standard colors, unlimited custom colors
Dimensions (WxDxH)	54" x 27" x 43" (w/ADF 54" x 27" x 48")
Weight	225 lbs.

Production rates are based on optimal operating conditions and may vary depending on stock and environmental conditions. As part of our continuous product improvement program, specifications are subject to change without notice.

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DAVIDSON COUNTY
SUPPORT SERVICES DEPARTMENT
P O BOX 1067
LEXINGTON NC 27293

DWAYNE CHILDRESS, MBA
SUPPORT SERVICES DIRECTOR

TELEPHONE (336) 242-2030
FAX (336) 249-4178
Dwayne.Childress@davidsoncountync.gov

January 13, 2012

To: Zeb M. Hanner

Subject: Budget Transfer

Fleet maintenance is in need of two "tough" computer notebooks, these are sealed so that, dirt and grime cannot hurt the internal computer parts. We are using a computer program, which is free of charge, to aid in diagnosing issues with the County fleet. This saves a large amount of time and allows issues to be resolved quickly then if we were to use the order of elimination. This will also help us to repair cars the first time they are in the shop. This would be an excellent use of PBB funds.

\$4116.00 from Performance Savings to my capital account 110-6510-613-70-15.

Please feel free to contact me with any questions you may have.

Dwayne Childress *DC*
Support Services Director



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
CMSK841	4527332	1/12/2012

BILL TO:
 DAVIDSON COUNTY
 PO BOX 1067

SHIP TO:
 DAVIDSON COUNTY
 Attention To: ACCTS PAYABLE
 913 N GREENSBORO ST

Accounts Payable
 LEXINGTON , NC 27293-1067

LEXINGTON , NC 27292-2699
 Contact: JOEL HARTLEY 336.242.2032

Customer Phone #336.242.2032

Customer P.O. # PAN53TB

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
KYLE IRWIN 866.769.8287	UPS Ground (2 - 3 day)	Master Card / VISA	

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2393754	PAN TB 53 15-2520M 320GB 4GB DVR Mfg#: PNB-CF-53ASGZX1M Contract: NC eProcurement System	2,058.00	2,058.00
			SUBTOTAL	2,058.00
			FREIGHT	0.00
			TAX	138.92

US Currency
TOTAL 2,196.92

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061
 Phone: 847.371.5000

Fax: 847-None

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515



DAVIDSON COUNTY
SUPPORT SERVICES DEPARTMENT
P O BOX 1067
LEXINGTON NC 27293

DWAYNE CHILDRESS, MBA
SUPPORT SERVICES DIRECTOR

TELEPHONE (336) 242-2030
FAX (336) 249-4178
Dwayne.Childress@davidsoncountync.gov

January 13, 2012

To: Zeb M. Hanner

Subject: Budget Transfer

The Board voted to accept a grant for the use of propane in twelve Transportation buses, November 2011. We have been working on a site plan and permitting for the above ground propane tank. These funds were not in our regular appropriation through the budget process, so in order to complete this work, we will use PBB funds and I believe this will be an excellent use of PBB funds.

\$10,000.00 from Performance Savings to my capital other improvements account 110-6510-613-70-20.

Please feel free to contact me with any questions you may have.

Dwayne Childress
Support Services Director



**DAVIDSON COUNTY
SUPPORT SERVICES DEPARTMENT
P O BOX 1067
LEXINGTON NC 27293**

**DWAYNE CHILDRESS, MBA
SUPPORT SERVICES DIRECTOR**

TELEPHONE (336) 242-2030
FAX (336) 249-4178
Dwayne.Childress@davidsoncountync.gov

January 13, 2012

To: Zeb M. Hanner

Subject: Budget Transfer

With the purchase of the propane system, we went through and reevaluated the fueling island as a whole. David Elliott, Fleet Manager is proposing an above ground diesel tank that would better serve County departments. The current tank is an in ground 10,000 gallon tank and is hardly used. We would convert that tank into a gas tank and increase the County's supply from 11 days with the current tank to 22 days once the above ground diesel tank is in and the in ground tank is converted. I completely support this idea and one that will better serve County departments, by allowing gas to be bought by the tanker load and not waiting until we are about out to order. In addition, I believe this will be an excellent use of PBB funds.

\$35,000.00 from Performance Savings to my capital other improvements account 110-6510-613-70-20.

Please feel free to contact me with any questions you may have.

Dwayne Childress *DC*
Support Services Director

SOUTHEASTERN PETROLEUM SYSTEMS, INC
101 LAWTON ROAD
CHARLOTTE, NC 28216

Tel: 704-394-3178 * Fax: 704-394-3170
 Intra-State Toll Free: 800-929-7377

Quote for:

Mr. David Elliott
 Davidson County Transportation
 PO Box 1067
 Lexington, NC 27292
 Tel: 336-242-2253
 Fax: 336-236-7519
 David.Elliott@davidsoncountyNC.gov

Date: 1/12/2012

Location Address:

Same
 925 North Main Street
 Lexington, NC 27292
 Contact: David Elliott
 Phone: 336-242-2253

Quotation Number:

S40112/Davidson

QUOTATION

ABOVEGROUND TANK & APPURTENANCES:

<u>qty</u>	<u>part no.</u>	<u>description</u>	<u>unit price</u>	<u>extended</u>
1	TAG-142P	Highland - 2,500 gallon <u>Double Wall</u> , cylindrical, horizontal, <u>UL-142</u> carbon steel tank 64" diameter x 15' long with standard openings, a 2" interstice monitoring tube, BDH integral welded support brackets, SP-6 sandblast w/ WHITE urethane external topcoat & standard factory one year warranty. <u>HWY DIESEL</u>	\$5,413.63	\$5,413.63
1	6221-ASTW74	OPW - 7 gallon capacity, aboveground tank spill control fill container with 4" thread-on nipple. Unit painted powder WHITE	\$250.32	\$250.32
1	61FSTOP-2000	OPW - 2" aboveground tank overflow valve	\$655.72	\$655.72
1	61FT-0206	OPW - 2" x 6' aluminum submerged fill tube.	\$51.39	\$51.39
1	20DCAL	Evertite - 2" kamlok aluminum fill cap	\$31.97	\$31.97
1	6170-2	OPW - 2"npt mushroom vent w/ screen	\$9.13	\$9.13
1	K02064	Krueger - 2" interstitial leak detection gauge for 64" O.D. AG Tank	\$37.79	\$37.79
1	918-0100AG	Morrison - Clock gauge w/ <u>battery operated</u> overflow alarm	\$668.69	\$668.69
2	244OM-0200AV	Morrison - 6"NPT male threaded emergency vent w/ 8 oz. psi	\$93.51	\$187.02
1	199ASV-1150	OPW - 1-1/2"npt bronze anti-siphon valve	\$151.25	\$151.25
1	100-707	Jomar - 1-1/2" full ported bronze ball valve	\$33.72	\$33.72
3	U-TD-30	United Sign - OSHA Diamond decal	\$6.83	\$20.49
3	TD-34R	United Sign - COMBUSTIBLE decal	\$5.83	\$17.49
3	U-MD-204	United Sign - On-Road, Low Sulfer Diesel decal	\$2.50	\$7.50
3	U-VL-4-3	United Sign - #3 number decal for OSHA Diamond	\$2.17	\$6.51
3	U-VL-4-X	United Sign - #0 decal for OSHA Diamond	\$2.17	\$6.51
3	MD-44	United Sign - 12" x 3" No Smoking decal	\$5.04	\$15.12
TANK & RELATED EQUIPMENT SUB-TOTAL (w/o Sales Tax) -----				\$7,564.25

DIESEL FUELING PUMP & HANGING HARDWARE:

<u>qty</u>	<u>part no.</u>	<u>description</u>	<u>unit price</u>	<u>extended</u>
1	G6201P/2GJK	Dresser-Wayne - Reliance Series self contained, single hose, suction pump w/ analog mechanical 4 wheel non-computer, 10:1 ratio pulser, internal light kit, external 30 Micron spin-on filter (NOT HYDROSORB Type) hose mast kit, standard totalizer, metallic silver painted side & top sheathing, blue painted lower doors, UL listed, 115 VAC pump motor, flowrate up to 22 GPM and factory standard warranty. Unit is without hanging hardware and vapor recovery pre-piping. <u>HWY-DIESEL</u>	\$3,763.08	\$3,763.08
1	7H-0100	OPW- Automatic shut-off nozzle w/ Green insulator, Hwy-Diesel	\$80.61	\$80.61
1	FLHFR301800	Flex-Ing - 1" x 18' Flexsteel Curb Hose, cpld male x male	\$98.46	\$98.46
1	241TPS-1000	OPW - 1" hose swivel	\$35.07	\$35.07
1	66V-1300	OPW - 1" breakaway valve	\$54.32	\$54.32
1	FLXHW3000009	Flex-Ing - 1" x 9" breakaway valve flex hose assembly	\$23.24	\$23.24
DIESEL PUMP & HANGING HARDWARE SUB-TOTAL (w/o Sales Tax) -----				\$4,054.78

FUEL MANAGEMENT SYSTEM:

<u>qty</u>	<u>part no.</u>	<u>description</u>	<u>unit price</u>	<u>extended</u>
1	K800-HFIT-2	OPW/FMS- K800/FIT Hybrid Fuel Island Terminal with 2X16 LCD display, mounting pedestal and Chipkey reader NOTE: Must include Serial Number of existing system at time of order so existing chipkeys will work w/ new FIT.	\$2,692.62	\$2,692.62
1	20-4124	OPW/FMS - Pocket Weathershield	\$59.06	\$59.06
1	S&H	OPW/FMS - Factory shipping & handling charges	\$104.17	\$104.17
FUEL MGMT EQUIPMENT SUB-TOTAL (w/o Sales Tax) -----				\$2,855.85

MISCELLANEOUS FUEL SYSTEM EQUIPMENT:

<u>qty</u>	<u>part no.</u>	<u>description</u>	<u>unit price</u>	<u>extended</u>
4	BOLLARD	SEPS - 6" O.D. x 84" Long C.S. Impact Protection Bollard	\$112.94	\$451.76
1	PP-2136	OPW - 12'H x 36" W Pump Porch, C.S. painted White	\$406.85	\$406.85
1	PPT-1123	OPW - Pump Porch Top	\$64.83	\$64.83
1	604-302-06	EBW - Under pump pressure / vacuum activated valve	\$460.69	\$460.69
1	870-HB150	Universal - Heavy Duty Hi-hang hose retriever w/ hose bunn	\$372.02	\$372.02
1	DP-1123	OPW - Polythylene sump & drip pan	\$238.72	\$238.72
1	SBK-1000J	OPW - Sump stabilizer bar kit	\$39.99	\$39.99
2	EBF-0751	OPW - Electrical conduit entry boot fitting	\$25.68	\$51.36
1	EBF-0150	OPW - 1-1/2" discharge pipe entry boot	\$26.41	\$26.41
MISC. FUEL SYSTEM EQUIPMENT SUB-TOTAL (w/o Sales Tax) -----				\$2,112.63

SAFETY EQUIPMENT:

<u>qty</u>	<u>part no.</u>	<u>description</u>	<u>unit price</u>	<u>extended</u>
1	IA-ESOCA/T	Emergency Stop w/ Alarm & Lift-Up clear cover	\$164.50	\$164.50
1	466206K	20lb Fire Extinguisher	\$102.50	\$102.50
1	MD-145	United Sign - Fire Extinguisher Sign	\$3.38	\$3.38
SAFETY EQUIPMENT SUB-TOTAL (w/o Sales Tax) -----				\$270.38

QUOTATION SUMMARY

<u>description</u>	<u>extended</u>
Aboveground Tank & Appurtenances -----	\$7,564.25
Diesel Fuel Pump & Hanging Hardware -----	\$4,054.78
Fuel Management System -----	\$2,855.85
Miscellaneous Equipment -----	\$2,112.63
Safety Equipment -----	\$270.38
EQUIPMENT SUB-TOTAL -----	\$16,857.89
6.75% Estimated Sales Tax -----	\$1,137.91
Installation (per Scope-of-Work below) -----	\$13,778.91
PROJECT TOTAL -----	\$31,774.71

Handwritten notes: 11,417.46 (next to Aboveground Tank & Appurtenances), 20,711.10 (next to EQUIPMENT SUB-TOTAL), 34,490.01 w/o Tax (next to PROJECT TOTAL)

AERO STYLE - OPTIONAL - A.G. TANK:

<u>qty</u>	<u>part no.</u>	<u>description</u>	<u>unit price</u>	<u>extended</u>
1	2400-AERO	Highland - 2,500 gallon AERO STYLE Double Wall, cylindrical, horizontal, C.S. tank 64" diameter x 15' long with (2) UL style support saddles, 48" overhead "rainshield" hood w/ bottom containment pan having 1" lip, standard openings, (1) 2" interstice monitoring tube, SP-6 sandblast exterior w/ WHITE urethane top coat, standard factory one year warranty and delivered to jobsite with Installer Unloading AERO STYEL TANK (w/o Sales Tax) -----	\$9,266.84	\$9,266.84

INSTALLATION SCOPE - OF - WORK:

Subject to the terms and conditions set forth in this agreement, the contractor will install equipment listed above in accordance with manufacturer's specifications and specific work as described below:

- a Form, pour and finish one 10' W x 22' L x 6" D concrete tank pad at existing grade; complete with 4,000 psi air entrained concrete and fibermesh reinforcement. Tank pad to be located in area between asphalt driveway near existing Fuel Controls building and property boundary fence. Install four (4) 4" O.D. x 84" long, schedule

- 40, black carbon steel impact bollards at front of tank where the Diesel Pump is to be located. Each bollard to be internally poured with concrete & have concrete footing 36" deep. Bollards to be placed no more than 48" apart (center-to-center per NFPA-30A & NCDENR regulations), with each bollard painted one primer coat and safety yellow enamel top coat. Per customer request, no bollards to be installed at sides or rear of tank.
- b** Provide crane, unload tank from delivery truck and set tank onto concrete pad and air test tank (soap method), per NFPA-30 & NCDENR regulations. **NOTE:** Quoted price does not include any seismic tie-down for tank.
 - c** Install one 1-1/2"NPT, single wall black carbon steel aboveground supply pipe, with siphon check valve, from tanktop opening to Diesel Fuel Pump that is set approximately three feet (3') from tank. The Diesel Fuel Pump will be set & anchored to pump porch listed above. A 048577 Pressure/Vacuum activated under pump valve will be install at suction pipe connection to the Diesel Fuel Pump. The above listed DP-11123 sump / drip pan and SBK-1000J stabilizer bar with appropriate electrical & suction piping entry boots will be installed at the PP-2136 pump porch.
 - d** Install one 2"NPT single wall schedule 40 galv. steel vent line from tank top to 12' minimum above finished grade and terminate with proper vent cap.
 - e** The K800-HFIT Fuel Island Terminal with mounting pedestal will be set and anchored immediately adjacent to the Diesel Fuel Pump.
 - f** Install one 6221-AST-W74 tanktop overfill protection "tankfill basin" with 2" FSTOP overfill prevention valve and submerged fill tube at proper tanktop opening. Install above listed Emergency vents at tank, plus other tanktop equipment as listed above.
 - g** The aboveground petroleum piping will be painted (1) primer coat & (1) White finish topcoat.
 - h** All electrical by others. All signage and decals not specifically listed above to be by others. All SEPS equipment and materials to remain factory color. All fine grading and seeding by others. All excavating by others. All fire proofing by others. All concrete and asphalt by others, excluding the tank pad. All as-built drawings by others. All soil compaction testing by others. All permits and permit drawings to be provided by others; however, Contractor will provide permits & required drawings on a time & material basis upon receipt of customer signed request to do so. All area lighting by others. All contractor installed piping to be aboveground, single wall, threaded, schedule 40, black, carbon steel with like fittings. Customer to supply and install any emergency telephone equipment as may be required by NC State or local codes and regulations.
 - i** Contractor will provide a certified technician to purge & calibrate Diesel Pump meter, start-up the K800-HFIT and train customer's operators in proper use of installed equipment. We will check total installation for leaks and correct all leaks before releasing fueling system for general use. All SEPS Inc. piping will be air tested, soap method, before petroleum is introduced to piping. Training is limited to day of equipment start-up. Additional training will be invoiced separately. All fueling account assignments in customer PC to be by others. Customer provided computer for AFC polling must meet or exceed OPW/FMS requirements. **NOTE:** The new K800-HFIT will utilize the existing Model 20-8057 OPW/FMS External FSC3000 Fuel Site Controller at Fuel Island Building for processing fueling transactions.
 - j** This proposal does not include any environmental services. Should we suspect or encounter free standing petroleum liquids or hydrocarbon contamination we will cease work in effective area, notify customer and await his handling.
 - k** The Buyer is responsible for filling tanks. Contractor will not be responsible for filling tanks with petroleum, nor will we be responsible for overfill releases associated therewith.
 - l** All work tendered in this proposal shall be conducted during normal business hours, Monday through Friday. Additional charges over & above quoted price will be invoiced for weekend and/or holiday work. Weekend and/or holiday work will be performed only if authorized by customer.
 - m** Buyer agrees to pay Contractor for labor & equipment needed to overcome unusual digging conditions such as underground obstructions including but not limited to rock, water, footings, electrical wiring and piping. Contractor will invoice buyer at regular rates and Buyer will pay contractor for such work as extra to quoted price provided here-in.
 - n** Equipment warranty is limited to standard warranty provided by manufacturer. SEPS Inc. does not warranty any equipment beyond that provided by manufacture. SEPS Inc. standard installation warranty applies to this project (one year installation labor & installation materials (NOTE: warranty period is one year from date of equipment start-up.
 - o** The quoted price does not contain any allowance for bonds (including but not limited to: performance bond,

surety bond, and bid bond). If customer requests, and SEPS Inc. agrees to provide, a performance or other type bonding instrument for some or all of the work, as a condition to SEPS Inc. providing the bond, the Buyer will pay directly all premiums and other costs of the bond.

- p This Agreement, when accepted by the Buyer, will constitute a binding and enforceable contract, provided that Contractor's Credit Manager may, upon written notice to the Buyer, reject this Agreement at any time prior to the commencement of Work at the jobsite. It is agreed that there are no promises, agreements or understandings, oral or written, not specified in this Agreement.
- q Twenty-five percent (25%) of the total contract sum or the price of the underground tank included in the equipment, whichever is larger, will be paid by the Buyer upon execution of this agreement. Subsequent invoices will be rendered for the remaining equipment when it is delivered to the jobsite or stored in SEPS Inc. warehouse awaiting installation. Any subsequent equipment invoices will be paid upon delivery of the equipment to the jobsite or within 30 days from the date of invoice date. The final invoice will be rendered upon completion of job and is due 30 days from date on invoice. If the Buyer fails to pay any amount hereunder when due, Contractor shall be entitled to all remedies available at law or in equity to collect such amount. The Buyer agrees to pay on demand all costs of collection (including reasonable attorney's fees) incurred by Contractor in collecting any amount due to Contractor under this agreement.
- r We will clean-up all SEPS Inc. installation debris, haul away, and discard at an approved disposal area.

Conclusion

Terms: 25% Initial Payment / NET on Completion
Delivery: 3 to 4 Weeks after receipt of approved order
Freight: F.O.B. Jobsite w/ Installation Order
Quote Expires: 20 days from issue date above

Thank you for the opportunity to quote this application. We look forward to serving you.

Accepted: _____ Buyer
_____ Date

Jack Stewart
(CELL) 704-858-0402
(Email) jstewart@sepsusa.com

DAVIDSON COUNTY SHERIFF'S OFFICE

110 W Center Street Lexington, NC 27292

Dedicated to honest, professional, and efficient service

Sheriff David S. Grice



*Emergencies: Dial 911
Phone: 336-242-2105
Fax: 336-236-3091*

Date: 1/3/2012

Jane Kiker, Director
Davidson County Finance

JAN 5 2012

Re: Transfer of Inmate Medical Co-payments

Ms. Kiker,

Please transfer the medical co-payments for the following months into line item 110-3110-342-1000.

<u>October</u>	<u>\$ 546.00</u>	
<u>November</u>	<u>\$ 391.00</u>	
<u>December</u>	<u>\$ 280.00</u>	Total \$ <u>1217.00</u>

Thank you,

Majim S. Hedrick
1-4-12

Jail Administrator

DAVIDSON COUNTY SHERIFF'S OFFICE

110 W Center Street Lexington, NC 27292

Dedicated to honest, professional, and efficient service

Sheriff David S. Grice



Emergencies: Dial 911
Phone: 336-242-2105
Fax: 336-236-3091

Date: 1/3/2012

Jane Kiker, Director
County Finance

JAN 5 2012

Re: Transfer of Inmate Commissary Sales

Ms. Kiker,

Please transfer the inmate commissary sales for the following months into Line Item

110-3110-423.70-15.

<u>October</u>	<u>\$ 3386.80</u>
<u>November</u>	<u>\$ 2598.00</u>
<u>December</u>	<u>\$ 3057.29</u>
TOTAL	<u>\$ 9042.09</u>

Thank you,

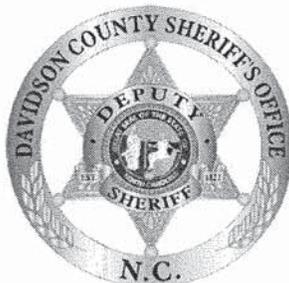
Wesley S. Hedrick
1-4-12
Jail Administrator

DAVIDSON COUNTY SHERIFF'S OFFICE

110 W Center Street Lexington, NC 27292

Dedicated to honest, professional, and efficient service

Sheriff David S. Grice



Emergencies: Dial 911
Phone: 336-242-2105
Fax: 336-236-3091

To: Manager Robert Hyatt
Davidson County Commissioners

The Davidson County Sheriff's Office requests the transfer of \$12,719.43 in seized forfeiture money.

- The requested funds will be used to replace the Daren The Lion costume used for DARE graduations, parades, and DARE displays. The current costume is several years old and showing much wear.

DARE Daren Costume = \$3,460.65 *Acct # 110-3108-423-70-15*

- The request funds will be used to purchase 35 shooting target stands for use at the newly constructed firing range. (We currently have no target stands)

35 x 264.54 tax = \$9,258.75 *Acct # 110-3108-423-70-20*

Total request: Dare \$ 3,460.65
 + Range \$ 9,258.78
 \$12,719.43

Thank you,

David S. Grice

Sheriff David S. Grice

Jan. 9, 2012

Zeb

Please put on consent agenda next com. Commissioner meeting.

*Thanks
David Grice
1-9-2012*

Sheriffs Office Internal
Purchase Request Form

Requesting Officers: H PM Miller Division: Training
 Date of Request: 1-9-2012 Date Needed: 1-9-2012
 Vendor/Company Name: Everette's Company Inc.

Budget Category

- Vice/Narcotic Funds #110-3108-422.
- Sheriff/Uniforms #110-3101-422.50-35
- Professional Services #110-3101-422.30-90
- Maint/Repair Equip. #110-3101-422.40-10
- Travel #110-3101-422.50-15
- Printing #110-3101-422.50-25
- Sheriff Dept Supplies #110-3101-422.60-10
- Dues/Subscriptions #110-3101-422.90-05
- Jail Dept Supplies #110-3110-422.60-10
- Jail Uniforms #110-3110-422.50-35

Amount currently in appropriate category listed above? _____

For what is equipment to be used? Purchase of (35) target stands needed for firearms training.

Description of equipment requested?

Item#	Model#	Description	Cost per Unit	Total Cost
(1)		Portable Shooting Target Stands	\$241.81	x 35
			\$8673.35	
			585.43	Tax

* Targets are portable. Made of solid angled iron base, steel rod frame, alluminum roof. Total \$9258.78

Approved _____ Denied _____ Date _____

Supervisor Signature: _____
 Charlene Foster Signature: _____
 Sheriff Signature: _____

2 - 2x10 angle
1 - 1 1/2x10 angle

Everette's Company Inc.
P. O. Box 640
Linwood, North Carolina 27299
Phone 336 956 2097
Fax 336 956 3592

Job Estimate

Number 101606
Date 10/24/2011

Robert Miller
Davidson County Sheriff Department

Lexington, North Carolina

Everette's Company Inc. is pleased to submit the following cost estimate:

Qty.	Description	Unit price	Extended Price
35	Shooting Target Stands	247.81	8673.35
Note: Prices quoted are based on prevailing cost of raw material. Should prices increase prior to our procuring the job we will need to submit a new quote for your approval. Any change in quantity or specifications may affect the price.			
Total Estimate			8673.35

PRICE DOES NOT INCLUDE SALES & USE TAX

Comments:

Supplier Signature  GAH



DAREN THE LION PURCHASE AGREEMENT

Between: Scollon Productions, Inc. Date: _____
 1016 White Rock Road
 P.O. Box 486
 White Rock, SC 29177 Phone (803) 345-3922 Ext. 51 Fax: (803) 345-9313

And: Purchaser Name: DAVIDSON County Sheriff's Office
 Project Coordinator: Cpl. Phillip Goodyear
 Street Number: 211 W. Colonial Dr.
 City, State, Zip: Thomasville, NC 27360
 Phone: (336) 474-2615 Fax: (336) 474-2748
 Email Address: phil.goodyear@davidsoncounty.nc.gov

Checks must be payable and sent to: Scollon Productions, Inc.

Terms: Payment Due in full within 10 days of delivery (usually within 4-6 weeks of order date). To insure prompt delivery please email to mistiebellbanks@dare.com or fax a signed & completed form along with the "Hold Harmless Agreement to: (310) 215-0180 ATTN: Daren Coordinator at D.A.R.E. America (This form will be faxed to Scollon Productions, Inc.)

QUANTITY	ITEM	PRICE EACH	AMOUNT
	DAREN Lion Costume, Includes One Year Maintenance Agreement	\$3,000.00	# 3,000. ⁰⁰

OPTIONS:

	Shipping Case	\$255.00	
	Carrying Bag	\$110.00	# 110. ⁰⁰
	Battery Operated Cooling Fan	\$275.00	# 275. ⁰⁰
	Cool Vest	\$90.00	
Total Price:			# 3385. ⁰⁰
Shipping:			\$ 75. ⁶⁵
Balance Due:			# 3460. ⁶⁵

**** Maintenance Agreement provides for one scheduled cleaning and rehab within twelve months of purchase. Items covered include replacement of eye screens, repainting of noses and/or teeth, securing of loose shoe soles and tails, replacement of whiskers and adjustment of the muscle suit. Purchaser to pay all shipping charges. Follow-up cleaning and rehab will be charged at our normal rate. Next Day and/or Second Day Freight charges may be billed, by carrier, at dimensional weight rather than actual weight, resulting in substantially higher freight charges.**

Accepted: **D.A.R.E. AMERICA** **PURCHASER**
 By: _____ By: _____
 Title: _____ Title: _____
 Date: _____ Date: _____



**Hold Harmless and Indemnification Agreement
For
"DAREN" the Lion Costume**

The purchaser, Davison County Sheriff's Office shall
(Agency)

indemnify, defend and hold D.A.R.E. America, Inc., and its respective officers, agents, representatives, and employees harmless from any and all liability, loss, damage, costs, charges, claims, actions, causes of actions, recoveries, judgments, penalties, and expenses, including attorney's fees, which D.A.R.E. America, Inc., may suffer by reason of the use of the Daren Costume by

Davison County Sheriff's Office
(Agency)

The signing parties fully agree to the terms of the attached Daren Protocol and the above, Hold Harmless and Indemnification Agreement.

X
(Signature of Purchaser)

X
Date

Signed for Davison County Sheriff's Office
(Agency)

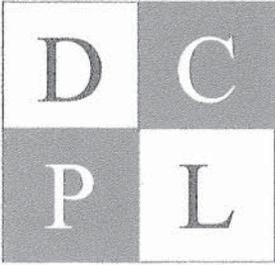
Witnessed by:

Signed for D.A.R.E. America, Inc.

Date

After signing, mail or fax a copy to:

D.A.R.E. America, Inc.
P. O. Box 512090
Los Angeles, CA 90051-0090
Attention: Daren Coordinator
The fax number is (310) 215-0180.



DAVIDSON COUNTY
PUBLIC LIBRARY SYSTEM

Ruth Ann Copley
Director of Libraries

MEMORANDUM

DATE: January 10, 2012

TO: Zeb M. Hanner, Asst. County Manager
Robert Hyatt, County Manager
Board of Commissioners

FROM: Ruth Ann Copley, Director of Libraries 

RE: Budget Amendment

The attached budget amendment is to recognize \$2,886.59 in additional revenue from the Telecommunications Discount (E-Rate). The Schools and Libraries Division of the Universal Service Administrative Company (by Federal mandate) provides via rebates affordable access to telecommunications services for all eligible schools and libraries in the United States. Funded at up to \$2.25 billion annually, the program provides discounts on telecommunications services, internet access and internal connections.

We want to appropriate the money into C/O equipment for the purchase of two computers. These will be replacement computers for computers that are outdated and too slow for Internet use and productivity. The increased Internet usage at all libraries requires up to date computers to meet public demand.

COMMISSIONERS' AGENDA

Meeting Date: 01/10/2012

ITEM: Budget Amendment

ITEM INFORMATION:

Money (\$2,886.59) to be recognized from Schools and Libraries (E-Rate) and transferred to Davidson County Library – C.O. Equipment (Line Item # 110-5301-453.70-15) for replacement of computers.

ACTION TO BE TAKEN: Approval by Board of Commissioners of Budget Amendment.

FOLLOW-UP: Money to be transferred.

AUTHORIZATION IS HEREBY REQUESTED TO AMEND THE 2011-2012 BUDGET
ORDINANCE FOR DAVIDSON COUNTY IN THE FOLLOWING MANNER:

DEPARTMENT OR FUND 2011/2012 Library - General Fund

INCREASE ESTIMATED REVENUE IN THE AMOUNT OF _____

SOURCE OF REVENUE	<u>Schools & Libraries Corp.-(E-rate)</u>	<u>\$2,886.59</u>
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INCREASE APPROPRIATIONS BUDGET IN THE AMOUNT OF _____

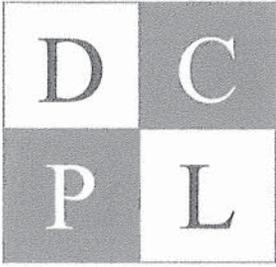
<u>LINE ITEMS NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110-5301-453.70-15	C.O. Equipment	\$2,886.59

TRANSFER BUDGETED APPROPRIATIONS BY LINE ITEM AS FOLLOWS:

<u>REDUCE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>

January 10, 2012
DATE

FINANCE OFFICER
Ruth Ann Casley
DEPARTMENT HEAD



DAVIDSON COUNTY
PUBLIC LIBRARY SYSTEM

Ruth Ann Copley
Director of Libraries

MEMORANDUM

DATE: January 10, 2012

TO: Zeb M. Hanner, Asst. County Manager
Robert Hyatt, County Manager
Board of Commissioners

FROM: Ruth Ann Copley, Director of Libraries *RA*

RE: Budget Amendment

This budget amendment is to transfer **\$6,500.00** from the Davidson County Library (PBB money) to the Davidson County Museum (Contracted Services - Line item # 110-5310-452.50-40). This is for the installation and cost of a Security System for the Museum.

COMMISSIONERS' AGENDA

Meeting Date: 01/10/2012

ITEM: Budget Amendment

ITEM INFORMATION:

Money (\$6,500.00) to be transferred from Davidson County Library (PBB money) to Davidson County Museum (Line Item # ~~110-5310-452.50-40~~) for installation and cost of Security System for the Museum.

110 5310 453-70-20

ACTION TO BE TAKEN: Approval by Board of Commissioners of Budget Amendment.

FOLLOW-UP: Money to be transferred.

AUTHORIZATION IS HEREBY REQUESTED TO AMEND THE 2011-2012 BUDGET
ORDINANCE FOR DAVIDSON COUNTY IN THE FOLLOWING MANNER:

DEPARTMENT OR FUND 2011/2012 Library - General Fund

INCREASE ESTIMATED REVENUE IN THE AMOUNT OF _____

SOURCE OF REVENUE	PBB	\$6,500.00
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INCREASE APPROPRIATIONS BUDGET IN THE AMOUNT OF _____

LINE ITEMS NO.	DESCRIPTION	AMOUNT

TRANSFER BUDGETED APPROPRIATIONS BY LINE ITEM AS FOLLOWS:

REDUCE	DESCRIPTION	AMOUNT
110-5310 453-70-20 110-5301 452-50-40	Other Improvements Contracted Services (Museum)	\$6,500.00

January 10, 2012
DATE

FINANCE OFFICER
Ruth Ann Wiley
DEPARTMENT HEAD

Zeb M. Hanner

From: Catherine Hoffmann
Sent: Tuesday, January 17, 2012 4:16 PM
To: Zeb M. Hanner
Subject: RE: Requested funds

I anticipate it as exactly \$50,000. I have left a message for Mark to confirm, but that is the one and only amount we have consistently discussed since it went up to that.

From: Zeb M. Hanner
Sent: Tuesday, January 17, 2012 3:56 PM
To: Catherine Hoffmann
Subject: RE: Requested funds

How much is the check for?

Zeb M. Hanner
Assistant County Manager
Davidson County
P.O. Box 1067
Lexington, NC 27293
Ph. 336-242-2213
Fax 336-248-8440
Cell 336-848-2179

From: Catherine Hoffmann
Sent: Tuesday, January 17, 2012 1:55 PM
To: Zeb M. Hanner
Cc: Ruth Ann Copley
Subject: FW: Requested funds

Zeb: Here is the latest on the check from PNC. I had asked for the email you and I discussed that would enable you to start the budget amendment process, but he is replying to an earlier email, so it sounds like we will just be getting the check, which I guess is better than a confirmation. When I said tomorrow would be OK for meeting the deadline, I was being hopeful, just trying to get this money in the budget any way possible.

Thanks,
Catherine

From: Mark Rothenberg [<mailto:mrothenberg@presnc.org>]
Sent: Tuesday, January 17, 2012 8:21 AM
To: Catherine Hoffmann
Subject: Re: Requested funds

Catherine,
We were closed yesterday. i will process the check today & send.
Mark

On Tue, Jan 10, 2012 at 2:58 PM, Catherine Hoffmann <[Catherine.Hoffmann@davidsoncountync.gov](mailto:Catherine.Hoffmann@ davidsoncountync.gov)> wrote:

Mark:

Zeb M. Hanner

From: Joe Silver
Sent: Tuesday, January 10, 2012 10:33 AM
To: Zeb M. Hanner
Cc: Jane Wingler

Zeb,

Please process a budget amendment to transfer \$29,000 from our PBB account to our Capital Outlay Equipment (Acct. # 110-0701-413.70-15). These funds will be used to purchase (2) 2012 Jeep Liberty vehicles. We will utilize the \$29,000 (along with \$10,000 that will be transferred to our C/O funds from DSS due to them taking our Chevrolet Malibu Hybrid) to purchase the Jeep Liberty's.

The (2) Jeep Liberty's will replace the following vehicles:

2009 Chevrolet Malibu Hybrid (being transferred to DSS)
2005 Ford Crown Victoria (transferred to Garage)

Regards,

Joe Silver

**DAVIDSON COUNTY
DEPARTMENT OF SOCIAL SERVICES**

Dale Moorefield, Director



Lexington DSS Office
P.O. Box 788
913 Greensboro Street
Lexington, North Carolina 27293
336-242-2500
FAX: 336-249-7588

Thomasville DSS Office
PO Box 2656
211 W. Colonial Drive
Thomasville, North Carolina 27361
336-474-2760
FAX: 336-472-6635

Lexington Child Support Office
PO Box 788
913 Greensboro Street
Lexington, North Carolina 27293
336-242-2242
FAX: 336-242-1236

Thomasville Child Support Office
PO Box 2656
211 W. Colonial Drive
Thomasville, North Carolina 27361
336-474-2609
FAX: 336-474-2620

Memorandum

Date: 1/09/2012

To: Zeb Hanner, Assistant County Manager

From: Dale Moorefield, Director of Social Services *DM*

RE: Budget Amendment 2012

Please request approval by the Board of Commissioners for the following budget adjustment

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Increase/(Decrease)</u>	<u>New Balance</u>
Expenditure				
110-2305-442-82-70	Keith Johnson	\$ 1,334.50	\$ 986.55	\$ 2,321.05
110-2305-442-82-78	Carolyn Phillips	\$ 1,413.00	\$ 847.35	\$ 2,260.35
Revenue				
11092301-339-10-25	Keith Johnson	\$ 1,334.50	\$ 986.55	\$ 2,321.05
110-2301-339-10-20	Carolyn Phillips	\$ 1,413.00	\$ 847.35	\$ 2,260.35

The above accounts received additional donated funds.

If you have questions, please call me at 2562 or Lynn at 2561.

CC Lynn Meeks
DSS Board

LRM

Zeb M. Hanner

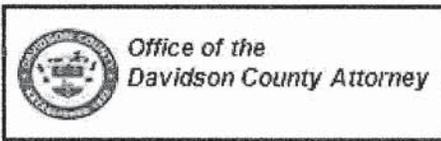
From: Debbie Harris
Sent: Thursday, January 05, 2012 8:20 AM
To: Zeb M. Hanner
Subject: FW: spay/neuter reimbursement

Zeb,

Can you add this to the budget amendments for Tuesday?

Thanks!

Deb



Debbie Harris, NCCP
Paralegal II/Deputy Clerk to the Board
336-236-3084 (phone)
336-248-8440 (fax)

From: Jane Kiker
Sent: Wednesday, January 04, 2012 5:12 PM
To: Debbie Harris
Subject: RE: spay/neuter reimbursement

We received \$2,627.00 on 12/2/2011.

Jane

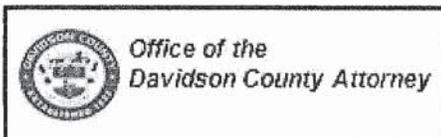
From: Debbie Harris
Sent: Wednesday, January 04, 2012 11:45 AM
To: Jane Kiker
Subject: spay/neuter reimbursement

Jane,

Can you please check to see if you have received a spay/neuter reimbursement for the 3rd quarter? It should have come in either the end of November or the beginning of December.

Thanks!

Debbie



Debbie Harris, NCCP
Paralegal II/Deputy Clerk to the Board
336-236-3084 (phone)
336-248-8440 (fax)

Zeb M. Hanner

From: Jane Kiker
Sent: Friday, January 06, 2012 9:05 AM
To: Zeb M. Hanner
Subject: RE: Money recieved for the VArner Building

\$800,000 We received this on 4-15-11. You will need to appropriate Fund Balance to Transfer to Capital reserve

Jane

From: Zeb M. Hanner
Sent: Friday, January 06, 2012 8:39 AM
To: Jane Kiker
Subject: Money recieved for the VArner Building

Jane,

Robert would like to transfer the proceeds for the Varner building to Capital Reserve. I guess we need to do a budget amendment. Do you know how much the proceeds are?

Thanks

Zeb

Zeb M. Hanner
Assistant County Manager
Davidson County
P.O. Box 1067
Lexington, NC 27293
Ph. 336-242-2213
Fax 336-248-8440
Cell 336-848-2179

COMMISSIONERS' AGENDA

Meeting Date: January 24, 2012

Exhibit _____

ITEM: I.3. **Tax Report of Refunds by Joe Silver, Tax Administrator**

ITEM INFORMATION: **The Tax Report of Refunds for January 2012 is attached for your review and consideration.**

ACTION TO BE TAKEN: **Approve**

**REFUND NAMES
JANUARY 2012**

NAME	REFUND #
JOHNSON BRADFORD HAYES	47
FERRELL MICHAEL D & CATHERINE	48
FERRELL MICHAEL D & CATHERINE	49
FERRELL MICHAEL D & CATHERINE	50
FERRELL MICHAEL D & CATHERINE	51
A-N-E PROPERTIES	52
MILLER ALENE L	53
MILLER ALENE L	54
ALLEY WILLIAM D JR	55
BERRIER ROBERT L	56
BERRIER ROBERT L	57
BERRIER ROBERT L	58

COMMISSIONERS' AGENDA

Meeting Date: January 24, 2012

Exhibit No.: _____

ITEM: Public Services – ISW Reorganization

ITEM INFORMATION:

1. Attachments

ACTION TO BE TAKEN:

FOLLOW-UP:



DAVIDSON COUNTY
HUMAN RESOURCES DEPARTMENT
Davidson County Governmental Center
913 Greensboro Street, Suite 403, 4th Floor
Lexington, NC 27292

MEMORANDUM

January 3, 2012

To: Robert Hyatt - County Manager

From: Jim Tysinger - Human Resources Director
Elaine Ratcliffe – Human Resources Analyst II

Re: 1. *Create the following position:*

A. Operations Manager, grade 70. This will be an exempt position.

2. *Reclassify the following position:*

A. ISW Director, grade 75 to Director - Solid Waste & Utilities, grade 73.
No change to exemption status.

3. *Close the following authorizations:*

A. Heavy Equipment Operator p/t (Pos# 37122 Auth# 3).
B. Recycling Center Attendant p/t (Pos# 37128 Auth# 1).

In order to improve the organizational structure and maximize utilization of resources, facilities and personnel, Rex Buck, Public Services Executive Director, requests the reclassification of one position, creation of one position and closing two authorizations (as listed above). Mr. Buck is also requesting changes in reporting relationships and reorganization of two divisions (Sanitation and Landfill) in the Integrated Solid Waste department.

The first recommendation requested by Mr. Buck is the creation of the Operations Manager (Exempt), grade 70. If approved, the (proposed) Operations Manager will have the managerial/directing responsibilities over the Sanitation Supervisor and Recycling Supervisor. The (proposed) Operations Manager will serve as back-up to the Director - Solid Waste & Utilities during his/her absence.

The next recommendation is a reclassification of the current ISW Director position to Director - Solid Waste & Utilities (Exempt) with a change in grade from grade 75 to

grade 73. The reclassification from grade 75 to 73 is due to the reassignment of two supervisory positions ((Sanitation Supervisor, Recycling Supervisor and Utility Systems Administrator (Sewer/Storm water)) from this position to the (proposed) Operations Manager position. The 3-grade spread between this proposed position and the (proposed) Operations Manager position will account for the more complex operations of the landfill as-well-as directing the Sewer/Storm Water division. Per the Davidson County Personnel Resolution, this grade change will not have any effect on the salary of the current Incumbent.

The (proposed) Operations Manager position will be posted for inner-department applicants, according to the Davidson County Personnel Resolution. Should a current ISW employee be chosen for the Operations Manager position the position of the selected employee will be closed (removed from the budget). The (proposed) Operations Manager position will be funded with salaries primarily budgeted for the two authorizations being requested to close totaling \$29,471.00 (two unfilled p/t positions, see above), as-well-as the budgeted funding for the vacated position.

Job Descriptions for the proposed positions (Director - Solid Waste & Utilities, Operations Manager) are attached.

A proposed organization chart is attached, along with the old organization chart, for the divisions being affected with these proposed changes.

We ask that this recommendation, if approved, be effective the first day of the pay-period following BOCC approval.

We appreciate your time and consideration.



Title: Operations Manager
Department: Public Services
Salary Range: 70 \$42,784.05 to \$64,176.63

Number: To be assigned
Type: F/T w/ Benefits/ Exempt
Location: Integrated Solid Waste

General Statement of Duties

Incumbent performs complex, independent, technical and administrative work responsibilities under the general supervision of the Public Services Executive Director.

Individual responsible for the day-to-day management of the County's recycling operation, Sanitation Division, Household Hazardous Waste collection and department-wide safety program. Additional duties include personnel management, risk management and environmental, health and safety training. Incumbent also provides assistance to the

County Safety & Risk Manager in areas of safety, risk management and worker's compensation as needed. Considerable independence, initiative, judgment and ability to make effective decisions are required in all aspects of work.

Distinguishing Features of the Class

An employee in this class is responsible for management and coordination of department and operation strategies and activities for assigned "divisions" within Public Services. Work generally requires the employee to exercise complex management and operations oversight of sanitation, household hazardous waste, waste reduction and recycling collection and processing operations. An employee in this class is responsible for safety, human resources and administrative leadership functions and management within the department. The employee in this class exercises considerable independence and initiative; judgment and ability to make effective decisions are required in all aspects of work. Work is performed under general supervision of the Public Services Executive Director.

Illustrative Examples of Work

- Plans, organizes and directs the activities of assigned divisions including, but not limited to, recycling collection and processing, sanitation and waste collection and household hazardous waste operations.
- Prepares/makes budget, cost and efficiency recommendations and monitors expenditures for assigned division budgets, including annual operating and capital expenses.
- Manages operations; ensures compliance with federal, state and local environmental regulations and applicable permit requirements.
- Manages/leads organizational focus on customer service and response to identified public needs, requests and inquiries.
- Keeps abreast of environmental, waste disposal and landfill legislation/regulations.

- Keeps County Management team and elected officials informed of new laws, rules and regulations.
- Works closely with the Public Services Executive Director, the Director – Solid Waste & Utilities and the Safety & Risk Manager; reviews contracts, bids and proposals and makes operations and safety recommendations.
- Makes budget, fee, cost, staffing, efficiency and customer service recommendations.
- Directs solid waste collections from recycle centers; monitors the collection of waste from collections sites, schools and governmental office buildings.
- Manages efficient solid waste collections and transfer and recycling operations including recycling center activities and truck operations.
- Oversees and reviews the recycling and waste reduction program.
- Makes recommendations for using contracted vs. in-house resources.
- Directs/conducts internal audits, reviews and prepares reports and recommendations.
- Responds to citizens, elected officials and government entities regarding operations, inquiries and incidents.
- Investigates and responds to citizens' and elected official concerns and complaints in a timely manner.
- Prepares and makes presentations at Board of County Commissioners' meetings.
- Consults with and attends meetings with County Manager, County Attorney, and Solid Waste Advisory Board and engineers.
- Inspects, investigates, analyzes and resolves operational, efficiency, safety and human resource issues.
- Hires, trains, supervises, evaluates, provides recognition, counsels and makes adverse employment action recommendations to the County Human Resources Director for management and subordinate staff.
- Develops, implements, directs, maintains and manages the departmental safety program.
- Provides management/leadership and delegates duties to ensure OSHA compliance is maintained and County safety rules and regulations are followed.
- Manages staff and delegates duties to maintain the State STAR safety status; develops, implements and manages safety incentive programs; manages and provides support to safety volunteers.
- Manages and delegates duties for the completion of employee operations, safety and driving training; evaluates and tracks the effectiveness of operations, environmental health and safety training; maintains all training files and records.
- Manages and delegates completion of routine and random inspections of all Landfill and Sanitation properties and work stations for work hazards, environmental impacts and any safety concerns; writes safety and audit reports and provides to Safety & Risk Manager.
- Maintains or delegates duties for NCDENR, OSHA compliance reporting and files; monitors Federal, State and local legislation for changes in laws and regulations.
- Investigates, documents, and maintains records of all employee work-related accidents, illnesses, injuries and near misses.
- Enforces Federal, State, County and departmental operations and safety rules and regulations and County operating policies and procedures; initiates immediate

- corrective action where unsafe conditions or practices are found and immediately evaluates for recommendation of disciplinary action, where appropriate.
- Manages and directs the development, implementation and maintenance of emergency plans; plans and conducts employee safety/emergency drills.
 - Adheres to department's safety rules and regulations.
 - Performs other duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills and Abilities

- Must have considerable, demonstrable experience in management, supervision, direction, delegation of duties, evaluation, counseling, and disciplinary action of staff in an Integrated Solid Waste Management or other governmental department/enterprise.
- Thorough knowledge of County ordinances, including personnel policies and procedures.
- Thorough knowledge of current Federal, State and local rules and ordinances regarding environmental issues, solid waste management, recycling and waste reduction practices and collection and disposal of solid waste.
- Thorough knowledge of federal, state and county safety policies, rules and regulations.
- Thorough knowledge of governmental accounting and budgeting practices.
- Thorough knowledge of current solid waste technology and programs.
- Ability to conduct and prepare detailed studies, analyses and complex reports.
- Skill in critical evaluation, decision making and problem solving.
- Must have excellent public relation, customer service and interpersonal skills.
- Ability to establish and maintain effective working relationships with elected officials, Solid Waste Advisory Board, state agency representatives, coworkers, other county employees, representatives of other local governments, and the general public.
- Ability to operate customary office equipment, as well as surveillance cameras and monitoring systems.
- Ability to plan, conduct and facilitate high quality operations and safety training courses.
- Must be able to establish and accomplish goals and objectives.
- Must have excellent computer skills.
- Must be flexible and able to multi-task as needed.
- Must be able to answer phone system, and operate other office machinery.
- Must have excellent verbal and written communication skills.

Physical Requirements

- Must be able to physically perform the basic life operational support functions of climbing, reaching, standing, walking, pulling, lifting, fingering, talking, hearing and repetitive motions.
- Must be able to perform light work exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

- Must possess the visual acuity to prepare and analyze data and figures, perform accounting functions and transcription, operate a computer terminal and perform extensive reading.
- Worker must have visual acuity to operate trucks, forklifts, cranes and other equipment.
- Worker must have visual acuity to determine the accuracy, neatness and thoroughness of the work assigned.
- Worker is subject to both environmental conditions: Activities occur inside and outside.
- Worker is subject to noise.
- Worker is subject to atmospheric conditions that affect the respiratory system of the skin such as fumes, odors, dusts, mists, gases, or poor ventilation.
- Must be able to work in conditions that are subject to contact with potentially infectious bodily fluids.

Education and Experience

- Graduation from an accredited college with a four year degree in environmental science, environmental management, environmental engineering, occupational safety, industrial hygiene or related field and considerable experience in solid waste management, safety, human resources and/or public administration; or an equivalent combination of education and experience. Graduate degree in listed fields of study preferred. Degrees to be granted from a U.S. Department of Education listed accrediting agency.
- At least 10 years of progressively responsible work experience in solid waste, bio-medical waste, hazardous waste, environmental/safety compliance or a closely-related field.
- At least 5 years of experience in a management/supervisory role with direct oversight of subordinate staff.
- At least 4 years of EPA, NCDENR, DOT and/or OSHA safety training and safety program management experience.

Licenses and Certifications

- Manager of Environmental Safety & Health (MESH) certificate issued by the Safety & Health Council of N.C./N.C. State University/N.C. Department of Labor
- Construction Manager of Environmental Safety & Health (C-MESH) certificate issued by the Safety & Health Council of N.C./N.C. State University/N.C. Department of Labor
- Current OSHA 24/40 hour HAZWOPER training course
- Authorized OSHA 501 General Industry Trainer
- Current CPR/AED/First Aid Instructor – National Safety Council, American Red Cross or American Heart Association
- Valid North Carolina Driver's License



Title: Director – Solid Waste & Utilities
Department: Public Services
Salary Range: Grade 73 \$49,521.02 - \$74,282.09

Number: To be assigned
Type: Full -Time w/ Benefits/ Exempt
Location: Integrated Solid Waste

General Statement of Duties

Performs complex technical and administrative work directing all operations of the Landfill, Utility Systems division and Heavy Equipment Maintenance for Integrated Solid Waste.

Distinguishing Features of the Class

An employee in this class is responsible for directing/managing all operations of the Landfill, Utility Systems division and Heavy Equipment Maintenance for Integrated Solid Waste. Work generally requires the employee to have oversight of landfills, Utility Systems and maintenance of the heavy equipment. Considerable independence, initiative, judgment and ability to make effective decisions are required in all aspects of work. Work is performed under general supervision of the Public Services Executive Director.

Illustrative Examples of Work

- Prepares budgets and monitors expenditures, including annual operating and capital expenses.
- Plans, organizes and directs the activities of the landfills, Utility Systems and Heavy Equipment Maintenance.
- Manages landfill operations; ensures compliance with federal, state and local environmental regulations and applicable permit requirements.
- Keeps abreast of environmental, waste disposal and landfill legislation/regulations.
- Recommends fees for landfill use.
- Keeps County Manager and elected officials informed of new laws, rules and regulations.
- Recommends which work to perform with in-house staff and which to contract.
- Conducts internal reviews and prepares reports.
- Responds to citizens, inquiries and complaints.
- Prepares and makes presentations at Board of County Commissioners' meetings.
- Consults with and attends meetings with County Manager, County Attorney, and Solid Waste Advisory Board and engineers.
- Hires, trains, supervises and evaluates the work of subordinate staff.
- Adheres to department's safety rules and regulations.
- Performs other related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills and Abilities

- Comprehensive knowledge of solid waste management practices.
- Comprehensive knowledge of Federal, State and local rules and ordinances regarding solid waste management.
- Comprehensive knowledge of the technical aspects of landfills.
- Ability to develop and implement comprehensive solid waste programs.
- Thorough knowledge of County ordinances, including personnel policies and procedures.
- Thorough knowledge of governmental accounting and budgeting practices.
- Ability to conduct and prepare studies, analyses and complex reports.
- Ability to supervise and direct the work of others.
- Skill in decision making and problem solving.
- Ability to communicate effectively, both orally and in writing.
- Ability to establish and maintain effective working relationships with elected officials, Solid Waste Advisory Board, state agency representatives, coworkers, other county employees, representatives of other local governments, and the general public.

Physical Requirements

- Must be able to physically perform the basic life operational support functions of climbing, balancing, stooping, kneeling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing and repetitive motions.
- Must be able to perform medium work exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Worker is required to have close visual acuity to prepare and analyze data and figures, operate a computer terminal and use measurement devices.
- Must possess the visual acuity to prepare and analyze data and figures, work on a computer terminal and use measurement devices.
- Must be able to work in both environmental conditions: Activities occur inside and outside in temperatures below 32 degrees and temperatures above 100 degrees for periods of more than one hour.
- Worker is subject to noise and vibration.
- Must be able to work in conditions that are subject to hazards, including a variety of physical conditions such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, exposure to high heat, or exposure to chemicals.
- Must be able to work in conditions that are subject to atmospheric conditions that affect the respiratory system of the skin such as fumes, odors, dusts, mists, gases, or poor ventilation.

- Must be able to work in conditions that are subject to contact with potentially infectious bodily fluids.

Education and Experience

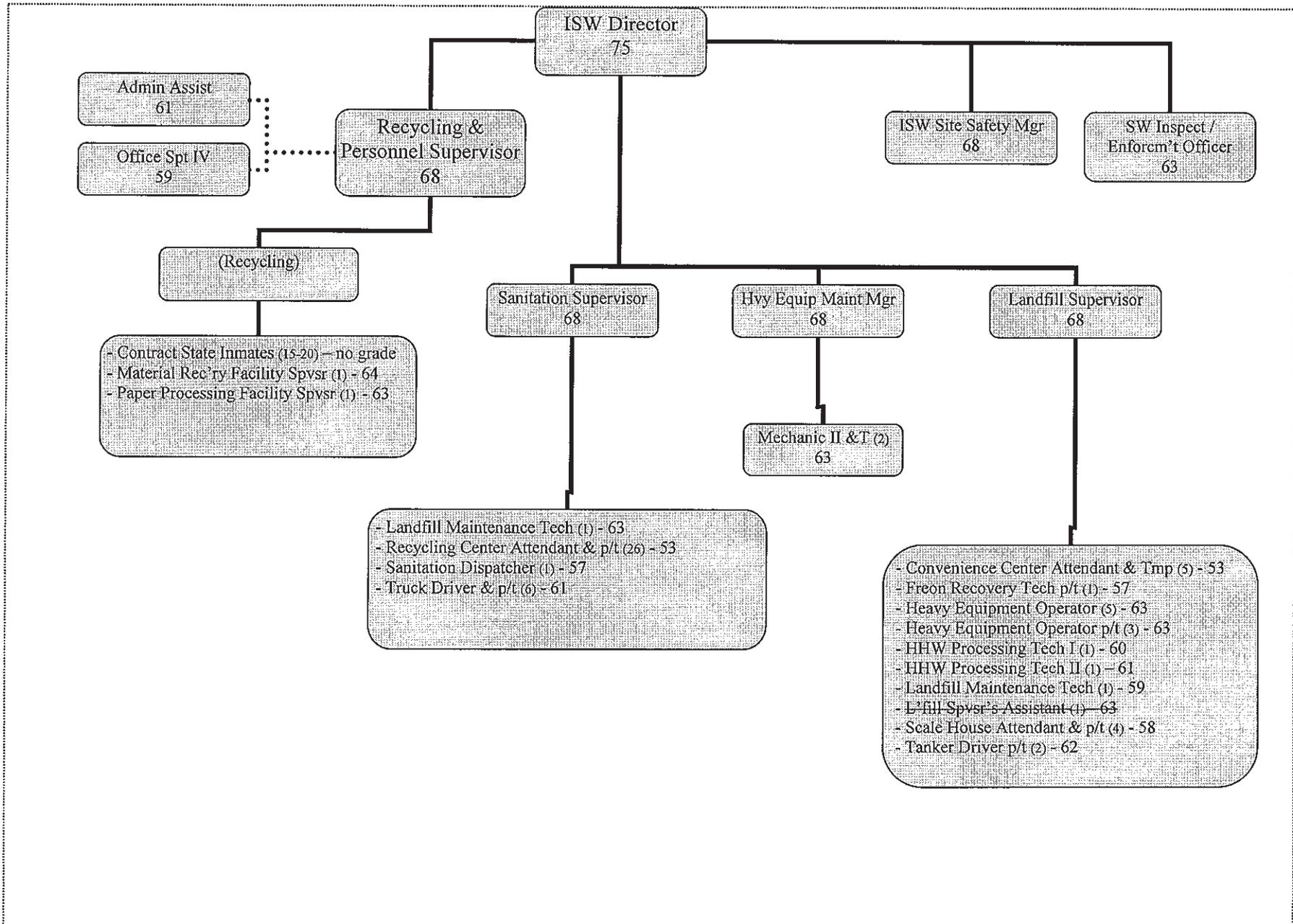
- Graduation from an accredited college with a four year degree in environmental science, engineering or related field and extensive experience in all facets of solid waste management or related area including some administrative experience; or an equivalent combination of education and experience.

Licenses and Certifications

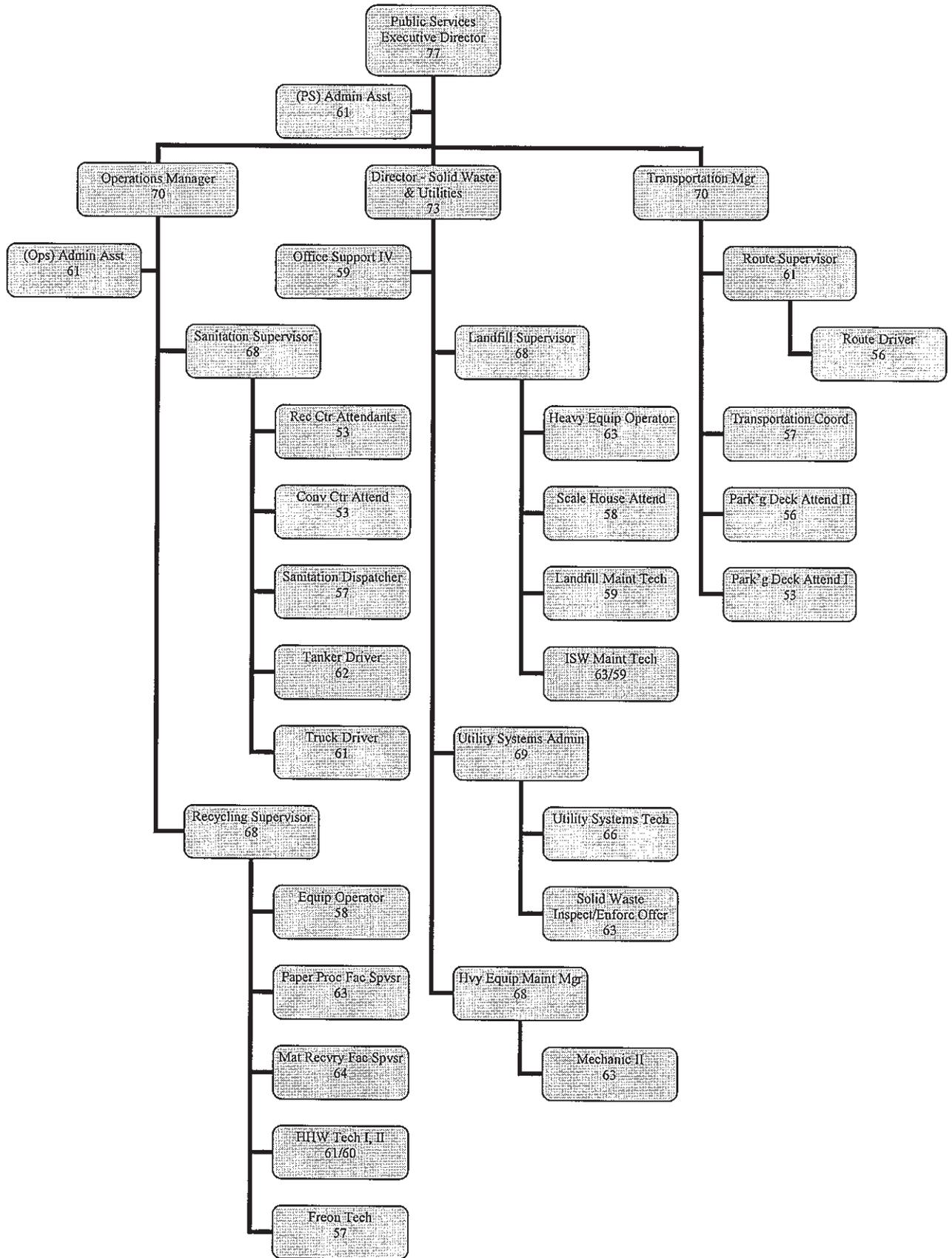
- Valid North Carolina Driver License.

Jan 2012

Current Org Chart



Proposed Org Chart



COMMISSIONERS' AGENDA

Meeting Date: January 24, 2012

Exhibit _____

I . 5 .

ITEM: **Reappointment Board of Health members Dr. Mark Hamrick, Rev. Lamar Moore, Keith Raulston**

ITEM INFORMATION: _____

Dr. Mark Hamrick Veterinarian - Present Term expires 1/24/2012

Rev. Lamar Moore Public Citizen - Present term expires 2/28/2012

Keith Raulston -Professional Engineer Present Term expires 2/28/2012

ACTION TO BE TAKEN: **Reappointment of Board of Health Members**

FOLLOW-UP: _____

Davidson County Board of Health

Number of Members: Members	11	Compensation: None			
	Address & Telephone	Appointed	Expires	Maximum	
Dr. Mark Hamrick Chairman	P.O. Box 416 Lexington, NC 27293	1/24/06	1/24/12	1/24/15	
Dr. Michael Lanning Dentist	210 Arthur Drive Lexington, NC 27292 336-249-9100	8/23/11	8/23/14	8/23/17	
Rev. Lamar Moore Public Citizen	6340 NC Highway 47 Lexington, NC 27292 336-746-5563	2/28/06	2/28/12	2/28/15	
Dr. Cathy Riggan Physician	200 Arthur Drive Thomasville, NC 27360 475-2348 office	9/26/06	9/26/12	9/26/15	
Alice Gray Public	119 Delta Street Lexington, NC 27295 wk. 238-4551 hm. 249-3971	1/9/07	1/9/13	1/9/16	
Keith Raulston Engineer	1103 Ferndale Drive Thomasville, NC 27360 336-476-6831 336-703-6500 work	2/28/06	2/28/12	2/28/15	
Don Truell Commissioner	804 Leach Avenue Thomasville, NC 27360 475-3107 475-7233 240-7603				
Rod Kcuik	479 Marty Lane Lexington, NC 27292	2/8/08	02/08/14	02/08/17	
Kim Smith Registered Nurse	P.O. Box 337 Denton, NC 27239	2/8/09	2/8/12	2/8/18	
Corey Buggs Public Citizen	P.O. Box 743 Lexington, NC 27293	4/12/05	4/12/14	4/12/14	
Dr. Rick Gilliam	311-D Trindale Road Archdale, NC 27263	5/24/11	5/24/14	5/24/17	

Terms: 3 years Appointing Agency-Board of Commissioners
 Meetings- every other month Compensation \$25/Chrm.

COMMISSIONERS' AGENDA REQUEST

Date Received _____

Meeting Date: 1-24-2012

ITEM: I.6. Street Addition(s)

ITEM INFORMATION: District Engineer has determined that Willotesh Lane (Greenfield Estates) is eligible for addition to the NC secondary Road System for maintenance. Staff is recommending the Board to adopt an SR 2 Resolution supporting this addition.

COST: N/A

SOURCE OF FUNDING: N/A

ACTION TO BE TAKEN BY COMMISSIONERS: _____

Adopt SR 2

FOLLOW-UP REQUIRED: Forward resolution to District Engineer:

ADDITIONAL REQUIREMENTS: _____

N/A

EXHIBIT MATERIAL ENCLOSED: Yes No

*Request, packet information, and exhibit must be received one week before the meeting for a Tuesday Board of Commissioners' Meeting in order to process and distribute to Commissioners 5 days before the meeting.

*Request, packet information, and exhibit must be received 9 days (Wednesday) before the meeting for a Friday Board of Commissioners' Meeting in order to process and distribute to Commissioners 5 days prior to the meeting.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
GOVERNOR

EUGENE A. CONTI, JR.
SECRETARY

January 10, 2012

Davidson County

SUBJECT: Request for Addition

Mr. Guy Cornman
Davidson County Planning Director
PO Box 1067
Lexington, NC 27293

Dear Mr. Cornman:

I am attaching the petition requesting that Willotesh Lane in the Greenfield Estates Subdivision, which is located off SR 3292 – Greenfield Drive in the Arcadia Township, be added to the State Secondary Road System for maintenance.

We have investigated this request and found that this street meets NCDOT requirements for addition. We would, therefore, appreciate it very much if you would have the County Commissioners act on this request to us the proper SR-2 form for our further handling.

Tanking you in advance for your assistance in this matter, and if I may be of further assistance, please advise.

Thank you,

A handwritten signature in black ink, appearing to read "Chris T. Corriher".

Chris T. Corriher, PE
District Engineer

CTC/blc

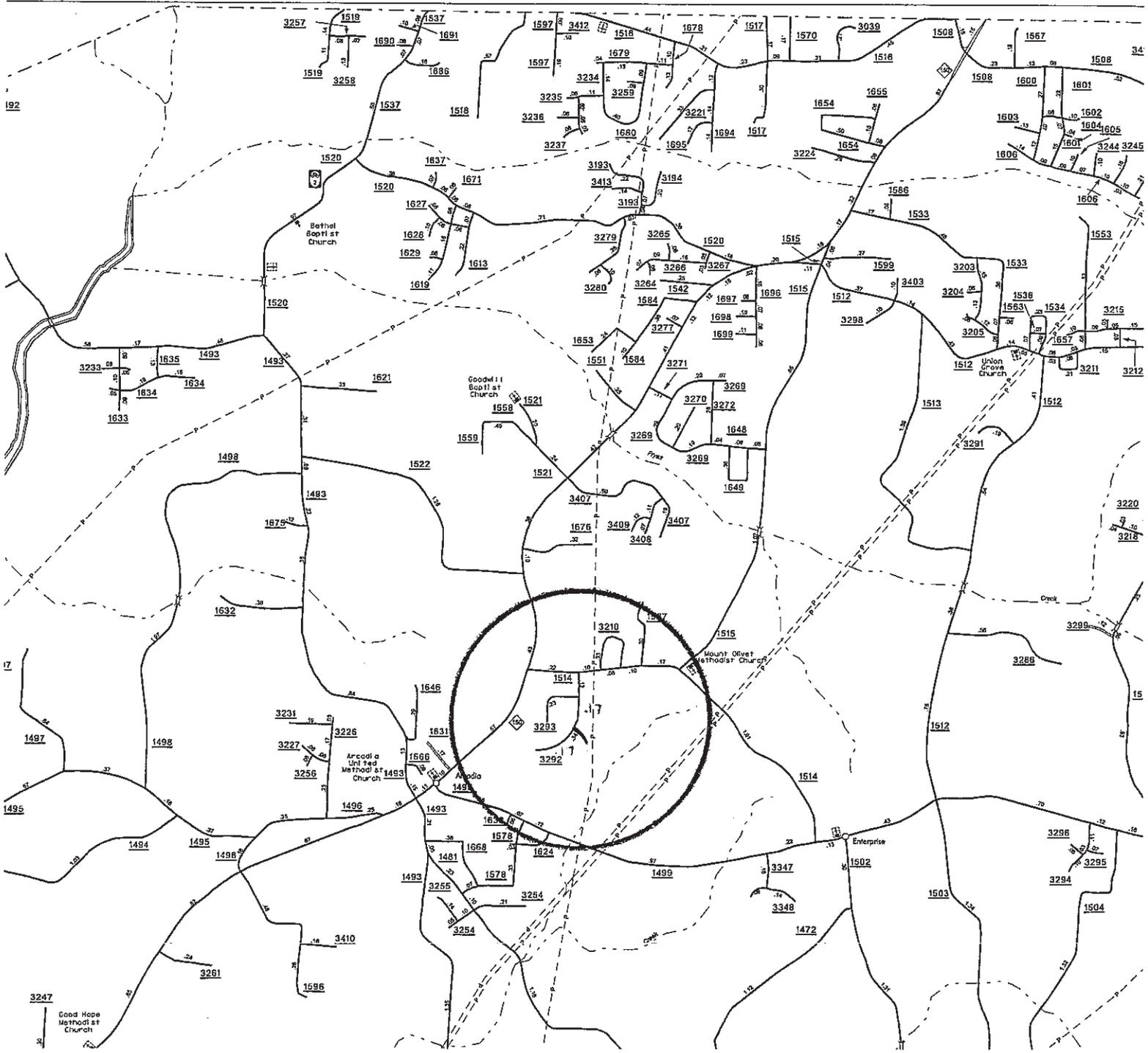
NEW ADDITION

DAVIDSON COUNTY

TOWNSHIP: ARCADIA MAP: 3 OF 8

GREENFIELD ESTATES SUBDIVISION
OFF SR 3292 – GREENFIELD DRIVE

WILLOTESH LANE



**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: DAVIDSON Road Name: Willotesh Lane
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Greenfield Length (miles): 3.4 mile

Number of occupied homes having street frontage: 5 Located (miles): .3
miles N S E W of the intersection of Route 1514 (Community and Route 3092 (Greenfield Dr.))
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Greenfield in DAVIDSON County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Michael / Julie Garrison Phone Number: 336-775-9516
Street Address: 178 Willotesh Lane, Lexington, N.C. 27295
Mailing Address: SAME

PROPERTY OWNERS

Name	Mailing Address & zip	Telephone
* Beverly / Mike Powell	159 Willotesh Lane 27295	201-8227
* Maria / Chris Hellmer	135 Willotesh Lane 27295	336-775-1745
* Randy Williams	169 Willotesh Lane 27295	336-840-1663
* Michael / Julie Garrison	178 Willotesh Lane 27295	336-775-9516
Randy / Michelle Waters	181 Willotesh Lane 27295	} Willotesh extension
Marcia Thompson	183 Willotesh Ln 27295	
* David / KAREN Tatum	113 Willotesh Ln 27295	336-764-4572
Mury Beams	383 Greenfield Dr. Lex 27295	336-529-6964

* occupied homes = street frontage

**DAVIDSON COUNTY
NEW ADDITION
ARCADIA TOWNSHIP**

GREENFIELD SUBDIVISION

A - WILLOTESH LANE

390 Ft. FROM THE CENTERLINE OF SR 3292 – GREENFIELD DRIVE TO THE CENTER OF THE CUL-DE-SAC.

B - 908 Ft. SOUTH FROM THE INTERSECTION OF SR 3293 – GREENFIELD COURT.

- EXISTING HOME
- == EXISTING DRIVEWAY



North Carolina State Department of Transportation Request for
Addition to State Maintained Secondary Road System

North Carolina

County of Davidson

Road Description Willotesh Lane
Greenfield Estates Subdivision

Arcadia Twp.

390 Feet

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Davidson requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Davidson that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Davidson at a meeting on the 24th day of January, 2012.

Witness my hand and official seal this the _____ day of _____, _____.

Anne M. Burkhart

Clerk, Board of Commissioners

County of Davidson

Form SR-2 (7-77)

Please Note:

Forward direct with request to the Division Engineer, Division of Highways

COMMISSIONERS AGENDA

Date: January 24, 2012

Exhibit: Attached

ITEM: 1.7. Extension of Possession of Property by Seller

ITEM INFORMATION: Attached please find a Addendum to Offer to Purchase and Contract that allows the Seller to remain on the property for an additional 30 days in order to conclude the Seller's business enterprise and to remove certain personal property on that tract purchased by the County on Highway 64.

ACTION TO BE TAKEN: Authorize execution of Addendum to Purchase and Contract.

FOLLOW-UP: Execution of Addendum to Purchase and Contract.

ADDENDUM TO OFFER TO PURCHASE AND CONTRACT

THIS ADDENDUM TO OFFER TO PURCHASE AND CONTRACT ("Addendum to Agreement") is made this ___ day of January, 2012, by and between Lank J. Sechrest and wife, Audrey H. Sechrest ("Sechrest") and Davidson County, a body politic and corporate of the State of North Carolina ("Davidson County").

Whereas, Davidson County and Sechrest reached an agreement for the sale by Sechrest to Davidson County of certain real property, as such was set out in an Offer to Purchase and Contract between the parties, dated December 13, 2011; and

Whereas, pursuant to the terms and conditions of said Offer to Purchase and Sale, Sechrest sold and conveyed such property to Davidson County, as is evidenced by a deed recorded on December 30, 2011, in the Office of the Register of Deeds in Book 2042, Page 52; and

Whereas, the parties mutually desire to amend the provisions of said Offer to Purchase and Contract in order to allow Sechrest additional time in which to conclude his business enterprise on the property and to remove certain personal property of Sechrest from the property and do further desire by this Addendum to document the terms and conditions of such extensions of time in which Sechrest may complete such removal of personal property.

Now, therefore, in consideration of the mutual promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree that Paragraph 29 (Personal Property) of the Offer to Purchase and Contract is stricken in its entirety and the following is substituted in its place:

29. Personal Property. Sechrest shall have the right for a period of sixty (60) days after closing (i.e. December 30, 2011) to conclude its business enterprise on the property and to remove any personal property, excluding fixtures, of Sechrest from the Property. During said sixty (60) day period Davidson County agrees to allow Sechrest access to the Property in order to facilitate the conclusion of said business enterprise and the removal by Sechrest of said personal property. Any personal property of Sechrest that remains on the Property at the conclusion of said sixty (60) day period will be deemed to have been abandoned by Sechrest and will vest in and become the personal property of Davidson County, free of any claim of ownership by Sechrest.

During said 60 day period of Sechrest shall be responsible for maintaining the electric service or for reimbursing Davidson County for such parts of the property as are utilized by Sechrest for the conclusion of said business enterprise or the removal of personal property. Sechrest shall further maintain comprehensive and general, public liability and property damage insurance against claims for personal injury, death or property damage occurring in connections with the use of the Property. Sechrest shall indemnify Davidson County against all liabilities, expenses and losses incurred by Davidson County as a result of the use of the Property by Sechrest during said 60 day period.

IN WITNESS WHEREOF, the parties have executed this Addendum to Agreement as of the day and year first above written.

Lank J. Sechrest

Audrey H. Sechrest

Date: _____

DAVIDSON COUNTY

By: _____

Samuel L. Watford
Chairman
Davidson County Board of Commissioners

Date: _____

ATTEST:

Anne M. Burkhart, Clerk

Davidson County

(County Seal)

COMMISSIONERS' AGENDA

Date: January 24, 2012

Exhibit: _____

ITEM: 1.8. RESOLUTION – Welcome Easter Parade

ITEM INFORMATION: Please review the attached resolution requesting permission for the annual
Welcome Easter Parade.

ACTION TO BE TAKEN: Approval

FOLLOW-UP: Clerk to submit a letter, a copy of the resolution and a map of the route to be taken for the
parade to Pat Ivey, NCDOT.

**State of North Carolina
County of Davidson**

**RESOLUTION TO REQUEST A PARADE PERMIT
FOR AN EASTER PARADE IN WELCOME, NORTH CAROLINA**

WHEREAS, the Davidson County Board of Commissioners has received a petition from a citizen requesting the Board undertake the formal steps necessary for the citizens of Welcome, North Carolina to conduct a parade on Old US Highway 52, between North Davidson High School and Welcome Elementary School, on Saturday afternoon, March 31, 2012, at 3:00 P.M.; and

WHEREAS, the Davidson County Board of Commissioners believes that it is in the best interest of the citizens of Davidson County that they act favorably on said request and formally notify the NC Department of Transportation for the closing of said highway at said times for the conducting of a parade in Welcome, North Carolina.

NOW, THEREFORE, the Davidson County Board of Commissioners does hereby resolve as follows:

1. The North Carolina Department of Transportation be advised that the Davidson County Board of Commissioners hereby agrees to serve as the sponsoring governmental entity for a parade to be held in Welcome, North Carolina on Saturday afternoon, March 31, 2012, at 3:00 P.M., with a rain date of Sunday afternoon, April 1, 2012, at 3:30 P.M. and at the location of Old US Highway 52 between North Davidson Senior High School and Welcome Elementary School.
2. That request is made of the North Carolina Department of Transportation to advise the Davidson County Board of Commissioners of those steps necessary and required for the conducting of said parade at said place and time.
3. That the Davidson County Board of Commissioners agrees to be the governmental entity making a request for the closing of said highway at said times and for obtaining compliance with those requirements of the North Carolina Department of Transportation for the conducting of said parade and the rerouting traffic during those times when said highway is closed.

This the 24th day of January 24, 2012.

Larry W. Potts, Vice Chairman
Davidson County Board of Commissioners

Anne M. Burkhart, Clerk to the Board
Davidson County Board of Commissioners

COMMISSIONERS' AGENDA

Meeting Date: January 24, 2012

Exhibit No.: _____

I . 9 .

ITEM: Health department - Reclassification

ITEM INFORMATION:

1. Attachments

ACTION TO BE TAKEN:

FOLLOW-UP:



DAVIDSON COUNTY
HUMAN RESOURCES DEPARTMENT
Davidson County Governmental Center
913 Greensboro Street, Suite 403, 4th Floor
Lexington, NC 27292

MEMORANDUM

January 18, 2012

To: Robert Hyatt - County Manager

From: Jim Tysinger - Human Resources Director
Elaine Ratcliffe – Human Resources Analyst II

Re: Request from Mr. Layton Long, Local Health Director, to reclassify the following authorizations in the Health Department (see attached):

1. Public Health Nurse I (Div# 10, Auth# 2) to Public Health Nurse II.
2. Public Health Nurse I (Div# 10, Auth# 3) to Public Health Nurse II.
3. Public Health Nurse I (Div# 10, Auth# 5) to Public Health Nurse II.

Per Layton Long, Local Health Director, the State Division of Public Health, in discussion with the Office of State Personnel, has agreed that due to changes in services offered by the Division of Medicaid, all nurses, in the State of North Carolina, that are performing duties in Community Care for Children (CC4C) and/or Pregnancy Care Management (PCM) are to be reclassified to Public Health Nurse II. Three Davidson County PHN I's have been impacted and need to be reclassified to PHN II's. These PHN I's are performing duties in the re-structured case management services, now known as Community Care for Children (CC4C) and Pregnancy Care Management (PCM), and spend 100% of their time in either or both CC4C or PCM.

According to Mr. Long, revenue from Medicaid will fund this reclassification with no affect on Davidson County's budget. Following are the new salaries for these three staff members:

- Authorization #2 from \$46,179.63 to \$50,865.57 (salary prior to demotion)
- Authorization #3 from \$42,813.65 to \$47,158.00 (increase to the minimum)
- Authorization #5 from \$49,114.62 to \$51,570.35 (5% increase)

We ask that this change be made effective the first day of the pay-period following BOCC approval.

Thank you for your time and consideration in this matter.



Davidson County Health Department



L. Layton Long, REHS, MSA
Health Director

Michael Garrison, MD
Medical Director

Mark Hamrick, DVM
Chair, Board of Health

MEMORANDUM

TO: Elaine Ratliff, Personnel Analyst

FROM: L. Layton Long, Jr.

DATE: January 9, 2012

RE: Request for Re-classification

In March of 2011 the case management services of the health department, formerly known as Child Service Coordination and Maternal Care Coordination, were significantly modified by the Division of Medicaid. As a result of the program changes implemented by Medicaid the job duties of the case managers, specifically nurse case managers, were also modified. We were recently notified by the State Division of Public Health (DPH) that discussions between the DPH and the Office of State Personnel (OSP) had resulted in an agreement whereby PHN I's performing duties in the re-structured case management services, now known as Community Care for Children (CC4C) and Pregnancy Care Management (PCM), could be re-classified as PHN II's. To qualify for re-classification, nurses in these new programs would need to spend 100% of their time in either or both CC4C or PCM. The health department currently has a total of three nurses that would meet these criteria. I am requesting a re-classification from PHN I to PHN II for the positions as listed below:

<u>Employee</u>	<u>Position and Authorization Number</u>
Lynnette Cole	5007, Authorization # 2
Wende Rummage	5007, Authorization # 3
Kathy Sain	5007, Authorization # 5

I have attached copies of the current job descriptions for these nurses and the email from the DPH indicating the agreement with the OSP for review. All positions in this program are supported entirely through revenues received from Medicaid. The salary increases resulting from the re-classifications would be covered with funds already allocated to this program so no County funds are needed or requested.

C: Jim Tysinger, Human Resources Director
Mary Lou Collett, Director of Nursing

COMMISSIONERS AGENDA

Date: January 24, 2012

Exhibit: Attached

I.10.
ITEM: ~~1.8.~~ Right of Entry Agreement

ITEM INFORMATION: Attached please find a Right of Entry Agreement to allow Time Warner Cable access to County owned property at 612 South Main Street, Lexington.

ACTION TO BE TAKEN: Authorize execution of Right of Entry Agreement by County Manager Robert Hyatt.

FOLLOW-UP: Execution and return of Right of Entry Agreement.

**TIME WARNER ENTERTAINMENT/ADVANCE-NEWHOUSE PARTNERSHIP
(D/B/A TIME WARNER CABLE) RIGHT OF ENTRY AGREEMENT**

This agreement, dated this 24 day of January, 2012 is entered into by and between **TIME WARNER ENTERTAINMENT/ADVANCE-NEWHOUSE PARTNERSHIP D/B/A TIME WARNER CABLE THROUGH ITS CAROLINA REGION** (hereinafter referred to as "**OPERATOR**") and Davidson County (hereinafter referred to as "**OWNER**") for the purposes of providing **OPERATOR** with a right of entry to provide certain cable services to 612 S Main St, (hereinafter referred to as the "Premises"), located in the City of Lexington Zip Code 27292 State of NC, County of United States.

(1) **Provision of Services on Right of Entry Basis.** **OWNER** hereby grants the **OPERATOR** the right to enter the Premises to install, own, operate, and maintain a hybrid fiber-coaxial cable television service and digital services distribution system (hereinafter referred to as the "HFC System," as further defined below) within and for the occupants of the building(s) located on the Premises. **OPERATOR** specifically reserves the right initially to install, operate, and maintain its HFC System in a manner necessary to provide Services to current occupants and thereafter, as subsequent requests are made to **OPERATOR** for Services to additional occupants, to then install, operate and maintain any additional equipment necessary to expand the HFC system to provide such additional Services. The rights granted hereunder shall be deemed to include a right for **OPERATOR** to have access, and an easement to use, all utility easements, rights-of-way, private roads and other areas on the Premises as reasonably required for the installation, operation, maintenance, repair, replacement and removal of the HFC System in the Premises and for the provision of Services to the Premises.

- (A) "**Services**" shall mean cable, high speed Internet and other entertainment, data and telecommunications services.
- (B) "**HFC System**" shall mean, as described above, a system of coaxial cable, fiber optic cable or lines, or other types of cable lines, or other wire line or wireless delivery system for the provision of Services on Premises, and all equipment associated therewith.

(2) **Owner Covenants.** **OWNER WARRANTS THAT IT IS THE OWNER OF THE PREMISES AND HAS THE RIGHT, POWER AND AUTHORITY TO ENTER INTO THIS AGREEMENT AND TO GRANT ALL RIGHTS PROVIDED FOR HEREIN.** **OWNER** shall provide without charge to the **OPERATOR** adequate space and right-of-access to Premises (both land and improvements) including rights of ingress and egress, for installation, operation, maintenance, inspection, replacement, removal, sales and marketing, and disconnection of the HFC System. **OWNER** further agrees to provide **OPERATOR** with access to vacant tenant premises and to cooperate in obtaining access to occupied tenant premises so the **OPERATOR** may recover equipment from delinquent accounts or from tenants who have not contracted for Services. **OWNER** warrants that it will adequately safeguard the HFC System to prevent any persons other than authorized personnel from performing work thereon.

(3) **Ownership and Installation of System.** **OPERATOR** shall install, own, and maintain the HFC System in the building(s) at its own expense. Ownership of all parts of the HFC System shall be and remain the personal property of the **OPERATOR**. The HFC System shall be installed in accordance with good engineering practices and shall conform to normal service installation guidelines for such systems. **OWNER** agrees to allow **OPERATOR** to use existing building conduit as the preferred means of installing the HFC System and delivering the Services to the Premises. Within ninety (90) days after the termination of this agreement for any reason, **OPERATOR** shall remove the HFC System, or any part thereof, from the Premises. In the event such HFC System, or any part thereof, is not removed within such ninety (90) day period following the expiration or earlier termination, such property shall be deemed abandoned by **OPERATOR**, and **OWNER** may dispose of same in whatever manner **OWNER** may elect without any liability to **OPERATOR**. **OPERATOR** shall not be held in default or liable for any delay in commencing, or interruption of, performance caused by conditions beyond its reasonable control.

(4) **Billing of Services.** Occupants of the building(s) who desire Services from **OPERATOR** shall be charged and billed individually for Services and connection to the HFC System at the agreed monthly rate as stated in **OPERATOR**'s commercial services contracts.

(5) **Alterations to Premises.** **OPERATOR** shall be responsible for any or all damages directly caused by its workmanship and/or direct damages caused during installation, except for the insertion of fasteners through the surface of walls for attachment of peripheral equipment or the boring of holes which is part of the normal workmanship and which shall not be construed as damages. **OPERATOR** agrees to hold the **OWNER** harmless from damages arising from any faulty workmanship by **OPERATOR**. Neither **OWNER**, **OWNER'S** agent (hereinafter referred to as "**AGENT**"), nor anyone acting by or under the authority of **OWNER** or **AGENT**, shall tamper with, make alterations to, or remove any equipment or cabling without prior consent of **OPERATOR**.

(6) **Miscellaneous Provisions.** This Agreement contains the entire agreement between the parties and supersedes any prior agreements. This agreement may not be altered except upon mutual agreement as evidenced by a written instrument. The invalidation of any of the provisions contained in the Agreement shall not affect the validity of any other provisions herein. This Agreement shall be construed in accordance with the law of the State where the Premises are located. Either party may record this agreement in, or, at the request of either party, the parties shall execute and deliver a mutually acceptable recordable memorandum hereof and either party may record such memorandum in, the public land records office where the Premises are located to confirm of record the rights granted hereunder

(7) **Persons and Entities Bound by Agreement.** This agreement shall accrue to the benefit of and be binding upon **OPERATOR** and its successors and assigns and upon **OWNER AND OWNER'S** successors, executors, heirs, administrators and assigns.

(8) Term. This agreement shall continue in full force and effect from the date hereof so long as OPERATOR holds a franchise, permit, or license to provide cable service from the applicable local governmental authority in which the Premises are located.

OWNER: Davidson County

OPERATOR:

Robert C. Hyatt

Printed Name of Owner or Authorized AGENT

TIME WARNER ENTERTAINMENT –
ADVANCE/NEWHOUSE PARTNERSHIP D/B/A
TIME WARNER CABLE THROUGH ITS CAROLINA REGION

By: _____
Signature of OWNER or Authorized AGENT

By: _____

Name: Robert C. Hyatt

Name: Chris Denlinger

Title: County Manager

Title: Manager, Market Development-Carolina Region North

Witness:

Witness:

Printed Name: _____

Printed Name: Dee Turnbull

Witness:

Witness:

Printed Name: _____

Printed Name: _____

Forward a completed copy to OWNER for their records.

Please mail to OWNER at:

Davidson County Manager's Office
Post Office Box 1067
Lexington, NC 27293-1067

COMMISSIONERS' AGENDA

Meeting Date: January 24, 2012

Exhibit No.: _____

I . 1 1 .

ITEM: Emergency Communications (911) – Job Study

ITEM INFORMATION:

1. Attachments

ACTION TO BE TAKEN:

FOLLOW-UP:



DAVIDSON COUNTY
HUMAN RESOURCES DEPARTMENT
Davidson County Governmental Center
913 Greensboro Street, Suite 403, 4th Floor
Lexington, NC 27292

MEMORANDUM

January 18, 2012

To: Robert Hyatt - County Manager

From: Jim Tysinger - Human Resources Director
Elaine Ratcliffe – Human Resources Analyst II

Re: Request from Jim Tysinger and Elaine Ratcliffe to adopt the following recommendations based on the job-study conducted of all positions in the Emergency Communications department.

Elaine Ratcliffe recently completed a thorough review and analysis of all the positions in the Emergency Communications department. This formal study is in keeping with the desire of the Davidson County Board of Commissioners to conduct job studies of all County positions, with the goal to review approximately one-third of all positions and classifications each year.

As is customary, the following comparable counties were surveyed (Alamance, Cabarrus, Catawba, Iredell, Onslow, Orange, Rowan and Randolph (Randolph did not respond to our survey). The competitive counties surveyed included Davie, Forsyth and Guilford. For definition, the comparable counties are those counties with similar size populations and tax valuation to Davidson County. The competitive counties are those counties that are in the geographic labor market and competitive with Davidson County for employees.

As was with the Emergency Services department, the Emergency Communications department is, overall, behind in the labor market. Although the Emergency Communications staff are not working in the ambulances or making arrests, they are the liaison between emergency as-well-as non-emergency responders and those needing assistance, law enforcement or emergency medical. Based upon the findings (Davidson County lagging behind other Counties) and the need to fairly compensate employees, some of the recommended salary increases are slightly more generous than recent job studies.

Following is a summary of the 52 positions studied, reclassifications and the overall impact on the budget for the *Emergency Communications department*:

- 34 full-time budgeted positions were reviewed
- 16 part-time budgeted positions were reviewed
- 2 temporary budgeted position was reviewed
- 52 job descriptions were studied.
- 52 budgeted positions include:
 - 3 positions with upgrades and salary increases.
 - 5 salary increase with no change in title or grade.
 - 38 title changes.
 - 3 positions no change in title, grade or salary.
 - 4 positions closed.

Approximate Impact on the Emergency Communications departmental Budget

- 8 (full-time) salary increases -----	\$7,542.36
- Cost increase for benefits -----	\$248.90
- 4 p/t & temporary positions closed -----	-\$26,565.42
- Cost decrease for benefits -----	-\$000.00
Budgetary Impact	<u>-\$18,774.16</u>

We, Jim Tysinger (HR Director), Elaine Ratcliffe (HR Analyst II) along with Terry Bailey, Emergency Communications Director, ask that this proposal be considered and accepted by the Board of County Commissioners. A list of all positions reviewed, including the proposed reclassifications for the Emergency Communications department, is included with the packet of information you've been provided. If approved, the effective date for these recommendations will be the first day of the pay-period following BOCC approval.

Thank you for your time and consideration.

As a result of the Emergency Communications departmental job study, Jim Tysinger and Elaine Ratcliffe make the following recommendations:

Emergency Communications
Summarized List of Recommendations

- 1 (one) Emergency Communications Director, grade 73. No change in title or grade with a 2.5% salary increase (\$53,978.29 to \$55,327.75).
- 1 (one) Emergency Communications Assistant Director, grade 67. No change in title, with an upgrade to 68 and a 2.5% salary increase (\$40,508.83 to \$41,521.55).
- 1 (one) Addressing & Signs Technician, grade 59. No change in title, grade or salary.
- 1 (one) Database Coordinator, grade 61. No change in title, upgrade to 63 with a 2.5% salary increase (\$31,923.63 to \$32,721.72).
- 1 (one) Office Support II – Temp, grade 54. No change in title, grade or salary.
- 1 (one) Telecommunications Training Officer, grade 66. No change in title, grade or salary.
- ADD - Telecommunicator I (full-time), grade 59. Add title only to payroll, no authorizations.
- 7 (seven) Telecommunicator p/t, grade 61. Title change to Telecommunicator I p/t, grade 59 with no change in salary.
- 6 (six) Telecommunicator p/t, grade 61. Title change to Telecommunicator Trainee p/t, grade 58. No change in salary.
- 1 (one) Telecommunicator p/t, grade 61. Title change to Telecommunicator III p/t, grade 62 with a 2.5% salary increase (\$31,025.28 to \$31,800.91).
- 2 (two) Telecommunicator p/t, grade 61. Close authorizations #15 and #16.
- 1 (one) Telecommunicator I W/A Telecommunicator II, grade 61. Close position.
- 1 (one) Telecommunicator/Relief Trainee, grade 61. Close position.
- 23 (twenty-three) Telecommunicator II, grade 62. Title change to Telecommunicator III, no change in grade or salary.
- 1 (one) Telecommunicator II, grade 62. Title change to Telecommunicator I with a grade change to 59 and no change in salary.
- 4 (four) Telecommunications Shift Supervisor, grade 64. No change in title or grade with a 2.5% salary increase (amounts vary).
- RECLASSIFY – Telecommunicator II, grade 62 to grade 61.
- ADD – Telecommunicator II p/t, grade 61. Add title only to payroll, no authorizations.
- ADD – Telecommunicator III p/t, grade 62. Add title only to payroll, no authorizations.

January 2011

ALLOCATION CHART - 911 Emergency Communications Department

Current Position	Old Grd	Proposed Position	New Grd	Old Salary	Proposed Salary	% Change
Management/Office:						
Emergency Communications Dir	73	Emergency Communications Dir	73	\$53,978.29	\$55,327.75	2.50%
Emergency Comm Assist Dir	67	Emerg Comm Asst Director	68	\$40,508.83	\$41,521.55	2.50%
Addressing & Signs Technician	59	Addressing & Signs Technician	59	\$28,088.11	\$28,088.11	
Database Coordinator	61	Database Coordinator	63	\$31,923.63	\$32,721.72	2.50%
Office Support II - Temp	54	Office Support II - Temp	54	\$9,809.76	\$9,809.76	
Telecommunications Train'g Offcr	66	Telecommunications Train'g Offcr	66	\$40,791.09	\$35,220.68	
Telecommunications:						
New position (Title Only)		Telecommunicator I (f/t)	59			
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator Trainee p/t	58	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator Trainee p/t	58	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator Trainee p/t	58	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator III p/t	62	\$13,282.71	\$13,614.78	2.50%
Telecommunicator p/t	61	Telecommunicator Trainee p/t	58	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator Trainee p/t	58	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator I p/t	59	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Telecommunicator Trainee p/t	58	\$13,282.71	\$13,282.71	
Telecommunicator p/t	61	Close authorization		\$13,282.71	\$0.00	
Telecommunicator p/t	61	Close authorization		\$13,282.71	\$0.00	
Telecomm I W/A Telecomm II	61	Close - no authorizations in Payroll		\$0.00	\$0.00	
Telecommunicator/Relief Trainee	61	Close - no authorizations in Payroll		\$0.00	\$0.00	
Maintain Title in payroll		Telecommunicator II	61			
New position (Title Only)		Telecommunicator II p/t	61			
Telecommunicator II	62	Telecommunicator III	62	\$27,656.21	\$27,656.21	
Telecommunicator II	62	Telecommunicator III	62	\$27,656.21	\$27,656.21	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$33,579.31	\$33,579.31	
Telecommunicator II	62	Telecommunicator I	59	\$24,885.73	\$24,885.73	
Telecommunicator II	62	Telecommunicator III	62	\$30,486.35	\$30,486.35	
Telecommunicator II	62	Telecommunicator III	62	\$32,369.38	\$32,369.38	

January 2011

ALLOCATION CHART - 911 Emergency Communications Department

Current Position	Old Grd	Proposed Position	New Grd	Old Salary	Proposed Salary	% Change
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$31,426.72	\$31,426.72	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$31,700.87	\$31,700.87	
Telecommunicator II	62	Telecommunicator III	62	\$35,058.61	\$35,058.61	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$30,528.37	\$30,528.37	
Telecommunicator II	62	Telecommunicator III	62	\$30,528.37	\$30,528.37	
Telecommunicator II	62	Telecommunicator III	62	\$27,656.21	\$27,656.21	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
Telecommunicator II	62	Telecommunicator III	62	\$29,075.10	\$29,075.10	
New position (Title Only)		Telecommunicator III p/t	62			
Telecommunications Shift Spvsr	64	Telecommunications Shift Spvsr	64	\$40,215.97	\$41,221.37	2.50%
Telecommunications Shift Spvsr	64	Telecommunications Shift Spvsr	64	\$36,811.75	\$37,732.04	2.50%
Telecommunications Shift Spvsr	64	Telecommunications Shift Spvsr	64	\$35,258.29	\$36,139.75	2.50%
Telecommunications Shift Spvsr	64	Telecommunications Shift Spvsr	64	\$31,972.47	\$32,771.78	2.50%

(911)
Office Staff

1. *Emergency Communications Director*, grade 73, \$49,521.02 to \$74,282.09 – Although the survey results showed Davidson County’s minimum salary for comparable and competitive Counties to be slightly high, Davie County’s minimum salary was \$34,858 which pulled the overall combined average down considerably. When you remove the highest (Onslow) and lowest (Davie) results from the survey, the overall combined average increases to \$50,649 from \$46,977 placing Davidson County’s minimum salary close to the mark (\$49,521). Therefore, we do not recommend a change in grade.

Regarding the actual average salary, however, Davidson County is considerably behind. The average combined actual salary is \$62,985 and Davidson County’s current salary is \$53,978. To remain conservative in our approach, we recommend a 2.5% salary increase (\$1,349.56) to \$55,327.75 still below the three “lowest” actual salaries for comparable/competitive Counties ((\$56,264 (Davie), \$55,908 (Catawba) and \$56,408 (Cabarrus)).

2. *Emergency Communications Assistant Director*, grade 67, \$36,993.74 to \$55,490.07 - For this position, the minimum average for comparable Counties is slightly higher than Davidson County’s (\$36,994) at \$38,093 (removing the highest, Iredell at \$40,782, and lowest, Davie at \$30,111, paying Counties) and the actual average is considerably higher than ours (\$40,508.83) at \$54,787 (removing the highest, Alamance at \$57,956, and lowest, Davie at \$38,408, paying Counties).

This position is managerial in nature and warrants a grade increase to grade 68 as-well-as a conservative 2.5% salary increase (from \$40,509 to \$41,521.55). There are a number of managerial positions in grade 68, including Business & Industry Manager, EMS Lieutenant and Fleet Maintenance Manager, and this salary is still considerably lower than the average actual salary for comparable Counties (\$54,787). The differences between this position and the Emergency Communications Director position are as follows:

- The Assistant Director plans, organizes and directs the 911 Telecommunicator staff, handles personnel issues and makes recommendations to the Director. The Assistant Director also performs the Director’s duties in his/her absence.
- The Director manages/directs the procurement and administrative functions, maintains the technical aspects of the department (computers, telephone, mechanics of equipment and purchasing new or replacement equipment) and manages/directs the Database Coordinator, Addressing and Signs Technician and Office Support II positions.

3. *Addressing & Signs Technician*, grade 59, \$25,055.64 to \$37,584.02 – The survey numbers for this position were all over the scale, with the average minimum salary being \$32,274 and the actual average salary being \$39,319! However, the surveyed positions varied from building maintenance (Cabarrus) to GIS Coordinator (Orange) to Planning Tech (Rowan). With this in mind, the closest position to ours was an E911 Tech with Catawba County. The minimum salary for Catawba County is \$28,285 and the actual salary is \$30,524.

Although the minimum salary for Davidson County's grade 61 is closer to the surveyed minimum from Catawba County (\$28,285), grade 59 is appropriate for this position. The Printing Tech and the Maintenance Tech Trainee positions are also in grade 59. Therefore, HR doesn't recommend a change for this position. Also, although the current Incumbent's salary (\$28,088) is slightly lower than the actual salary for Catawba County (\$30,524), the pay disparity is not nearly as large for this position as it is/was for the Director and Assistant Director positions.

4. *Database Coordinator*, grade 61, \$27,656.21 to \$41,484.32 – This position is responsible for the databases of information Telecommunicators need in order to guide emergency and non-emergency responders to the caller. It is crucial that this information remain as up-to-date and accurate as possible. If, for example, data is entered incorrectly or not at all, emergency responders can be delayed or prevented from reaching the caller. Only 20-25% of this position's time is spent on clerical duties.

HR recommends a grade increase to grade 63. Although this is a two-grade increase, the average minimum salary for comparable Counties is \$37,945. Davidson County's minimum for grade 63 is \$30,492.89, still considerably lower than the average minimum for comparable Counties. The actual average salary for comparable counties is also considerably higher than Davidson County's (\$31,923) at \$49,104. Therefore, we recommend a 5% salary increase (from \$31,923.63 to \$33,519.81) which is the maximum permitted per the Personnel Resolution. Davidson County's salary (\$33,519.81) remains considerably lower than the comparable County actual average (\$49,104); however, with the current economic climate, a 5% salary increase is generous and the salary will be looked at again with the next Emergency Communications departmental job study.

5. *Office Support II temp*, grade 54, \$19,619.51 to \$29,429.27 – No change at this time.
6. *Telecommunications Training Officer*, grade 66, \$35,220.68 to \$52,831.03 – We do not recommend a change for this position. This position is just slightly below survey data (\$36,651 average minimum salary and \$43,083 average actual salary).

In comparison, during the Emergency Services job study, survey data for the EMS Training Officer showed a minimum average salary of \$37,921, excluding Catawba's position (EM Manager/Training Officer). At that time, Davidson County's EM Training Officer was a grade 68 (\$38,884 minimum and \$58,327 max). If the EMS Training Officer had not been reclassified, with the job study to EMS Operations Manager, we may have requested a one-grade adjustment to grade 67. In comparing the previous Emergency Management Training Officer position and the Telecommunications Training Officer position, the two are very similar in duties and responsibilities; however, the Emergency Management Training Officer position's knowledge and educational requirements are more complex.

(911)
Telecommunicators

1. *Telecommunications Shift Supervisor*, grade 64, \$31,972.47 to \$48,043.65 – As with the Telecommunicator II position (below), this position is highly stressful and requires the employee to be alert and prepared to respond spontaneously to emergency and non-emergency calls. The position, in addition to telecommunications, is responsible for supervising, directing and evaluating the work of the Telecommunicators and assisting with questions and problems, interviewing applicants and choosing new-hire candidates, performing employee evaluations, ensuring the communications equipment is working properly and training new-hires on protocols and the use of the equipment.

Survey data shows Davidson County's Telecommunications Shift Supervisor's minimum salary (\$31,972.47) to be slightly below the comparable/competitive minimum salary (\$33,103) and Davidson County's average actual salary (\$36,064) considerably lower than the comparable/competitive County actual average (\$42,687).

HR does not recommend a change in grade; however, we do recommend a 2.5% salary increase. This increase which will not bring the pay up to comparable/competitive counties' salaries but will lessen the pay disparity between Davidson County and comparable/competitive Counties (from 16% spread to 13%).

2. *Telecommunicator II*, grade 62, \$29,075.10 to \$43,612.66 – This is a position that can be, at times, highly stressful and requires the employee to be alert and prepared to respond spontaneously to emergency and non-emergency calls. The position is responsible for monitoring and answering emergency and non-emergency calls ((21 incoming non-emergency lines, 7 emergency (911) lines which consists of 2 Fire, 1 Sheriff, 1 Lexington Police, 1 Thomasville Police, 1 Denton Police and 1 EMS and 8 back-up radios and phone lines)), typing information for units in the field into the Computer Aided Dispatch system while talking with the caller, dispatching and may also provide emergency medical instructions (i.e. CPR) prior to the arrival of emergency responders, all while monitoring the field units, weather and traffic and trying to calm and reassure the caller. Granted, even the worst case scenario would not require the Telecommunicator to attend to every one of these all at once; however, this is an indication of how many different audible sources the Telecommunicator needs to be aware of and able to monitor.

In comparison, the primary duty of the Sheriff Dispatcher I (grade 61) position is to monitor safety for and dispatch law enforcement personnel in the field. The primary duty of the Telecommunicator II (grade 62) position is to answer emergency and non-emergency telephone calls and dispatch law enforcement, fire, EMS and non-emergency personnel.

According to survey data, Davidson County's Telecommunicator II position (minimum salary \$29,075) is actually slightly higher than the comparable/competitive minimum average salary (\$28,980). Also, Davidson County's average actual (\$31,327) is only slightly lower than the comparable/competitive Counties' average actual (\$32,271). HR recommends a grade change for the Telecommunicator II position to grade 61 and current Telecommunicator II's be classified according to the (proposed) Career Progression Plan.

3. *Telecommunicator p/t*, grade 61, \$27,656.21 to \$41,484.32 – This position isn't responsible for all the facets the (proposed) Telecommunicator III is. For example, this position may only be responsible for 1 discipline (Law Enforcement dispatch, Emergency Medical dispatch or Fire dispatch) at a time, as opposed to 7 consoles. During "down times", this position observes the Telecommunicator III's which aids in training this position.

HR does not recommend a change in grade for this position (appropriately graded compared to the Sheriff Dispatcher I position); however, HR does recommend a title change to Telecommunicator I p/t and a grade change to 59. HR recommends current Telecommunicator p/t's be classified according to the (proposed) Career Progression Plan. This will establish a "step" progression, for the titles only, of the (proposed) Telecommunicator I, Telecommunicator I p/t and Telecommunicator II positions.

4. *Telecommunicator Relief Trainee*, grade 61, \$27,656.21 to \$41,484.32 – Reclassify this position to Telecommunicator Trainee p/t, with a grade change to 58. This is one-grade below the EMT-Basic position which requires the knowledge/ability to administer basic life support.
5. *Telecommunicator I w/a Telecommunicator II*, grade 61, \$27,656.21 to \$41,484.32 – Close this position.
6. *Telecommunicator I (full-time)*, grade 59, \$25,055.64 to \$37,584.02 – Add title only to payroll, no authorizations unless, according to the (proposed) Career Progression Plan, there are current full-time employees who need to be reclassified to Telecommunicator I.
7. *Telecommunicator II p/t*, grade 61, \$27,656.21 to \$41,484.32 – Add title only to payroll, no authorizations unless, according to the (proposed) Career Progression Plan, there are current employees who need to be reclassified to Telecommunicator II p/t.
8. *Telecommunicator III (full-time)*, grade 62, \$29,075.10 to \$43,612.66 – Add title only to payroll, no authorizations unless, according to the (proposed) Career Progression Plan, there are current full-time employees who need to be reclassified to Telecommunicator III.
9. *Telecommunicator III p/t*, grade 62, \$29,075.10 to \$43,612.66 – Add title only to payroll, no authorizations unless, according to the (proposed) Career Progression Plan, there are current employees who need to be reclassified to Telecommunicator III p/t.

PROPOSED CAREER PATH
FOR THE
911 EMERGENCY COMMUNICATIONS –
*TELECOMMUNICATOR &
TELECOMMUNICATRIONS SHIFT SUPERVISOR*
POSITIONS

Submitted by: Terry Bailey

November 2011

Project Leaders: Emergency Communications Director, Terry Bailey
HR Director, Jim Tysinger
HR Analyst II, Elaine Ratcliffe, PHR, JCA

Career Path Purpose:

The purpose of this Career Path is to accompany a pay plan that will strengthen the ability to implement a fair, attractive program that will enhance the recruitment, retention and educational/experience level of the Davidson County Emergency Communications Telecommunicators and Telecommunications Shift Supervisors.

The cost of recruiting and training qualified Telecommunicators is fairly substantial. Implementation of this program should save Davidson County valuable tax dollars as well as prevent loss of employees by encouraging them to promote from within thus increasing employee morale. The enhancements of this Career Path will create additional personnel capabilities within this agency, while reducing costs by the retention and maintenance of highly trained personnel. This, in effect, will make the Davidson County Emergency Communications department a stronger agency.

Summary:

This Career Path plan is intended to promote the development of a more educated and professional Emergency Communications department, thus creating a more efficient operation. Development will be monitored by the Emergency Communications Director and Assistant Director.

Cost to implement this Career Progression Plan:

Initially, the cost for implementing this Career Path will be around \$332.07 which reflects the salary differentials for the one employee promoted in accordance with this Career Path. This is a part-time position with no benefits, so there is no additional cost other than salary.

Objectives:

- To increase employee morale, motivation, and the ability for retention.
- To provide the opportunity to enhance the employee's abilities to perform the tasks necessary to do the job in an efficient, professional and caring manner.
- To provide professional development for each employee in their career to enhance the agency's ability to become more professional, more efficient, and more cost effective.
- To provide a system in which Telecommunicators, who choose to expand their abilities and educational level, are promoted upward.

“Mandatory Certification and Training” for all Telecommunicator levels includes the following:

1. Emergency Medical Dispatch certification
2. Emergency Fire Dispatch certification
3. Emergency Police Dispatch certification
4. Active training/experience within the past 12 months.

Mandatory Training and Proficiency in accordance with 911 standards for Telecommunicators to move beyond Telecommunicator II level.

1. Once fully certified, there are 3 disciplines in which Telecommunicators must be proficient in in order to perform at full-capacity. These disciplines come with training and experience beyond certification.
 - A. Fire Dispatch
 - B. Emergency Medical Dispatch
 - C. Law Enforcement Dispatch

Telecommunicator Trainee p/t: Grade 58

1. Level at which employees are hired with no experience or training.

Telecommunicator I, p/t or f/t: Grade 59

1. Obtained Emergency Medical Dispatch certification.
2. Obtained Emergency Fire Dispatch certification.
3. Obtained Emergency Police Dispatch certification.
4. Work on disciplines (Medical, Fire and Police dispatch).
5. 6 months (at least 1040 hours of service) minimum experience as Telecommunicator Trainee or 2 years minimum equivalent experience with another 911 Emergency Communications agency and has demonstrated sufficient competency, ability and efficiency to perform assigned duties. Experience has been within previous 12 months.

Telecommunicator II, p/t or f/t: Grade 61

1. Maintain Emergency Medical Dispatch certification.
2. Maintain Emergency Fire Dispatch certification.
3. Maintain Emergency Police Dispatch certification.
4. Proficiency in one discipline (Medical, Fire or Police dispatch), work toward other two disciplines.
5. 1 year (at least 2080 hours of service) minimum experience as Telecommunicator I or 3 years minimum equivalent experience with another 911 Emergency Communications agency and has demonstrated sufficient competency, ability and efficiency to perform assigned duties. Experience has been within previous 12 months.

Telecommunicator III, p/t or f/t: Grade 62

1. Maintain Emergency Medical Dispatch certification.
2. Maintain Emergency Fire Dispatch certification.
3. Maintain Emergency Police Dispatch certification.
4. Proficiency in all three disciplines (Medical, Fire and Police dispatch).
5. 1 year (at least 2080 hours of service) minimum experience as Telecommunicator II or 4 years minimum equivalent experience with another 911 Emergency Communications agency and has demonstrated sufficient competency, ability and efficiency to perform assigned duties. Experience has been within previous 12 months.

Telecommunications Shift Supervisor: Grade 64 (Appointed by Interview Panel, if vacancy allows).

1. Maintain Emergency Medical Dispatch certification.
2. Maintain Emergency Fire Dispatch certification.
3. Maintain Emergency Police Dispatch certification.
4. Proficiency in all three disciplines (Medical, Fire and Police dispatch).
5. 2 years (at least 4160 hours of service) minimum experience as Telecommunicator III or 3 years minimum equivalent experience as a Shift Supervisor or 5 years Telecommunicator experience with another 911 Emergency Communications agency and has demonstrated sufficient competency, ability and efficiency to perform assigned duties. Experience has been within previous 12 months.

Commissioners' Agenda Request

Date Received: January 17, 2012

Meeting Date: January 24, 2012 Deliberation Agenda Item

J.1.

Item: Bid Award New Middle School Sewer

Item Information: This award will service the new Davidson County Middle School on

Midway School Road.

Cost: \$992,248.25

Source of Funding: Capital

Action to be taken by Commissioners: Approve _____

Follow-Up Required: N/A

Additional Requirements: __ N/A

Exhibit Material Enclosed : Yes No

[Type text]

TO: Robert Hyatt
FROM: Dwayne Childress
DATE: January 17, 2012
SUBJECT: Bid 1112002 Middle School Sewer Project

Dear Sir,

I am writing you in response to the bid opening of Thursday January 12, 2012 at 2:00 p.m. The bid was to service the New Middle School that is being built on Midway School Road. We had no bidders come from the newspaper advertisement. We had 13 companies respond to the RFP. Ben Palmer of Davis, Martin, Powell conducted the required bidding, his letter is attached.

Therefore, it is the recommendation of Mr. Ben Palmer and me that we accept the bid of Advanced Development Concepts, LLC for the Bid 1120002 Middle School Sewer Project. If you have any questions or concerns on this matter please contact me at extension 2030.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dwayne Childress", written in a cursive style.

Dwayne Childress
Purchasing Director

[Type text]



January 17, 2012

Re: County of Davidson, NC
 New Davidson Middle School
 Sewer System Improvements
 Bid #1112002
 DMP Project 110039 (BF)

Mr. Dwayne Childress, Director
 Purchasing Department
 County of Davidson
 913 Greensboro Street
 Lexington, North Carolina 27292

Dear Mr. Childress:

Bids were received by the Purchasing Department on January 12, 2012 for the above referenced project. A total of thirteen (13) bids were submitted and read, as summarized below:

Bidder	Bid
Advanced Development Concepts, LLC Indian Trail, NC	\$ 992,248.25*
Buckeye Construction Company, Inc. Apex, NC	\$ 1,061,985.40
Terry's Plumbing & Utilities, Inc Asheboro, NC	\$ 1,104,386.50
Sanford Contractors, Inc. Sanford, NC	\$ 1,124,300.00
PF Plumbing Contractors, Inc. Winston-Salem, NC	\$ 1,129,719.50
Page & Associates Kernersville, NC	\$ 1,138,367.62
SKC, Inc. Asheboro, NC	\$ 1,219,359.65
Eberhart Construction Willow Spring, NC	\$ 1,235,887.00
McPherson Grading, Inc. Burlington, NC	\$ 1,245,356.80
Thomas Stanley Grading & Hauling Stokesdale, NC	\$ 1,266,572.75
H&C Utilities Clemmons, NC	\$ 1,329,765.96
Triangle Grading & Paving, Inc Burlington, NC	\$ 1,349,869.00
Jimmy R. Lynch & Sons, Inc. Pilot Mountain, NC	\$ 1,591,833.84

* Bid subsequently corrected due to error, see below

During the certification/tabulation of bids it was discovered that bid submitted by Advanced Development Concepts, LLC contained mathematical errors resulting in an adjustment of the total price:

- 1) The bid contained multiplication errors in line item #'s 8, 22 & 24. After correction, the total bid price was increased by \$ 9,968.25. We have discussed the error with a representative of Advanced Development Concepts and they have acknowledged the error.

A detailed tabulation of all bids received, including corrections made due to mathematical errors, is attached.

The low bidder, Advanced Development Concepts, LLC is an experienced contractor and is licensed by the State of North Carolina as an unlimited, highway/public utility General Contractor. They have performed similar projects in North Carolina and are capable of performing the work called for in this project.

It is our recommendation that the County Commissioners award this contract to Advanced Development Concepts, LLC in the amount of \$ 992,248.25.

The overall Project Budget is summarized as follows:

<u>Item</u>	<u>Cost</u>
Construction (Bid Price)	\$ 992,248.25
Engineering Design & Bidding	93,000.00
Construction Administration	62,000.00
Easement Mapping Services	19,000.00
Construction Contingencies	<u>133,751.75</u>
Total Project Cost*	\$ 1,300,000.00

* Does not include easement acquisition or legal fees

Upon approval by the County Commissioners, we will prepare the Construction Contracts and schedule a pre-construction conference. The Contractor is prepared to begin work immediately following the execution of the Contract Documents and the pre-construction conference. We have also enclosed the original bid documents from all bidders and the low bidder's MBE documentation (Affidavit C). We greatly appreciate the opportunity to provide this service for the County and look forward the project's timely and satisfactory construction.

If you have any questions or need additional information, please feel to call.

Sincerely,

DAVIS-MARTIN-POWELL & ASSOCIATES



Ben Palmer, PE

c: Mr. Rex Buck (enc)
File (enc)

BID TABULATION

NEW DAVIDSON MIDDLE SCHOOL
SEWER SYSTEM IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	Advanced Dev. Concepts, LLC 4324 Matthews Indian Trail Rd. Indian Trail, NC 28079		Buckeye Construction Co. Inc. PO Box 1229 Apex, NC 28716		Terry's Plumbing & Utilities 465 Lewallen Road Ashboro, NC 27205		Sanford Contractors, Inc. 628 Rocky Fork Church Rd. Sanford, NC 27332		PF Plumbing Contractors Inc 6221 Hackers Bend Court Winston Salem, NC 27103		Page & Associates 153 Furlong Industrial Dr. Kernersville, NC 27284	
				AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE
BASE BID															
1	Mobilization (Max 3% of bid)	1	LS	\$18,200.00		\$18,200.00		\$10,000.00		\$25,000.00		\$23,000.00		\$30,000.00	
2	8" PVC sanitary sewer (6-8' cut)	22	LF	\$20.00	\$440.00	\$43.40	\$954.80	\$35.00	\$770.00	\$34.87	\$767.14	\$23,000.00	\$484.00	\$23,770.00	\$521.40
3	8" PVC sanitary sewer (6-8' cut)	690	LF	\$22.00	\$15,180.00	\$43.80	\$30,222.00	\$42.00	\$29,880.00	\$38.90	\$26,841.00	\$24,000.00	\$16,560.00	\$24,740.00	\$17,043.00
4	8" PVC sanitary sewer (8-10' cut)	277	LF	\$24.00	\$6,648.00	\$46.70	\$12,935.90	\$50.00	\$13,850.00	\$46.16	\$12,786.32	\$26,000.00	\$7,202.00	\$27,700.00	\$17,395.90
5	8" DIP sanitary sewer (6-10' cut)	24	LF	\$26.00	\$624.00	\$54.80	\$1,315.20	\$100.00	\$2,400.00	\$63.67	\$1,528.08	\$39,000.00	\$936.00	\$47.63	\$1,143.12
6	8" DIP sanitary sewer (10-12' cut)	37	LF	\$28.00	\$1,036.00	\$59.30	\$2,194.10	\$100.00	\$3,700.00	\$70.44	\$2,606.28	\$44,000.00	\$1,628.00	\$52.13	\$1,928.81
7	encasement	60	LF	\$53.00	\$3,180.00	\$52.70	\$3,162.00	\$40.00	\$2,400.00	\$47.53	\$2,851.80	\$60,000.00	\$3,600.00	\$64.81	\$3,888.60
8	6" PVC forcemain	15,765	LF	\$10.25	\$161,591.25	\$20.60	\$324,759.00	\$16.00	\$252,240.00	\$16.25	\$254,053.75	\$16.75	\$264,053.75	\$17.26	\$272,103.90
9	6" DIP forcemain installed in encasement	438	LF	\$22.00	\$9,636.00	\$28.80	\$12,614.40	\$28.00	\$12,264.00	\$32.55	\$14,236.90	\$36.00	\$15,768.00	\$42.92	\$18,798.96
10	6" HDPE forcemain installed by HDD - Guaranteed installation	180	LF	\$40.00	\$7,200.00	\$47.10	\$8,478.00	\$37.00	\$6,660.00	\$35.19	\$6,334.20	\$46.00	\$8,280.00	\$51.64	\$9,295.20
11	18" steel encasement pipe, installed by bore & jack method - In Soil	685	LF	\$188.00	\$127,410.00	\$100.00	\$68,500.00	\$155.00	\$106,175.00	\$160.81	\$110,154.85	\$110.00	\$75,350.00	\$23.73	\$16,255.05
12	18" steel encasement pipe, installed by bore & jack method - Not In Soil	240	LF	\$140.00	\$33,600.00	\$157.40	\$37,776.00	\$150.00	\$36,000.00	\$158.00	\$37,920.00	\$165.00	\$39,600.00	\$180.00	\$43,200.00
13	18" steel encasement pipe, installed by bore & jack method - Not In Soil	240	LF	\$420.00	\$100,800.00	\$157.40	\$37,776.00	\$600.00	\$144,000.00	\$443.50	\$106,440.00	\$450.00	\$108,000.00	\$290.00	\$69,600.00
14	Air relief valve (ARV) in std. manhole	9	Ea	\$3,200.00	\$28,800.00	\$1,926.60	\$17,339.40	\$2,000.00	\$18,000.00	\$2,981.14	\$26,830.26	\$3,600.00	\$32,400.00	\$3,382.39	\$30,441.51
15	4" dia. Standard Manhole (6-8' cut)	16	1	Ea	\$1,500.00	\$1,500.00	\$1,197.80	\$1,917.80	\$1,700.00	\$1,700.00	\$1,756.61	\$1,630.00	\$1,930.00	\$2,045.29	\$2,045.29
16	4" dia. Standard Manhole (6-8' cut)	5	Ea	\$1,700.00	\$8,500.00	\$1,389.40	\$6,947.00	\$1,900.00	\$9,500.00	\$2,232.25	\$11,161.25	\$2,210.00	\$11,050.00	\$2,456.63	\$12,284.15
17	(10-12' cut)	1	Ea	\$1,800.00	\$1,800.00	\$2,865.30	\$2,865.30	\$2,500.00	\$2,500.00	\$3,502.24	\$3,502.24	\$2,250.00	\$2,250.00	\$2,885.29	\$2,885.29
18	6" plug valve & CI box	3	Ea	\$800.00	\$2,400.00	\$996.60	\$2,989.80	\$950.00	\$2,850.00	\$1,180.63	\$3,541.89	\$2,000.00	\$6,000.00	\$2,780.33	\$8,340.99
19	CI box & lid (trace wire access)	4	Ea	\$200.00	\$800.00	\$78.40	\$313.60	\$100.00	\$400.00	\$128.37	\$513.48	\$200.00	\$800.00	\$552.31	\$2,209.24
20	Flowable fill forcemain encasement	7	Ea	\$1,000.00	\$7,000.00	\$218.10	\$1,526.70	\$200.00	\$1,400.00	\$664.81	\$3,253.67	\$500.00	\$3,500.00	\$465.00	\$3,395.00
21	Trench stabilization stone	200	Tom	\$27.00	\$5,400.00	\$30.80	\$6,160.00	\$25.00	\$5,000.00	\$27.14	\$5,428.00	\$40.00	\$8,000.00	\$55.78	\$11,156.00
22	Select backfill borrow material (as directed by Engineer)	1,000	CY	\$19.00	\$19,000.00	\$10.00	\$10,000.00	\$8.00	\$8,000.00	\$15.73	\$15,730.00	\$10.00	\$10,000.00	\$10.00	\$10,000.00
23	Driveway stone	650	LF	\$13.00	\$8,450.00	\$6.70	\$4,355.00	\$10.00	\$6,500.00	\$6.33	\$4,114.50	\$10.00	\$6,500.00	\$56.22	\$36,543.00
24	Class B rip-rap channel stabilization	1,475	SY	\$17.00	\$25,075.00	\$35.70	\$52,657.50	\$35.00	\$51,625.00	\$27.54	\$40,621.50	\$15.00	\$22,125.00	\$64.72	\$95,482.00
25	Install, maintain & remove temporary silt fence, w/stone outlets	12,184	LF	\$2.25	\$27,414.00	\$1.70	\$20,712.80	\$2.50	\$30,460.00	\$2.06	\$25,099.04	\$3.50	\$42,644.00	\$3.05	\$37,161.20
26	Install, maintain & remove temporary rock outlet protection	36	Ea	\$100.00	\$3,600.00	\$67.50	\$2,430.00	\$100.00	\$3,600.00	\$125.93	\$4,533.48	\$580.00	\$19,800.00	\$216.00	\$7,776.00
27	Install, maintain & remove temporary rock outlet protection	32	Ea	\$100.00	\$3,200.00	\$296.40	\$9,484.80	\$100.00	\$3,200.00	\$125.93	\$4,029.76	\$550.00	\$17,600.00	\$200.00	\$6,400.00
28	Install, maintain & remove temporary construction entrance	3	Ea	\$1,800.00	\$5,400.00	\$944.30	\$2,832.90	\$1,000.00	\$3,000.00	\$1,337.72	\$4,013.16	\$3,000.00	\$9,000.00	\$3,500.00	\$10,500.00
29	Erosion control matting	4,205	SY	\$1.60	\$6,728.00	\$2.10	\$8,830.50	\$2.50	\$10,512.50	\$2.44	\$10,280.20	\$1.75	\$7,358.75	\$2.50	\$10,512.50
30	Remove & replace asphalt roadway	40	SY	\$36.00	\$1,440.00	\$147.90	\$5,916.00	\$80.00	\$3,200.00	\$131.79	\$5,271.60	\$165.00	\$7,400.00	\$24.00	\$960.00
31	Remove & replace asphalt driveway/parking	80	SY	\$39.00	\$3,120.00	\$40.00	\$3,200.00	\$50.00	\$4,000.00	\$48.17	\$3,853.60	\$115.00	\$9,200.00	\$24.00	\$960.00
32	Wire and stone inlet protection	14	Ea	\$110.00	\$1,540.00	\$173.40	\$2,427.60	\$100.00	\$1,400.00	\$150.52	\$2,107.28	\$210.00	\$2,940.00	\$80.00	\$1,120.00
33	15" Reinforced concrete pipe	70	LF	\$19.00	\$1,330.00	\$27.60	\$1,932.00	\$30.00	\$2,100.00	\$32.27	\$2,258.90	\$25.00	\$1,750.00	\$27.08	\$1,895.60
34	Yard Inlet	1	Ea	\$1,400.00	\$1,400.00	\$1,091.30	\$1,091.30	\$1,000.00	\$1,000.00	\$1,091.76	\$1,091.76	\$2,000.00	\$2,000.00	\$2,021.34	\$2,021.34
35	Wastewater pumping station, complete	1	LS	\$342,806.00	\$342,806.00	\$334,225.00	\$334,225.00	\$315,000.00	\$315,000.00	\$356,825.00	\$356,825.00	\$341,000.00	\$341,000.00	\$352,154.57	\$352,154.57
TOTAL BASE BID (Items 1-35)					\$992,248.25		\$1,061,885.40		\$1,104,388.50		\$1,124,300.00		\$1,128,719.50		\$1,138,387.62

RED - Indicates math error corrected by Engineer

BID TABULATION

ITEM	DESCRIPTION	QUANTITY	UNIT	SKC, Inc. 621 Boone Farm Rd. Asheboro, NC 27205		Eberhart Construction 9040 Idas Way Willow Spring, NC 27592		McPherson Grading Inc. 2641 Russell McPherson Rd. Burlington, NC 27215		Thomas Stanley Grad. & Hauling 8500-A Ellisboro Rd. Stokesdale, NC 27357	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BID SCHEDULE											
BASE BID											
1	Mobilization (Max 3% of bid)	1	LS	\$30,000.00	\$30,000.00	\$36,000.00	\$36,000.00	\$17,000.00	\$17,000.00	\$35,500.00	\$35,500.00
2	8" PVC sanitary sewer (0-6' cut)	22	LF	\$30.00	\$660.00	\$28.00	\$616.00	\$26.00	\$572.00	\$40.00	\$880.00
3	8" PVC sanitary sewer (6-8' cut)	690	LF	\$32.00	\$22,080.00	\$28.00	\$19,320.00	\$30.00	\$20,700.00	\$42.00	\$28,980.00
4	8" PVC sanitary sewer (8-10' cut)	277	LF	\$35.00	\$9,695.00	\$32.00	\$8,864.00	\$34.00	\$9,418.00	\$44.00	\$12,188.00
5	8" DIP sanitary sewer (8-10' cut)	24	LF	\$38.00	\$912.00	\$80.00	\$1,920.00	\$38.00	\$912.00	\$46.00	\$1,104.00
6	8" DIP sanitary sewer (10-12' cut)	37	LF	\$42.00	\$1,554.00	\$98.00	\$3,626.00	\$50.00	\$1,850.00	\$51.00	\$1,887.00
7	8" DIP sanitary sewer installed in encasement	60	LF	\$60.00	\$3,600.00	\$45.00	\$2,700.00	\$16.00	\$960.00	\$87.00	\$5,220.00
8	6" PVC forcemain	15,765	LF	\$15.00	\$236,475.00	\$26.00	\$409,890.00	\$29.00	\$457,185.00	\$22.50	\$354,712.50
9	6" DIP forcemain	438	LF	\$35.00	\$15,330.00	\$35.00	\$15,330.00	\$35.00	\$15,330.00	\$40.00	\$17,520.00
10	6" DIP forcemain installed in encasement	180	LF	\$50.00	\$9,000.00	\$45.00	\$8,100.00	\$19.50	\$3,510.00	\$80.00	\$14,400.00
11	6" HDPE forcemain installed by HDD - Guaranteed Installation	685	LF	\$200.00	\$137,000.00	\$80.00	\$54,800.00	\$180.00	\$123,300.00	\$105.00	\$71,925.00
12	18" steel encasement pipe, installed by bore & jack method - In Soil	240	LF	\$250.00	\$60,000.00	\$175.00	\$42,000.00	\$130.00	\$31,200.00	\$160.00	\$38,400.00
13	18" steel encasement pipe, installed by bore & jack method - Not In Soil	240	LF	\$450.00	\$108,000.00	\$450.00	\$108,000.00	\$595.00	\$142,800.00	\$500.00	\$120,000.00
14	Air relief valve (ARV) in std. manhole	9	Ea	\$2,500.00	\$22,500.00	\$2,800.00	\$25,200.00	\$2,500.00	\$22,500.00	\$2,500.00	\$22,500.00
15	4' dia. Standard Manhole (0-6' cut)	1	Ea	\$1,800.00	\$1,800.00	\$2,600.00	\$2,600.00	\$1,600.00	\$1,600.00	\$1,750.00	\$1,750.00
16	4' dia. Standard Manhole (6-8' cut)	5	Ea	\$2,000.00	\$10,000.00	\$2,800.00	\$14,000.00	\$1,800.00	\$9,000.00	\$1,900.00	\$9,500.00
17	4' dia. Manhole built over existing sewer (10-12' cut)	1	Ea	\$2,500.00	\$2,500.00	\$3,600.00	\$3,600.00	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00
18	6" plug valve & CI box	3	Ea	\$4,000.00	\$12,000.00	\$1,800.00	\$5,400.00	\$850.00	\$2,550.00	\$850.00	\$2,550.00
19	CI box & lid (tracer wire access)	4	Ea	\$125.00	\$500.00	\$200.00	\$800.00	\$125.00	\$500.00	\$200.00	\$800.00
20	Flowable fill forcemain encasement	7	Ea	\$1,000.00	\$7,000.00	\$525.00	\$3,675.00	\$250.00	\$1,750.00	\$750.00	\$5,250.00
21	Trench stabilization stone	200	Ton	\$30.00	\$6,000.00	\$33.00	\$6,600.00	\$23.00	\$4,600.00	\$30.00	\$6,000.00
22	Select backfill borrow material (as directed by Engineer)	1,000	CY	\$8.00	\$8,000.00	\$13.00	\$13,000.00	\$8.00	\$8,000.00	\$22.00	\$22,000.00
23	Driveway stone	650	LF	\$18.00	\$11,700.00	\$12.00	\$7,800.00	\$6.00	\$3,900.00	\$20.00	\$13,000.00
24	Class B rip-rap channel stabilization w/fabric and stone lining	1,475	SY	\$55.00	\$81,125.00	\$50.00	\$73,750.00	\$20.00	\$29,500.00	\$39.00	\$57,525.00
25	Install, maintain & remove temporary silt fence w/stone outlets	12,184	LF	\$1.85	\$22,540.40	\$2.00	\$24,368.00	\$2.45	\$29,850.80	\$2.50	\$30,460.00
26	Install, maintain & remove temporary rock inlet protection	36	Ea	\$100.00	\$3,600.00	\$400.00	\$14,400.00	\$150.00	\$5,400.00	\$300.00	\$10,800.00
27	Install, maintain & remove temporary rock outlet protection	32	Ea	\$100.00	\$3,200.00	\$400.00	\$12,800.00	\$200.00	\$6,400.00	\$350.00	\$11,200.00
28	Install, maintain & remove temporary construction entrance	3	Ea	\$1,000.00	\$3,000.00	\$2,400.00	\$7,200.00	\$1,200.00	\$3,600.00	\$2,500.00	\$7,500.00
29	Erosion control matting	4,205	SY	\$1.65	\$6,938.25	\$1.60	\$6,728.00	\$2.00	\$8,410.00	\$2.25	\$9,461.25
30	Remove & replace asphalt roadway	40	SY	\$70.00	\$2,800.00	\$300.00	\$12,000.00	\$65.00	\$2,600.00	\$75.00	\$3,000.00
31	Remove & replace asphalt drive/parking	80	SY	\$65.00	\$5,200.00	\$100.00	\$8,000.00	\$40.00	\$3,200.00	\$75.00	\$6,000.00
32	Wire and stone inlet protection	14	Ea	\$100.00	\$1,400.00	\$275.00	\$3,850.00	\$125.00	\$1,750.00	\$150.00	\$2,100.00
33	15" Reinforced concrete pipe	70	LF	\$25.00	\$1,750.00	\$35.00	\$2,450.00	\$21.00	\$1,470.00	\$28.00	\$1,960.00
34	Yard Inlet	1	Ea	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
35	Wastewater pumping station, complete	1	LS	\$370,000.00	\$370,000.00	\$275,000.00	\$275,000.00	\$268,539.00	\$268,539.00	\$335,000.00	\$335,000.00
TOTAL BASE BID (Items 1-35)					\$1,219,359.65		\$1,235,887.00		\$1,245,356.80		\$1,266,572.75

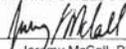
RED - Indicates math error corrected by Engineer

BID TABULATION

				H & C Utilities 8200 N NC Hwy 150 Clemmons, NC 27012		Triangle Grading & Paving 1521 Huffman Mill Rd. Burlington, NC 27216		Jimmy R. Lynch & Sons, Inc. 307 South Academy Street Pilot Mountain, NC 27041	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BID SCHEDULE									
BASE BID									
1	Mobilization (Max 3% of bid)	1	LS	\$38,731.03	\$38,731.03	\$39,000.00	\$39,000.00	\$47,423.00	\$47,423.00
2	8" PVC sanitary sewer (0-6' cut)	22	LF	\$28.74	\$632.28	\$38.00	\$836.00	\$49.00	\$1,078.00
3	8" PVC sanitary sewer (6-8' cut)	690	LF	\$30.24	\$20,865.60	\$40.00	\$27,600.00	\$55.00	\$37,950.00
4	8" PVC sanitary sewer (8-10' cut)	277	LF	\$32.24	\$8,930.48	\$43.00	\$11,911.00	\$80.00	\$16,620.00
5	8" DIP sanitary sewer (8-10' cut)	24	LF	\$148.78	\$3,570.72	\$52.00	\$1,248.00	\$75.00	\$1,800.00
6	8" DIP sanitary sewer (10-12' cut)	37	LF	\$152.78	\$5,652.86	\$58.00	\$2,146.00	\$97.00	\$3,589.00
7	8" DIP sanitary sewer installed in encasement	60	LF	\$37.78	\$2,266.80	\$12.00	\$720.00	\$105.00	\$6,300.00
8	6" PVC forcemain	15,765	LF	\$18.88	\$297,643.20	\$28.40	\$447,726.00	\$19.00	\$299,535.00
9	6" DIP forcemain	438	LF	\$27.10	\$11,869.80	\$1.00	\$438.00	\$30.00	\$13,140.00
10	6" DIP forcemain installed in encasement	180	LF	\$34.00	\$6,120.00	\$36.00	\$6,480.00	\$67.00	\$12,060.00
11	6" HDPE forcemain installed by HDD - Guaranteed Installation	685	LF	\$162.50	\$111,312.50	\$120.00	\$82,200.00	\$289.00	\$197,965.00
12	18" steel encasement pipe, installed by bore & jack method - In Soil	240	LF	\$200.00	\$48,000.00	\$150.00	\$36,000.00	\$160.00	\$38,400.00
13	18" steel encasement pipe, installed by bore & jack method - Not In Soil	240	LF	\$680.00	\$163,200.00	\$150.00	\$36,000.00	\$642.00	\$154,080.00
14	Air relief valve (ARV) in std. manhole	9	Ea	\$3,816.49	\$34,348.41	\$3,000.00	\$27,000.00	\$3,600.00	\$32,400.00
15	4' dia. Standard Manhole (0-6' cut)	1	Ea	\$2,070.75	\$2,070.75	\$1,500.00	\$1,500.00	\$2,200.00	\$2,200.00
16	4' dia. Standard Manhole (6-8' cut)	5	Ea	\$2,458.40	\$12,292.00	\$1,800.00	\$9,000.00	\$2,400.00	\$12,000.00
17	4' dia. Manhole built over existing sewer (10-12' cut)	1	Ea	\$2,771.80	\$2,771.80	\$2,400.00	\$2,400.00	\$4,100.00	\$4,100.00
18	6" plug valve & CI box	3	Ea	\$786.41	\$2,359.23	\$800.00	\$2,400.00	\$1,900.00	\$5,700.00
19	CI box & lid (tracer wire access)	4	Ea	\$139.85	\$559.40	\$200.00	\$800.00	\$200.00	\$800.00
20	Flowable fill forcemain encasement	7	Ea	\$190.00	\$1,330.00	\$200.00	\$1,400.00	\$1,300.00	\$9,100.00
21	Trench stabilization stone	200	Ton	\$26.90	\$5,380.00	\$31.00	\$6,200.00	\$38.00	\$7,600.00
22	Select backfill borrow material (as directed by Engineer)	1,000	CY	\$15.00	\$15,000.00	\$22.00	\$22,000.00	\$31.00	\$31,000.00
23	Driveway stone	650	LF	\$10.00	\$6,500.00	\$7.50	\$4,875.00	\$17.00	\$11,050.00
24	Class B rip-rap channel stabilization w/fabric and stone lining	1,475	SY	\$50.00	\$73,750.00	\$40.00	\$59,000.00	\$51.00	\$75,225.00
25	Install, maintain & remove temporary silt fence w/stone outlets	12,184	LF	\$3.70	\$45,080.80	\$2.00	\$24,368.00	\$2.76	\$33,627.84
26	Install, maintain & remove temporary rock inlet protection	36	Ea	\$150.00	\$5,400.00	\$200.00	\$7,200.00	\$300.00	\$10,800.00
27	Install, maintain & remove temporary rock outlet protection	32	Ea	\$150.00	\$4,800.00	\$200.00	\$6,400.00	\$300.00	\$9,600.00
28	Install, maintain & remove temporary construction entrance	3	Ea	\$900.00	\$2,700.00	\$2,200.00	\$6,600.00	\$3,100.00	\$9,300.00
29	Erosion control matting	4,205	SY	\$3.06	\$12,867.30	\$1.60	\$6,728.00	\$2.20	\$9,251.00
30	Remove & replace asphalt roadway	40	SY	\$156.25	\$6,250.00	\$165.00	\$6,600.00	\$200.00	\$8,000.00
31	Remove & replace asphalt drive/parking	80	SY	\$57.70	\$4,616.00	\$100.00	\$8,000.00	\$83.00	\$6,640.00
32	Wire and stone inlet protection	14	Ea	\$150.00	\$2,100.00	\$200.00	\$2,800.00	\$150.00	\$2,100.00
33	15" Reinforced concrete pipe	70	LF	\$23.50	\$1,645.00	\$24.00	\$1,680.00	\$40.00	\$2,800.00
34	Yard Inlet	1	Ea	\$1,800.00	\$1,800.00	\$1,650.00	\$1,650.00	\$2,800.00	\$2,800.00
35	Wastewater pumping station, complete	1	LS	\$367,350.00	\$367,350.00	\$448,963.00	\$448,963.00	\$475,800.00	\$475,800.00
TOTAL BASE BID (Items 1-35)					\$1,329,765.96		\$1,349,869.00		\$1,591,833.84

THIS IS TO CERTIFY THAT THIS TABULATION IS CORRECT AND A TRUE AND ACCURATE COPY OF THE BIDS SUBMITTED THIS THE 12th DAY OF JANUARY, 2012.

DAVIS-MARTIN-POWELL & ASSOCIATES, INC.

By: 
Jeremy McCall, PE

RED - Indicates math error corrected by Engineer

Memo

To: Davidson County Board of Commissioners

From: Zeb M. Hanner

CC: Robert Hyatt

Date: 01/24/2012

Re: Wireless Infrastructure Project

Commissioners:

Our Wireless infrastructure is getting obsolete in the current locations that offer it. We are constantly getting request at most of our locations if wireless is available. Staff would like to request that the current infrastructure be replaced. In addition, staff would like to offer wireless in most of our county facilities.

I have attached two documents; the first one shows the initial startup cost to replace the current obsolete wireless infrastructure in place in the Governmental Center, Health Building and West Center Street Upper building. The second document shows the costs to extend wireless to the lower building at the West Center Street campus, Courthouse complex, all Libraries, Museum, Get Real Building, 911 Center, Animal Shelter, BOE building, EMS, Public Services and Support Services complex, EMS and Colonial Drive building.

The core of the startup cost is the hardware, software and support for the wireless AP controllers. Once these are in place, the wireless AP's can be added with minimal cost as shown in the second document for the remaining buildings. The proposed wireless solution will prepare our departments for the use of true wireless IP telephones.

This technology is more sophisticated than a home wireless network. It is more secure. It encrypts the data that travels across it. In addition, it will protect the system from getting a virus to other computers that logon to system. Finally, it will generate a \$5,000 a year savings for the Library.

We do not have any projects specified in our Internal Communications charge in the current budget. There are sufficient funds in this account to replace the existing wireless for \$61,053.92. We have got a commitment from our PBB departments using PBB funds to pay to extend wireless to other County Facilities in the amount of 43,211.48.

Best regards,

Zeb M. Hanner

Assistant County Manager

Initial Start Up Cost to Replace existing Wireless Infrastructure

Quantity	Unit Price	Description	Extended Price
14	859.63	Meru Radio Access Points	12034.82
14	19.00	Terraware Ceiling mounting bracket	266.00
1	10553.90	Meru Wireless Controller with 50 AP licenses	10553.90
1	4028.22	Meru 24x7 support for Controller(s)	4028.22
1	6827.90	Meru Wireless Controller for High Availability	6827.90
1	1593.90	Meru 24x7 support for HA controller	1593.90
1	8847.64	Meru Services Appliance, Software	8847.64
1	2520.29	Meru Services Appliance support	2520.29
1	2495.00	Meru configuration, installation 2.5 days	2495.00
1	9286.25	Meru Small Network Bundle, Identity Manager & Guest Licenses Management	9286.25
1	2600.00	CAD inhouse configuration of controllers & installation	2600.00
		Total	61053.92

Additional items for remaining buildings

Quantity	Unit Price	Description	Extended Price
46	859.63	Meru Radio Access Points	39542.98
46	19.00	Terraware Ceiling mounting bracket	874.00
1	2794.50	Meru 25 AP Software Upgrade Licenses	2794.50
		Total	43211.48